

For: State and County Offices

Processing Milk Income Loss Contract (MILC) Payments on APSS

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Notice:

- **PS-438** provided instructions for processing MILC Program Transition Payments
- **PS-446** provided information about the interim method to issue monthly MILC payments
- **PS-452** provided instruction for processing transition payment corrections
- **PS-455** provided information about the interim method to pay FY 2003 transition period MILC payments using accounting code "02URGENT".

The MILC system programmed in JAVA should be made functional to operate in Windows environment in August 2003. However, a MILC **interim** system has been developed to operate in the IBM System/36 environment to automate the payment process.

Disposal Date	Distribution
December 1, 2003	State Offices; State Offices relay to County Offices

Notice PS-473

1 Overview (Continued)

B Purpose

County Release No. 509 provides interim software for processing MILC payments at the County Office. This notice provides automation instructions to enable:

- recording of **already-issued** "02URGENT" transition period and monthly payments in APSS/MILC, based on County Office user worksheets
- processing **new** MILC transition and contract payments in APSS/MILC
- canceling and issuing MILC payments for FY 2002 and 2003.

Note: This release will disable the "02URGENT" accounting payment process. This software will not cancel any "02URGENT" payment issued through accounting.

C Information Needed to Begin MILC Process

Before beginning the MILC process, the local FSA office shall have on hand the following:

- tracking registers listing MILC monthly contract payments and transition payments maintained by the FSA office according to Notice PS-455
- Accounting Payment History Summary Report (ARK320-R001) for program code "02URGENT".

From the report, research and identify the transition period payments and the monthly contract payments made with "02URGENT".

Local FSA offices shall use the reports to ensure payment amounts that were used with "02URGENT" program code are the same as the payment amounts produced in the MILC software. Differences between payment amounts are allowed up to \$9.99 for the entire payment for the period being paid.

Note: The "02URGENT" payment must be canceled through accounting when the transition period payments or monthly contract payments using the "02URGENT" does not agree to the MILC transition amounts or the MILC monthly contract amounts.

Notice PS-473

2 Accessing MILC Processing Menu to Process Payments

A Accessing DMLA Processing Menu PMA005

County Offices shall take the following action to access DMLA Processing Menu PMA000.

Step	Action	Result
1	On Application Selection Menu FAX07001: <ul style="list-style-type: none">• ENTER "13", "Price Support"• PRESS "Enter".	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: <ul style="list-style-type: none">• ENTER "10", "Perform Special Functions"• PRESS "Enter".	Special Price Support Functions Processing Menu PCA000 will be displayed.
3	On Menu PCA000: <ul style="list-style-type: none">• ENTER "2", "Perform Dairy Market Loss Assistance (DMLA) Processing Functions"• PRESS "Enter".	DMLA Processing Menu PMA005 will be displayed.

Notice PS-473

2 Accessing MILC Processing Menu to Process Payments (Continued)

B DMLA Processing Menu PMA005

The following is an example of DMLA Processing Menu PMA005.

```
Session D - [24 x 80]
File Edit Transfer Appearance Communication Asgist Window Help
[Icons]
COMMAND PMA005 X6
SPECIAL PRICE SUPPORT FUNCTIONS - PROCESSING MENU
-----

*1. Perform Dairy Market Loss Assistance Program (DMLA-I) Functions
*2. Perform Dairy Market Loss Assistance Program (DMLA-II) Functions
*3. Perform Dairy Market Loss Assistance Program (DMLA-III) Functions
 4. Perform Milk Income Loss Contract (MILC) Functions

21. Return to Application Selection Menu
22. Return to Office Selection Menu
23. Return to Primary Selection Menu
24. Sign Off

Enter Option and press the "Enter" key

Cmd3=Previous Menu

Ready for option number or command
4_

MA d 22/004
Connected to remote server/host Dev2d using port 23
```

Note: Options with an "*" are not available.

Notice PS-473

2 Accessing MILC Processing Menu to Process Payments (Continued)

C MILC Menu PMD000

To process MILC, ENTER “4”, “Perform Milk Income Loss Contract (MILC) Functions”, and PRESS “Enter” on Menu PMA005. MILC Menu PMD000 will be displayed. The following is an example of MILC Menu PMD000.

```
Session D - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
[PrtScr] [Copy] [Paste] [Send] [Recv] [Display] [Color] [Map] [Record] [Stop] [Play] [Quit] [Clipboard] [Support] [Index]

COMMAND PMD000
MILK INCOME LOSS CONTRACT - PROCESSING MENU
-----

1. Entering MILC Contract Data and Issuing Payment
2. Entering MILC Production and Issuing Monthly Contract Payments
* 3. Reserved
4. Canceling a MILC Payment
* 5. Reserved
* 6. Reserved
* 7. Reserved
* 8. Reserved
* 9. Reserved

21. Return To Application Selection Menu
22. Return To Office Selection Menu
23. Return To Primary Selection Menu
24. Sign Off

Enter option and press the "Enter" key

Cmd3=Previous Menu
1
. . .

MA d 23/005
Connected to remote_server/host Dev2d using port 23
```

County Release No. 509 activates options:

- “1”, “Entering MILC Contract Data and Issuing Payments”
- “2”, “Entering MILC Production and Issuing Monthly Contract Payments”
- “4”, “Canceling a MILC Payment”.

Note: Option “1” will only be used to issue/record transition period payment and will assign contract number for nontransition payment contract.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment

A MILC Screen PMD10000

On Menu PMD000, enter MILC application data as follows:

- ENTER "1", "Entering MILC Contract Data and Issuing Payment"
- PRESS "Enter".

Screen PMD10000 will be displayed.

The following is an example of Screen PMD10000 for entering contract information.

The screenshot shows a terminal window titled "Session D - [24 x 80]" with a menu bar (File, Edit, Transfer, Appearance, Communication, Assist, Window, Help) and a toolbar with icons for Print, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipboard, Support, and Index. The main content area displays the following text:

```
SIGN-UP                123-M@DEWITT.....MILC                PMD10000
MILK INCOME LOSS CONTRACT PROGRAM          Version: AA02  03-06-03  8:53 Term X7
-----
                                PY 2003 MILC #                113

Enter Name of MILC Operation from CCC-580:  HAPPY COW DAIRY .....
Block 1A
Enter the Farm Number for the Operation:    9900113
Block 1B
Enter the Contract Period Start Date:      010203
Block 5
Enter the Approval Date of this MILC:      011003
Block 13C
Does the Dairy Operation elect to receive the Transition Payment (Y/N):  Y
Block 15
Does the Dairy Operation want to elect a starting month (Y/N):  N
Enter the month to start for FY 2003:      00
Block 18

Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue    Cmd7=End Of Job
```

At the bottom of the window, there is a status bar with a small icon, the letter 'd', and the text "07/045". Below the status bar, it says "Connected to remote server/host Dev2d using port 23".

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

A MILC Screen PMD10000 (Continued)

On Screen PMD10000, enter the following information from CCC-580:

- name of MILC operation is a required entry
- farm number is optional
- contract period start date is the date the producer provides a signed CCC-580 to the County Office
- approval date is a required entry
- ENTER “Y” or “N” to the question, "Does Dairy Operation elect to receive the Transition Payment?", if:
 - **yes**, then continue processing the transition period payment on Screen PMD10100 starting with December 2001 and continuing through the month before the contract start date or until the 2.4 million pounds limit is reached
 - **no**, then the screen for entering monthly milk production will be displayed

Note: The option to elect to forgo the transition period payment is only available for the 2002 FY for contracts submitted in the month of August 2002.

- ENTER “Y” or “N” to the question, “Does the Dairy Operation want to elect a starting month”? If:
 - **yes**, enter the month to start for FY 03
 - **no**, the payments to the dairy operation will begin with the first month of the FY (October), or the first month during the applicable FY the dairy operation began milking if it is a new operation that did not produce milk during the period of December 1, 2001, through the month preceding the month the producers on the dairy farm entered into the contract. See Notice LD-536 for producers who initialed CCC-580, item 18, indicating “no designation at this time”.

Note: First time applicants who enter into a contract during any month of the FY may be paid for the month they entered into the contract if no start month designation is made. Monthly contract payments to the dairy operation will begin with the month following the last month of the dairy operations transition period, and will continue each consecutive month thereafter.

After all entries have been completed on Screen PMD10000, **screen print** this screen and keep with CCC-580. PRESS “Enter”. Screen PMD10100 will be displayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

B MILC Screen PMD10100

This is an example of Screen PMD10100. The following information will be displayed on this screen:

- payment year
- MILC number
- dairy operation.

The screenshot shows a terminal window titled "Session D - [24 x 80]". The window has a menu bar with "File", "Edit", "Transfer", "Appearance", "Communication", "Assist", "Window", and "Help". Below the menu bar is a toolbar with icons for "PrintScrn", "Copy", "Paste", "Send", "Recv", "Display", "Color", "Map", "Record", "Stop", "Play", "Quit", "Clipbrd", "Support", and "Index". The main content area displays the following text:

```
SIGN-UP                123-M0DEWITT.....MILC                PMD10100
MILK INCOME LOSS CONTRACT PROGRAM          Version: AA02  03-06-03  8:54 Term X7
-----
                                  PY 2002 MILC #                113

Dairy Operation:  HAPPY COW DAIRY

Enter the Production, in pounds, for DEC , 2001 :  _ 122001

Enter the date the Production Evidence was received: 011003

Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue    Cmd7=End Of Job
```

At the bottom of the window, there is a status bar with "MA" on the left, "d" in the middle, and "08/052" on the right. Below the status bar, it says "Connected to remote server/host Dev2d using port 23".

Note: This screen, and the related producer screens that follow, shall be system displayed for each applicable month.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

B MILC Screen PMD10100 (Continued)

On Screen PMD10100, enter:

- production in pounds for the applicable month displayed
- date the production evidence was received.

Note: The production evidence date must be after the contract start date. The date the production evidence was received and a contact producer are both required entries that are loaded for verification purposes.

Screen print this screen and keep with CCC-580.

After all entries have been completed on Screen PMD10100, screen print this screen and keep with CCC-580.

PRESS "Enter", and Screen PMD03500 will be displayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

C MILC Screen PMD03500

This is an example of Screen PMD03500 for entering basic **contact producer** information.

The screenshot shows a terminal window titled "Session D - [24 x 80]". The menu bar includes File, Edit, Transfer, Appearance, Communication, Assist, Window, and Help. The toolbar contains icons for PrintScreen, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipbrd, Support, and Index. The main text area displays the following information:

```
123-M0DEWITT.....MILC                                PMD03500
MILK INCOME LOSS CONTRACT PROGRAM                    Version: AA02 03-06-03 8:54 Term X7
-----
Enter Contact Producer's Last Name G_____ or
Contact Producer's ID (Numeric) _____ and (Optional) Type (S, I, E, or T) ,

Press "Enter" To Continue      Cmd7=End Of Job
```

At the bottom of the terminal, there is a status bar with "MA" and "d" on the left, and "05/038" on the right. Below the status bar, it says "Connected to remote server/host Dev2d using port 23".

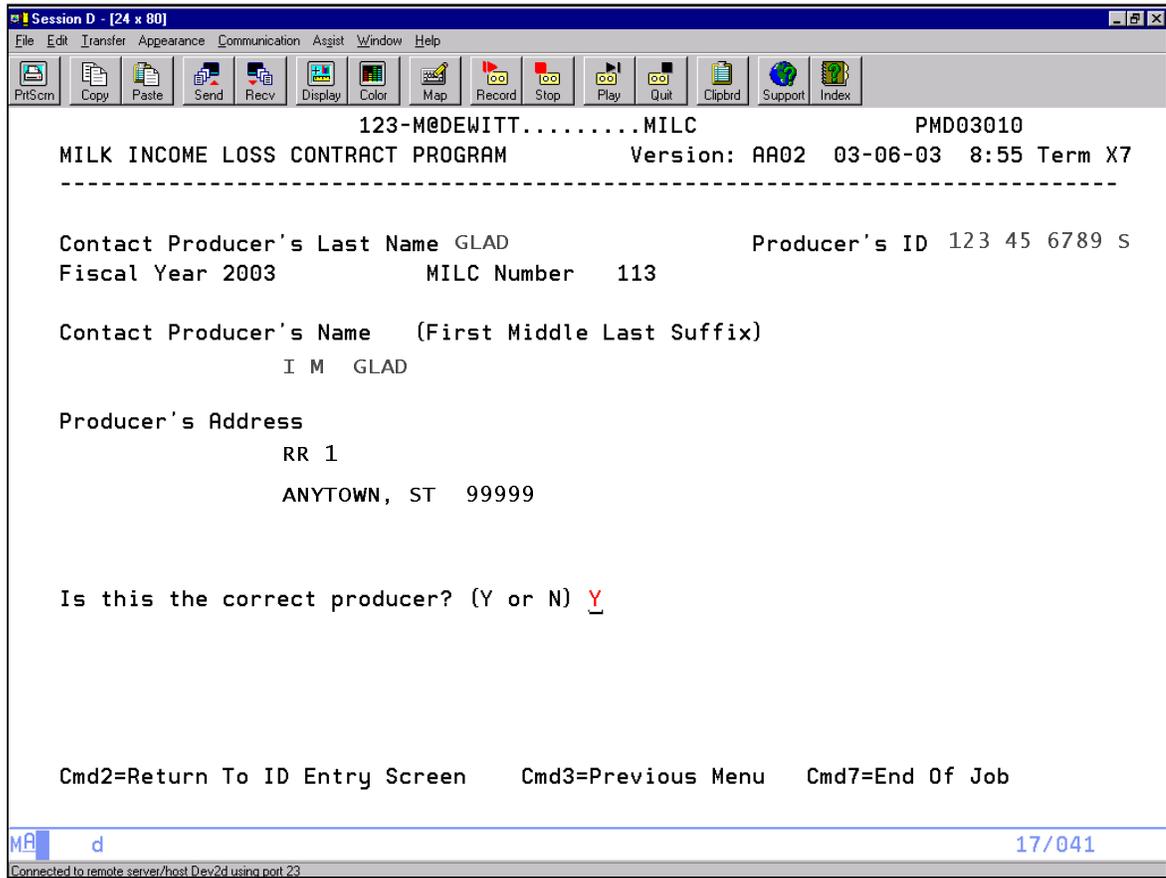
After all entries have been completed on Screen PMD03500, PRESS "Enter".
Screen PMD03010 will be displayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

D MILC Screen PMD03010

This is an example of Screen PMD03010 that system-displays contact producer information for verification.



The screenshot shows a terminal window titled "Session D - [24 x 80]". The window contains the following text:

```
123-M@DEWITT.....MILC                                PMD03010
MILK INCOME LOSS CONTRACT PROGRAM                    Version: AA02 03-06-03 8:55 Term X7
-----
Contact Producer's Last Name GLAD                      Producer's ID 123 45 6789 S
Fiscal Year 2003                                     MILC Number 113

Contact Producer's Name (First Middle Last Suffix)
                I M GLAD

Producer's Address
                RR 1
                ANYTOWN, ST 99999

Is this the correct producer? (Y or N) Y

Cmd2=Return To ID Entry Screen    Cmd3=Previous Menu    Cmd7=End Of Job
```

At the bottom of the window, there is a status bar with "MA d" on the left and "17/041" on the right. Below the status bar, it says "Connected to remote server/host Dev2d using port 23".

After verifying producer information, PRESS "Enter". Screen PMD01000 will be displayed.

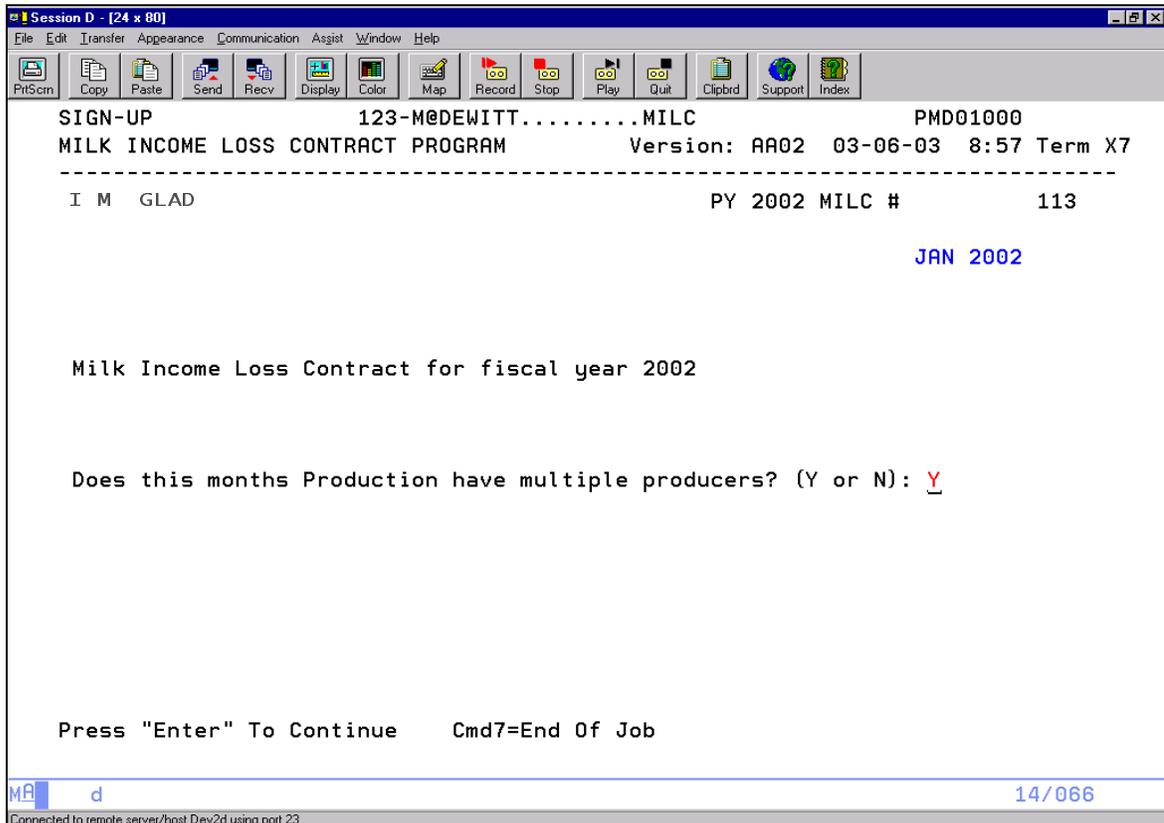
Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

E MILC Screen PMD01000

This is an example of Screen PMD01000. The following information will be displayed:

- the MILC payment year
- the question, “Does this months Production have multiple producers?”.



The screenshot shows a terminal window titled "Session D - [24 x 80]". The window contains the following text:

```
File Edit Transfer Appearance Communication Assist Window Help
PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Support Index
SIGN-UP 123-M@DEWITT.....MILC PMD01000
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-06-03 8:57 Term X7
-----
I M GLAD PY 2002 MILC # 113
JAN 2002
Milk Income Loss Contract for fiscal year 2002
Does this months Production have multiple producers? (Y or N): Y
Press "Enter" To Continue Cmd7=End Of Job
MA d 14/066
Connected to remote: server/host: Dev2d using port: 23
```

If the answer to the question is:

- “Y”:
 - Screen PMD02000 will be displayed
 - follow the instructions in subparagraph F
- “N”, Screen PMD10100 will be redisplayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

F MILC Screen PMD02000

The following is an example of Screen PMD02000 for recording MILC multiple producers

```
Session D - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrintScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipboard Support Index

SIGN-UP 123-M@DEWITT.....MILC PMD02000
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-06-03 8:57 Term X7
-----
I M GLAD PY 2002 MILC # 113
JAN 2002

Enter the Last Name or ID Number for the producer who will share in the
proceeds of this MILC.

Last Name G .....
ID Number (Numeric) .....

Are there additional producers? (Y or N) N

Press "Enter" To Continue Cmd3=Previous Screen Cmd7=End Of Job

MA d 12/049
Connected to remote server/host Dev2d using port 23
```

After all multiple producer entries have been recorded on Screen PMD02000:

- ENTER "N"
- PRESS "Enter".

Screen PMD02500 will be displayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

G MILC Screen PMD02500

The following is an example of Screen PMD02500 for recording MILC multiple producer shares and flagging producers for refused payment.

The screenshot shows a terminal window titled "Session D - [24 x 80]" with a menu bar (File, Edit, Transfer, Appearance, Communication, Assist, Window, Help) and a toolbar with icons for PrintScreen, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipbrd, Support, and Index.

The main content of the screen is as follows:

```
SIGN-UP          123-M@DEWITT.....MILC          PMD02500
MILK INCOME LOSS CONTRACT PROGRAM          Version: AA02  03-06-03  8:58 Term X7
-----
I M  GLAD          PY 2002 MILC #          113

                                JAN 2002

Enter each producer's share in this MILC as a percentage.
Total MILC percent to be allocated: 100.00
```

NAME	PERCENTAGE (%)	REFUSED PAYMENT
I M GLAD	50.01	N
BEA GLAD	49.99	N

Press "Enter" To Continue Cmd3=Previous Screen Cmd7=End Of Job

At the bottom left, there is a cursor and the letter 'd'. At the bottom right, the number '13/071' is displayed. The status bar at the very bottom reads "Connected to remote server/host Dev2d using port 23".

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

G MILC Screen PMD02500 (Continued)

On Screen PMD02500:

- shares must be entered as a fraction of whole percentage, and total 100 percent
- “flag” a producer on this payment for “refused” payment by changing default “N” flag to “Y”.

After all entries to the applicable month have been completed, PRESS “Enter”.

- The next month will be displayed and allow for entry of production, and then for entry of producer information and shares.
- Screen PMD10500 will be displayed after data for **all** months has been entered.
- If more than 5 producers, Screen PMD02500 will redisplay with the next 5 producers.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

H MILC Summary Screen PMD10500

The following is an example of Production Summary Screen PMD10500.

```

Session D - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrintScreen Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipboard Support Index

SUMMARY 123-M@DEWITT.....MILC PMD10500
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-06-03 9:01 Term X7
-----
I M GLAD PY 2002 MILC # 113

PRODUCTION SUMMARY SCREEN
Month/Year Production lbs. Allowed cwt. Rate Payment Amount
Dec 2001 122,001 1,220.01 .7695000 $ 938.80
Jan 2002 12,002 120.02 .7785000 $ 93.44
Feb 2002 22,002 220.02 .7830000 $ 172.28
Mar 2002 32,002 320.02 .9315000 $ 298.10
Apr 2002 42,002 420.02 .9990000 $ 419.60
May 2002 52,002 520.02 1.0935000 $ 568.64
Jun 2002 62,002 620.02 1.1970000 $ 742.16
Jul 2002 72,002 720.02 1.3815000 $ 994.71
Aug 2002 82,002 820.02 1.4445000 $ 1,184.52
Sep 2002 92,002 920.02 1.4535000 $ 1,337.25
TOTALS 590,019 5,900.19 $ 6,749.50
Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue Cmd7=End Of Job

MA d 01/001
Connected to remote server/host Dev2d using port 23
    
```

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

H MILC Summary Screen PMD10500 (Continued)

Screen print this screen and keep with CCC-580.

PRESS "Enter" to continue.

Screen PMD10500 will display for each FY in which there is a transition period payment.

Note: The operation's payment amount is computed on a monthly basis and rounded to the nearest penny. The share distribution to a producer is computed on a monthly basis and rounded to the nearest penny. Operations with a 50/50 split may have 1 producer credited pennies higher than the other.

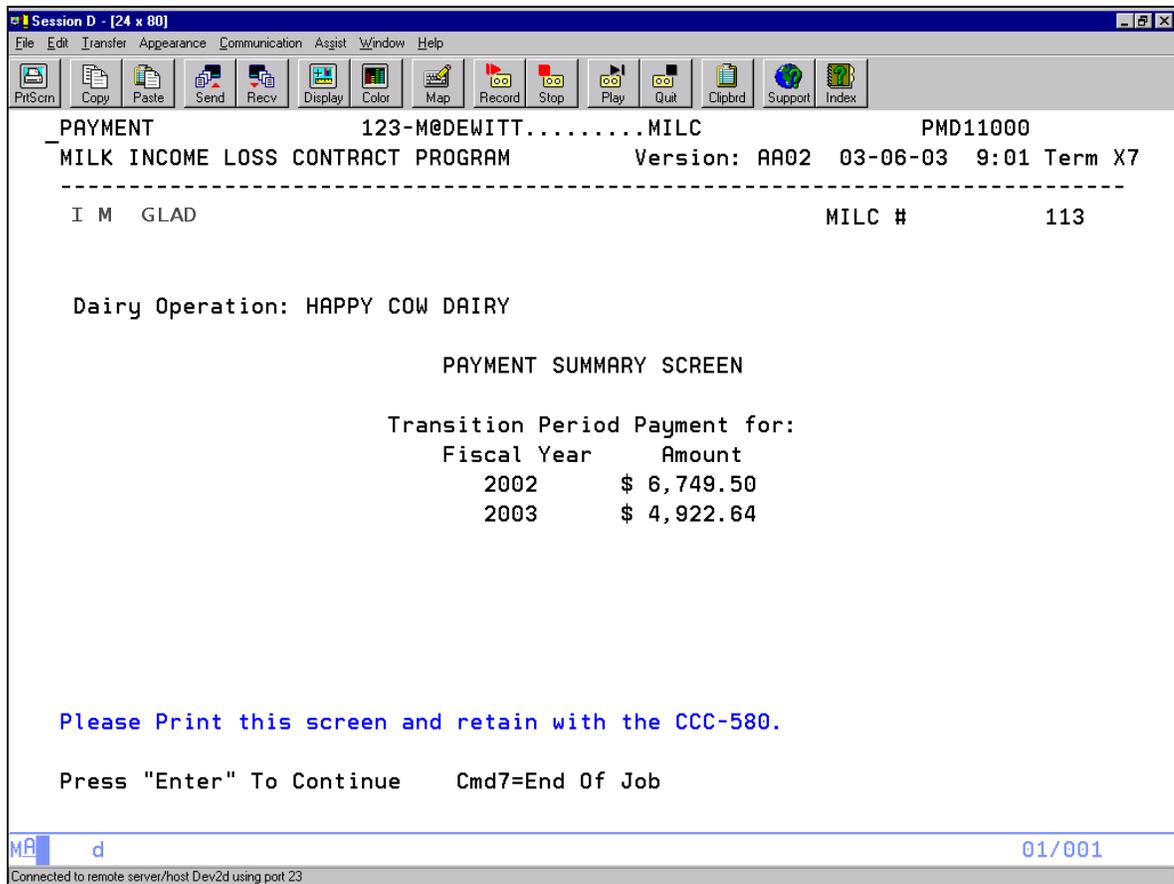
Each producer's monthly computed amount, during the transition period, is added together to compute the transition payment payable amount. Each FY is a separate payment for each producer.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

I MILC Payment Screen PMD11000

The following is an example of MILC Payment Summary Screen PMD11000.



On Screen PMD11000:

- transition period payment breakdown total for each FY is displayed
- PRESS "Enter" to continue the payment process for each FY displayed.

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

J Milk Producer Payment Summary Screen PMD05500

The following is an example of MILC Producer Payment Summary Screen PMD05500.

Session D - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

Print Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipboard Support Index

PAYMENTS 123-M0DEWITT.....MILC PMD05500
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-06-03 9:02 Term X7

I M GLAD 2003 MILC # 113

MILC Producer Payment Summary

Fiscal Year	Producer's Name	Amount	02URGENT (Y/N)
2002	UBE GONE	\$ 43.07	N
2002	HEBE GONE	\$ 43.07	N
2002	WHER Z GONE	\$ 46.71	N
2002	BEA GLAD	\$ 985.53	N
2002	I M GLAD	\$ 5,588.05	N

Press "Enter" to see additional payments.

Press "Enter" To Continue

A (Y)es means there will be no payment requested. A (N)o means a payment will be requested.

Cmd7=End Of Job

MA d 10/068

Connected to remote server/host Dev2d using port 23

Notice PS-473

3 Entering MILC Contract Data and Issuing Payment (Continued)

J Milk Producer Payment Summary Screen PMD05500 (Continued)

On Screen PMD05500, do the following.

- Compare payments listed on this screen to the payments on the Accounting Payment History Summary Report - ARK 320-R001 for "02URGENT". Ensure transition payment amounts that were used with "02URGENT" program code are the same as the payment amounts on this screen. Differences between payment amounts are allowed up to \$9.99 for the entire payment for the period being paid

Note: The "02URGENT" payment **must be canceled** through accounting when the transition period payments using the "02URGENT" does not agree to the MILC Producer Summary amounts. Refer to 1-FI, paragraph 248. Differences between payment amounts are allowed up to \$9.99 for the entire payment for the period being paid.

- "Flag" each producer's payment for "02URGENT" by entering "Y" or "N" as applicable. If flag is:
 - "N", payment was not issued using "02URGENT" for one of the following reasons:
 - the transition payments have not been issued using the "02URGENT"
 - the transition payment amounts using "02URGENT" were canceled and the receivables were established
 - "Y", payment was issued using "02URGENT":
 - the transitional payments have been issued using the "02URGENT" and the amount for the producer's transition payment agree to the amounts displayed on Screen PMD05500
 - PRESS "Enter" to continue the process through Accounting.

Note: If the indicator is:

- "N", a MILC transition payment will be generated
- "Y", **no** MILC transition payment will be generated.

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments

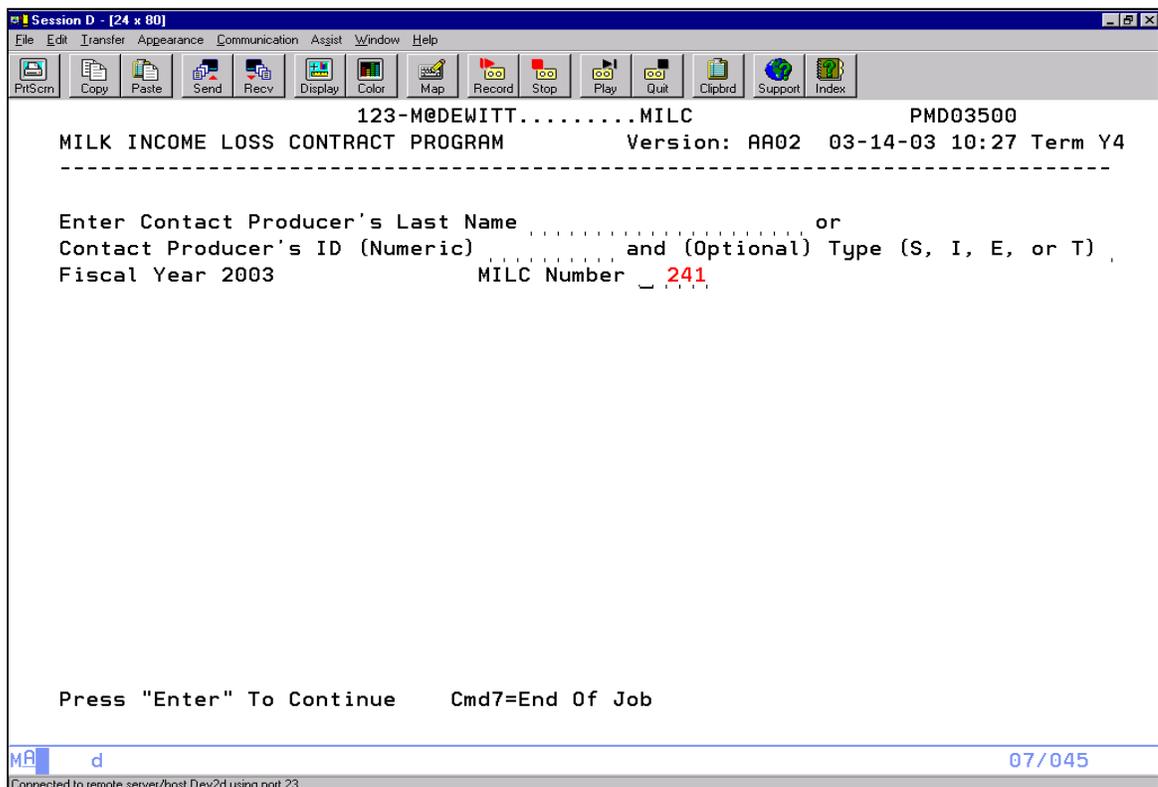
A MILC Screen PMD03500

On Menu PMD000, enter MILC production and issue monthly contract payments as follows:

- ENTER “2”, Entering MILC Production and Issuing Monthly Contract Payments”
- PRESS “Enter”.

Screen PMD03500 will be displayed.

The following is an example of Screen PMD03500 for entering contract information.



The screenshot shows a terminal window titled "Session D - [24 x 80]". The menu bar includes File, Edit, Transfer, Appearance, Communication, Assigt, Window, and Help. The toolbar contains icons for PrintScrn, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipbrd, Support, and Index. The main content area displays the following text:

```
123-M@DEWITT.....MILC PMD03500
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-14-03 10:27 Term Y4
-----
Enter Contact Producer's Last Name ..... or
Contact Producer's ID (Numeric) ..... and (Optional) Type (S, I, E, or T) ,
Fiscal Year 2003 MILC Number _ 241
```

At the bottom, it says "Press 'Enter' To Continue Cmd7=End Of Job". The status bar at the bottom left shows "MA d" and the bottom right shows "07/045". A small note at the very bottom reads "Connected to remote server/host Dev2d using port 23".

On Screen PMD03500:

- the applicable FY is system-displayed and cannot be changed
- enter the MILC number.

After all entries have been completed on Screen PMD03500, PRESS “Enter”.
Screen PMD04000 will be displayed.

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

B MILC Screen PMD04000

This is an example of Screen PMD04000.

```
123-M@DEWITT.....MILC                                PMD04000
MILK INCOME LOSS CONTRACT                            Version: AA02 03-14-03 10:28 Term Y4
-----
                PY 2003 MILC #                241
SEQ  NAME OF PRODUCER OR BUSINESS          PRODUCER IDENTIFICATION  SHARE
NUM  (First Initial Last, or Business)    NUMBER      TYPE CONTACT PERCENTAGE
  1   I M GLAD                            123 45 6789  S   Contact  100.00 %



All Producers have been shown.
To select a producer, choose the producer Seq Num  , then press "Enter".
Cmd2=Return To ID Entry Screen   Cmd7=End Of Job

MA d                                                    22/052
Connected to remote server/host Dev2d using port 23
```

On Screen PMD04000:

- select the desired producer “Seq Num”
- PRESS “Enter”.

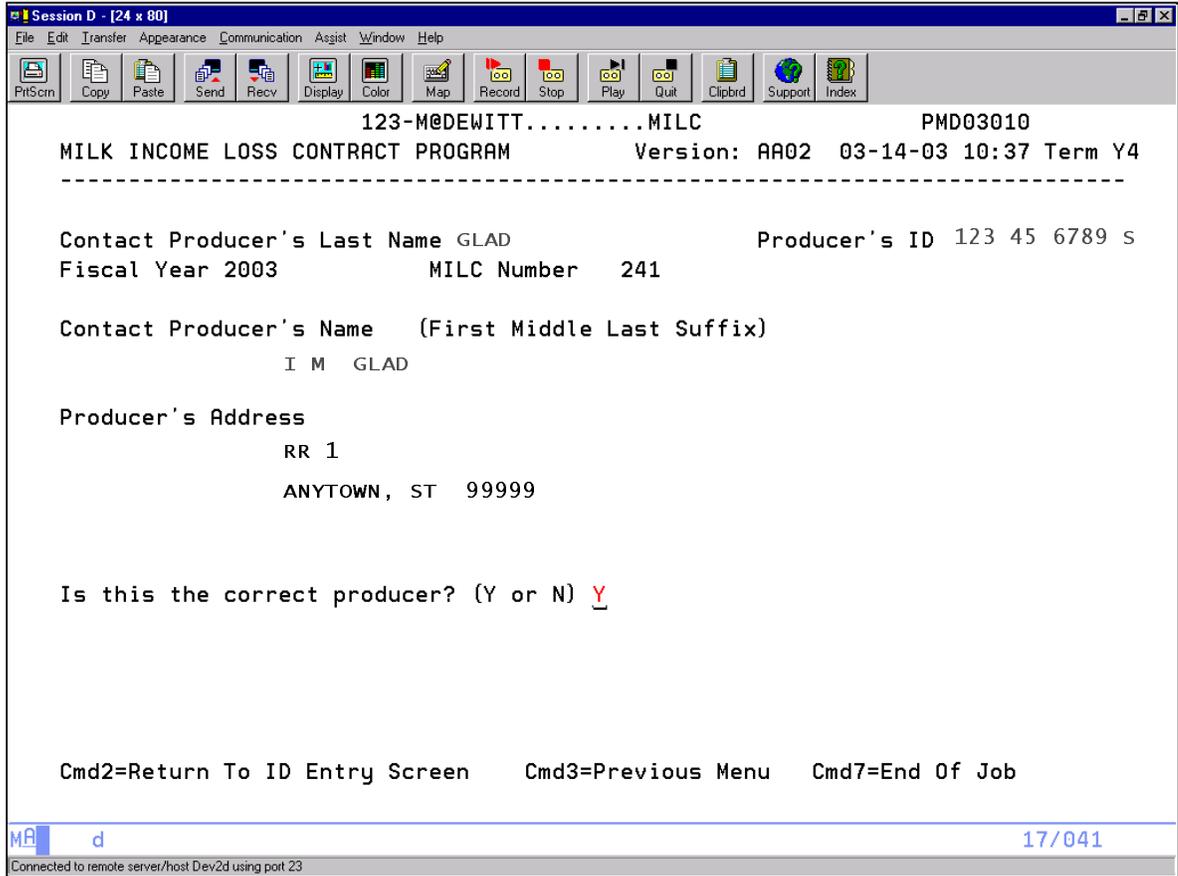
Screen PMD 03510 will be displayed.

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

C MILC Screen PMD03010

The following is an example of Screen PMD03010 that system-displays selected contact producer information for verification.



The screenshot shows a terminal window titled "Session D - [24 x 80]" with a menu bar (File, Edit, Transfer, Appearance, Communication, Assist, Window, Help) and a toolbar with icons for PrintScreen, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipbrd, Support, and Index. The main content area displays the following text:

```
123-M@DEWITT.....MILC                               PMD03010
MILK INCOME LOSS CONTRACT PROGRAM                   Version: AA02  03-14-03 10:37 Term Y4
-----
Contact Producer's Last Name  GLAD                      Producer's ID 123 45 6789 s
Fiscal Year 2003              MILC Number   241

Contact Producer's Name      (First Middle Last Suffix)
                             I M  GLAD

Producer's Address
                             RR 1
                             ANYTOWN, ST  99999

Is this the correct producer? (Y or N) Y

Cmd2=Return To ID Entry Screen   Cmd3=Previous Menu   Cmd7=End Of Job
```

At the bottom of the terminal window, there is a status bar showing "MA d" on the left, "17/041" on the right, and "Connected to remote server/host Dev2d using port 23" at the very bottom.

On Screen PMD03010:

- ENTER, as applicable, “Y” or “N” to the question, “Is this the correct producer?”
- PRESS “Enter”.

Screen PMD01000 will be displayed.

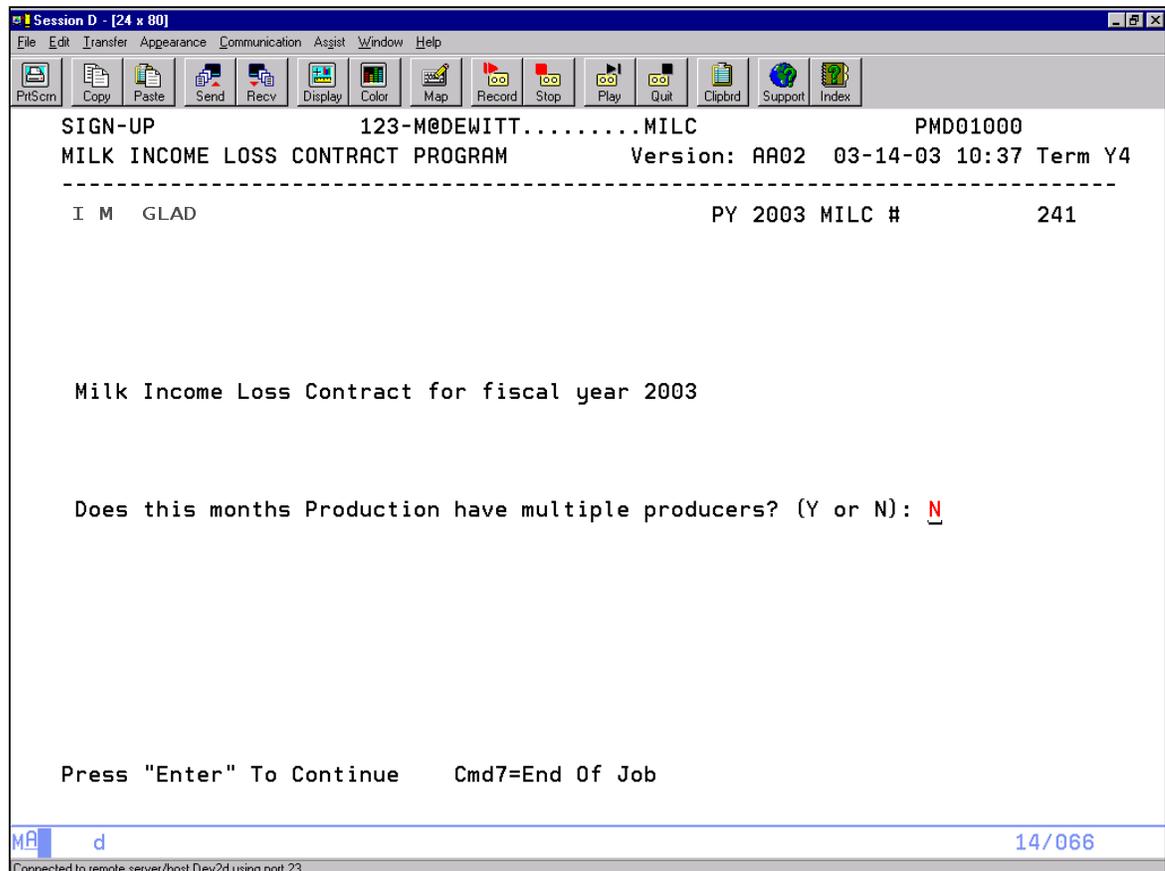
Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

D MILC Screen PMD01000

This is an example of Screen PMD01000. The following information will be displayed:

- the MILC fiscal year
- the question, “Does this months Production have multiple producers?”.



If the answer to the question is:

- “Y”:
 - Screen PMD02000 will be displayed to enter multiple producers
 - follow the instructions in subparagraph 3 F

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

D MILC Screen PMD01000 (Continued)

- “N”, then either of the following screens will be displayed:
 - Screen PMD20005:
 - if maximum pounds reached
 - if the month to be paid is after the current month
 - if the monthly rate is not available for the month selected to be paid
 - if all payments for the MILC has been cancelled
 - PRESS “Enter” to re-try and follow the instruction in subparagraph E
 - Screen PMD20000:
 - if the Dairy Operation has previously selected a start month, allowing the user to change the start month, if no FY monthly contract payment has been issued
 - enter the month now selected by the Dairy Operation
 - if the Dairy Operation does not want to change the start month, enter “00”
 - PRESS “Enter” and follow instruction in subparagraph E
 - Screen PMD20500.

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

E MILC Screen PMD20500

The following is an example of Screen PMD20500 for recording MILC production

```
Session D - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrintScreen Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipboard Support Index

SIGN-UP 123-MODEWITT.....MILC PMD20500
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-14-03 12:03 Term Y4
-----
VERA RELAXT PY 2002 MILC # 244

Dairy Operation: CONTENTED CATTLE DAIRY

Enter the Production, in pounds, for OCT, 2002: 102002

Enter the date the Production Evidence was received: 111202

Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue Cmd7=End Of Job

MR d 08/052
Connected to remote server/host Dev2d using port 23
```

On Screen PMD20500:

- enter production in pounds
- enter the date the production evidence was received
- **screen print** this screen and keep with CCC-580
- PRESS "Enter".

Screen PMD20100 will be displayed.

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

F MILC Screen PMD21000

The following is an example of Screen PMD21000 Payment Summary Screen.

The screenshot shows a terminal window titled "Session D - [24 x 80]" with a menu bar (File, Edit, Transfer, Appearance, Communication, Assist, Window, Help) and a toolbar with icons for Print, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipboard, Support, and Index. The main content area displays the following text:

```
PAYMENT 123-M@DEWITT.....MILC PMD21000
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-14-03 12:04 Term Y4
-----
VERA RELAXT PY 2002 MILC # 244

Dairy Operation: CONTENTED CATTLE DAIRY

PAYMENT SUMMARY SCREEN FOR OCT

Allowed Production (cwt): 1,020.02
MILC Rate per cwt: $1.5930000
Monthly Contract Payment: $ 1,624.89

Was this already paid using 02-URGENT? (Y/N): N
Pressing "Enter" will complete the payment process.
Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue Cmd7=End Of Job
```

At the bottom of the terminal window, there is a status bar showing "MA d" on the left and "17/048" on the right. Below the status bar, it says "Connected to remote server/host Dev2d using port 23".

Notice PS-473

4 Entering MILC Production and Issuing Monthly Contract Payments (Continued)

F MILC Screen PMD21000 (Continued)

On Screen PMD21000, do the following.

- Compare payments listed on this screen to the payments on the Accounting Payment History Summary Report (ARK 320-R001) for “02URGENT”. Ensure monthly contract payment amounts that were used with “02URGENT” program code are the same as the payment amounts on this screen. Differences between payment amounts are allowed up to \$9.99 for the entire payment for the period being paid.

Note: The “02URGENT” payment **must be canceled** through accounting when the monthly contract payments using the “02URGENT” does not agree to the MILC Producer Summary amounts. Refer to 1-FI, paragraph 248. Differences between payment amounts are allowed up to \$9.99 for the entire payment for the period being paid.

- ENTER “Y” or “N” as applicable to the question, “Was this already paid using “02URGENT”?”
 - “N”, payment was not issued using “02URGENT” for one of the following reasons:
 - the monthly contract payments have not been issued using the “02URGENT”
 - the monthly contract payments using “02URGENT” were canceled and the receivables were established
 - “Y”, payment was issued using “02URGENT”:
 - the monthly contract payments have been issued using the ‘02URGENT’ and the producer’s monthly contract payments agree to the amounts displayed on Screen PMD21000
 - PRESS “Enter” to continue the process through Accounting.

Note: If the indicator is:

- “N”, a MILC monthly payment will be generated
- “Y”, **no** MILC monthly payment will be generated.

Notice PS-473

5 Canceling a MILC Payment

A MILC Screen PMD03500

To cancel an application in which more than 1 payment is disbursed, cancel the most recent payment displayed each time the application is re-accessed until the desired payment has been canceled.

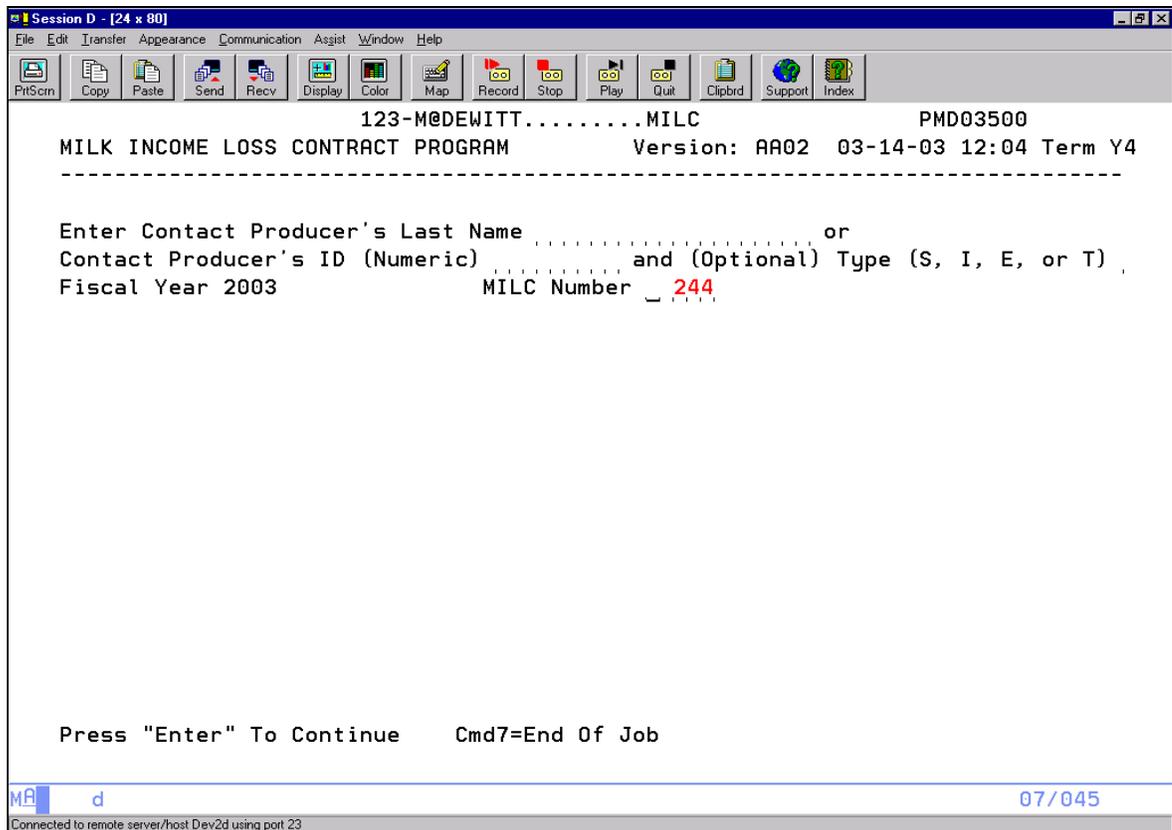
Re-enter the payments.

On Menu PMD000, cancel MILC payments as follows:

- ENTER "4", "Canceling a MILC Payment"
- PRESS "Enter".

Screen PMD03500 will be displayed.

The following is an example of Screen PMD03500 for entering contract information.



The screenshot shows a terminal window titled "Session D - [24 x 80]" with a menu bar (File, Edit, Transfer, Appearance, Communication, Assist, Window, Help) and a toolbar with icons for Print, Copy, Paste, Send, Recv, Display, Color, Map, Record, Stop, Play, Quit, Clipbrd, Support, and Index. The main content area displays the following text:

```
123-M@DEWITT.....MILC                                PMD03500
MILK INCOME LOSS CONTRACT PROGRAM                    Version: AA02 03-14-03 12:04 Term Y4
-----
Enter Contact Producer's Last Name ..... or
Contact Producer's ID (Numeric) ..... and (Optional) Type (S, I, E, or T) ,
Fiscal Year 2003                                MILC Number _ 244
```

At the bottom of the screen, it says "Press 'Enter' To Continue Cmd7=End Of Job". The status bar at the very bottom shows "MA d" on the left and "07/045" on the right, with a small note "Connected to remote server/host Dev2d using port 23" below it.

Notice PS-473

5 Canceling a MILC Payment (Continued)

A MILC Screen PMD03500 (Continued)

On Screen PMD03500:

- the current FY "2003" is system-displayed and cannot be changed
- enter the MILC number.

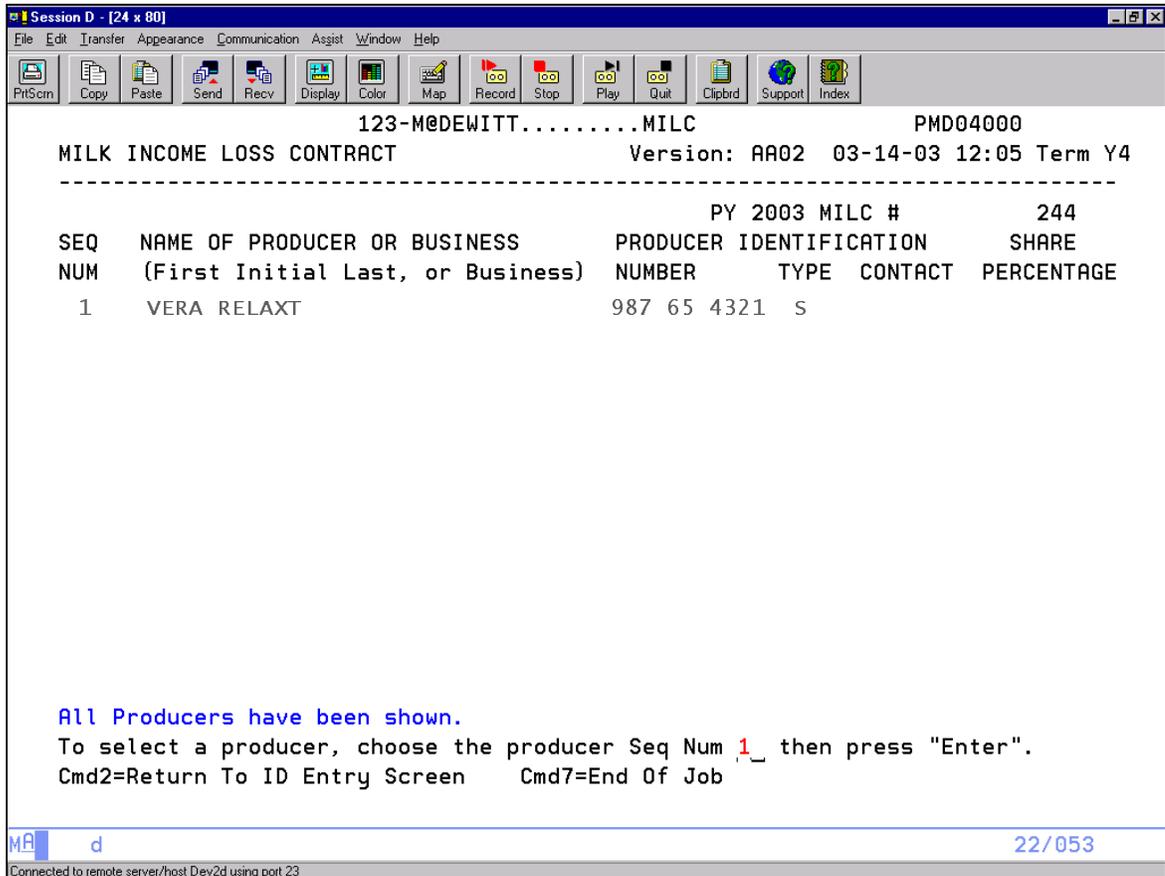
After all entries have been completed on Screen PMD03500, PRESS "Enter".
Screen PMD04000 will be displayed.

Notice PS-473

5 Canceling a MILC Payment (Continued)

B MILC Screen PMD04000

This is an example of Screen PMD04000.



On Screen PMD04000:

- select the desired producer “Seq Num”
- PRESS “Enter”.

Screen PMD 03510 will be displayed.

Notice PS-473

5 Canceling a MILC Payment (Continued)

C MILC Screen PMD03010

The following is an example of Screen PMD03010 that system-displays contact producer information for verification.

```
123-M@DEWITT.....MILC PMD03010
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-14-03 12:05 Term Y4
-----
Contact Producer's Last Name RELAXT Producer's ID 987 65 4321 S
Fiscal Year 2003 MILC Number 244
Contact Producer's Name (First Middle Last Suffix)
VERA RELAXT
Producer's Address
333 Easy Street
Laid Back, ST 99999
Is this the correct producer? (Y or N) Y
Cmd2=Return To ID Entry Screen Cmd3=Previous Menu Cmd7=End Of Job
```

On Screen PMD03010:

- ENTER, as applicable, “Y” or “N” to the question, “Is this the correct producer?”
- PRESS “Enter”.

Screen PMD40000 will be displayed.

Notice PS-473

5 Canceling a MILC Payment (Continued)

D MILC Screen PMD40000

The following is an example of Screen PMD40000.

```
Session D - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrintScreen Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipboard Support Index
MILC PAYMENTS 123-M@DEWITT.....MILC PMD40000
MILK INCOME LOSS CONTRACT PROGRAM Version: AA02 03-14-03 16:56 Term Y4
-----
VERA RELAXT PY 2003 MILC # 244

Milk Income Loss Contract for Fiscal Year 2003

Payment Date 03-14-03
DEC Monthly Amount: $ 870.18

This process will cancel ALL payments (CCC-184 and EFT) issued to ALL
producers on this MILC Contract.

Cancellation will create receivables if EFTs were queued or if the
CCC-184s have been mailed.

Do you wish to cancel this MILC Contract's Payments? (Y or N) _

Press "Enter" To Continue Cmd7=End Of Job
MA d 20/068
Connected to remote.server/host Dev2d using port 23
```

5 Canceling a MILC Payment (Continued)

D MILC Screen PMD40000 (Continued)

The following information will be displayed:

- the MILC fiscal year
- payment date
- payment amount

Notes: Canceling a payment will cancel that very payment made to all producers who shared in the payment for the displayed.

Cancellation will create receivables if EFT's were queued or if CCC-184's have been mailed.

- ENTER, as applicable, "Y" or "N" to the question, "Do you wish to cancel this MILC Contract's Payments?":

- if the answer is:

- "Y", processing will continue as determined by Accounting according to the status and method of payment

Note: After Accounting finishes processing, Menu PMD000 will be displayed.

- "N", Menu PMD000 will be displayed.