

**For:** FSA Offices

**Handling LDP Corrections in the Automated Price Support System (APSS)**

**Approved by:** Acting Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

County Release No. 479 included software that allowed point-to-point LDP correction capabilities. APSS allows an initial LDP transaction to be:

- modified
- deleted.

Certain conditions, such as overpayments and underpayments, and the availability of the LDP disbursement (EFT or check) amount as a result of the corrective action require special handling. Depending on the corrective action performed and the option selected in APSS to perform the correction, special instructions are necessary to complete the LDP correction.

**B Purpose**

This notice provides special instructions for handling LDP corrections involving overpayments and underpayments involving LDP amounts disbursed by EFT and checks.

**C Contact**

If there are questions or situations not addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- telephone at 202-720-7785
- e-mail at [laura.schlote@wdc.usda.gov](mailto:laura.schlote@wdc.usda.gov).

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<b>Disposal Date</b>	<b>Distribution</b>
October 1, 2005	All FSA Offices; State Offices relay to County Offices

**Notice PS-498**

**2 Special Instructions for Correcting LDP EFT and Check Disbursements**

**A Instructions for Handling LDP Corrections Involving EFT Disbursements**

County Offices shall use this table to determine course of action to take when correcting LDP's resulting in a different payment.

<b>IF...</b>	<b>AND...</b>	<b>THEN...</b>	<b>Result</b>
corrected payment is greater than initial payment	payment has <b>not</b> been queued for transmission	take option 1 to modify LDP.	A supplemental LDP payment will be processed.
corrected payment is less than initial payment		take option 2 to remove LDP.	A new LDP will have to then be processed in APSS.
corrected payment is greater than initial payment	payment <b>has</b> been queued for transmission	take option 1 to modify LDP.	A supplemental LDP payment will be processed.
corrected payment is less than initial payment			A receivable will be created. Follow 67-FI.

**B Instructions for Handling LDP Corrections Involving Check Disbursements**

County Offices shall use this table to determine course of action to take when correcting LDP's resulting in a different payment.

<b>IF...</b>	<b>AND...</b>	<b>THEN...</b>	<b>Result</b>
corrected payment is greater than initial payment	check is available	take option 2 to remove LDP.	A new LDP will have to then be processed in APSS. The check will automatically be canceled in Accounting.
corrected payment is less than initial payment			
corrected payment is greater than initial payment	check is not available	take option 1 to modify LDP.	A supplemental LDP payment will be processed.
corrected payment is less than initial payment			A receivable will be created. Follow 67-FI.

**Notice PS-498**

**2 Special Instructions for Correcting LDP EFT and Check Disbursements (Continued)**

**C Corrective Actions to Take When Option 1 Was Taken Instead of Option 2**

For EFT's issued, County Offices shall:

- queue and transmit the initial LDP payment

**Note:** A receivable will be created for the difference between the initial LDP amount and the corrected LDP amount.

- follow 67-FI to collect the difference.

For LDP's issued with a check, County Offices shall:

- issue a supplemental check for any additional payments
- re-enter LDP into APSS if check is available
- establish a receivable when corrected payments are less than initial payments. Issue a new LDP payable to CCC to repay the receivable.

**D Corrective Actions to Take When Option 2 Was Taken Instead of Option 1**

County Offices shall use this table to correct the situation.

<b>Type of Payment</b>	<b>Situation</b>	<b>County Office Action</b>	<b>Result</b>
EFT	Not Queued	Re-enter into APSS with correct information.	Initial EFT will automatically be deleted from pending direct deposit file.
	Queued		A receivable will be created. Issue payment to CCC and pay off receivable.
Check	Available		Check will be deleted from the Accounting files.
	Not Available		A receivable will be created. Issue payment to CCC and pay off receivable.