

For: FSA State and County Offices

eEWE Application and Payment Processing Software Update

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Notice PS-508:

- provided information about outstanding issues related to the eEWE Payment Processing software
- informed State and County Offices about future enhancements
- instructed County Offices about resolving payment processing issues.

The National Office is currently working with KC Application Development Center (ADC) to resolve all outstanding software issues to bring the Ewe Lamb Replacement and Retention Payment Program (ELRRPP) to a close.

Most ELRRPP benefits have been disbursed, however, many State Offices are **still** reporting software related problems that are preventing some County Offices from disbursing remaining ELRRPP benefits.

B Purpose

This notice provides State and County Offices with information and instructions for the following:

- re-opening the eEWE application software
- corrections
- server “Error” messages.

Disposal Date

July 1, 2006

Distribution

FSA State Offices; State Offices relay to County Offices

Notice PS-514

2 Re-Opening eEWE Software

A Entry of Missed Applications

The County Office deadline for entering ELRRPP application data from FSA-384 into the eEWE application software was COB January 21, 2005. At that time, the application software was deactivated inhibiting all functionality with the exception of viewing applications.

Upon the issuance of this notice, County Offices will have the capability to access the eEWE application software, where the **“Add Application”** function will be available. County Offices will be allowed to enter all applications that were not entered by the deadline date of January 21, 2005.

B County Office Action for Missed Applications

County Offices shall:

- refer to Notice PS-499 for instructions for accessing the eEWE application software and use the “Add Application” function
- review and update all eligibility data that may have been improperly recorded or converted during the migration process according to Notice PS-508
- refer to Notice PS-502 for instructions on:
 - accessing the eEWE payment software
 - issuing payment for all approved applications.

Note: If the eEWE payment system still displays a producer as ineligible when attempting to process payment, refer to Notice PS-508, paragraph 2.

C Changing Status Functionality

Notice PS-508 opened the eEWE application software to allow Counties Offices to **only** change the status of “pending” applications to “approved”. Activating this function, allowed County Offices to further process “approved” applications for payment.

Upon the issuance of this notice, the full functionality of “Change Status” will be restored. According to Notice PS-499, the “Change Status” function allows authorized users to **“change the status”** of an application to 1 of the following:

- “pending”
- “approved”
- “disapproved”
- “cancelled”(applications that have not been paid).

Notice PS-514

2 Re-Opening eEWE Software (Continued)

C Changing Status Functionality (Continued)

Note: If a county has entered an application into the wrong State/county, County Offices are instructed to change the status of the incorrect application to “cancelled” and use the “add application” function to re-enter the application into the correct State/county. Applications that have a “Paid” status will not be accessible. Only applications that have **not** been “paid” will be allowed to be cancelled.

3 Cancellations and Corrections

A Editing an EWE Application Before Payment

Conditions may exist where an eEWE application needs to be edited before a County Office has attempted to process a payment. The following conditions may be applicable:

- incorrect number of head of ewe
- incorrect address that will not correspond with Service Center Information Management System (SCIMS).

B County Office Action to Cancel and Re-enter Unpaid Applications

Upon the issuance of this notice, County Offices shall:

- use the eEWE application software to change the status of the incorrect application to “cancel” according to Notice PS-499
- re-enter the application with correct information according to Notice PS-499
- process payment according to Notice PS-502.

Notes: If the eEWE payment system continues to display a producer as ineligible when attempting to process payment, refer to Notice PS-508, paragraph 2.

Only applications that have **not** been paid may be “cancelled” and re-entered.

C Corrections Relating to Underpayments and Overpayments Already Processed

County Offices may need to perform an edit in the event of an error in payment or change in the number of eligible ewe lambs that may have resulted in an overpayment or underpayment after a payment has already been disbursed.

A future PS notice will be issued when this option becomes available. At that time, County Offices will have the ability to edit the original application data, and resubmit the application for re-obligation of funds when the obligated amount is incorrect.

Notice PS-514

4 Server Error Messages

A Servlet Errors

Server error messages imply that the web connection to the eligibility system, SCIMS, or the National Payment Service (NPS) is not available. County Offices may **still** be receiving 2 of the following messages:

- ApplicationServlet failed
- No Records Found.

Note: The “No Records Found” error message may have resulted from an application being recorded in the wrong State/county. User should refer to subparagraph 3 B of this notice.

KC ADC has implemented a fix for the “ReleasePaymentServlet failed” error message. County Offices should no longer receive this error when attempting to process eEWE payments.

B Action

If a County Office **continues** to experience problems with the eEWE software and receiving any of the error messages in subparagraph A, contact the State Office Price Support Specialist.

These situations will be handled on a case-by-case basis. For subsidiary and SCIMS errors, County Offices should contact the FSA National Help Desk at 1-800-255-2434.

Notice PS-514

5 Action

A State and County Action

State and County Offices shall refer to Notice PS-508 for the following conditions:

- corrections relating to underpayments and overpayments (after payment)
- updating subsidiary records for eEWE payment processing
- duplicate payments
- ewe applications with a “total” paid amount of zero “0”
- e-funds and allocations for conditions resulting in insufficient funds, such as applications not entered by the original deadline date.

B Contact

State Offices shall direct questions about this notice to Shanita Hines, Program Specialist, PSD, Automation Branch by:

- email to **Shanita.Hines@wdc.usda.gov**
- telephone at 202-720-9888.