

For: State and County Offices

Instructions for Processing eLDP Applications for the Bureau of Indian Affairs (BIA's)

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Payments issued to BIA's are not always limited to the \$75,000 payment limitation for price support programs. See 1-PL, paragraph 255 for rules applicable to Native Americans.

When an eLDP application is processed, information entered in the reference numbers fields are passed to the National Payment Service (NPS) which then appear on the producer's transaction statement.

eLDP applications processed for BIA's must enter applicable information in the reference numbers field that can be passed to NPS and appear on the producer's transaction statement.

B Purpose

This notice informs State and County Offices of the following:

- recent eLDP customer profile enhancements for BIA's
- instructions for processing eLDP applications for BIA's.

C Contact

If there are questions or situations not addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- telephone at 202-720-7785
- e-mail at **Laura.Schlote@wdc.usda.gov**.

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2 Establishing Customer Profiles for BIA's

A Determining Eligibility

The web eligibility service will **not** be used to determine eligibility for BIA's.

When creating customer profiles, County Offices shall:

- answer the questions displayed on the Profile Process - Add Producer Screen, Part A - Producer Terms and Conditions

Example: The following is an example of Profile Process - Add Producer Screen, Part A - Producer Terms and Conditions.

The screenshot shows the 'Profile Process - Add Producer' screen in the eLDP system. The header includes 'Farm Service Agency Online' and 'eLDP'. The page title is 'Profile Process - Add Producer'. The main content area displays the following information:

- County FSA Office: DADE
- State/County Code: FL025
- Telephone: [Redacted]
- Producer Name: BUREAU OF INDIAN AFFAIRS
- Address: PO BOX 577
- City: WAGNER
- Zip: 521176810
- State: SD
- Zip: 57380
- Email Address: [Redacted]
- Tax ID Type: E

A red error message is displayed: "Subsidiary Eligibility information not found for the crop year '2006'. Please check the additional terms and conditions that apply, and click 'Next' button."

Below the error message is the section "Part A - Producer Terms and Conditions (Please check as applicable)":

- Acres report(s) on file (FSA-578):
- Producer is actively engaged:
- Producer has an AD-1026 on file:
- Producer is compliant with conservation rules:
- Applicant has certified they are not delinquent on any Federal non tax debt:

The "Crop Year" is set to 2006. A checkbox for "Spotcheck is required for this producer." is present and unchecked. At the bottom are "Next", "Cancel", and "Help" buttons.

- enter the applicable combined permitted/AGI factor on the Profile Process - Add Producer Screen.

Example: The following is an example of the Profile Process - Add Producer Screen.

The screenshot shows the 'Profile Process - Add Producer' screen in the eLDP system, specifically the 'Part B - Producer Allocation Information' section. The header and producer information are the same as in the previous screenshot.

A red error message is displayed: "Invalid AGI Share - Calculated Combined Permitted/AGI Factor = 0.0. You can override the AGI Share to a value greater than 0.0 and less than or equal to 1.0."

Below the error message is the section "Part B - Producer Allocation Information":

- eLDP Regular Payment Limitation (PLM) Allocation Amount: [Input field]
- eLDP Other Payment Limitation (PLM) Allocation Amount: [Input field]
- Crop Year: 2006
- Cropland Factor: 1.0
- Combined Permitted/AGI Factor: 0.0
- Commodity: BARLEY (dropdown menu)
- Class/Variety/Type: [Input field]
- Farm Number (or ALL): [Input field]
- Reasonable Quantity: [Input field]
- Allocated Quantity: [Input field]
- 709/633EZ Approval Date: [Year] [Month] [Day] [Time]

At the bottom are "Add", "Change", "Delete", and "Clear" buttons.

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2 Establishing Customer Profiles for BIA's (Continued)

B Establishing Maximum Payment Limitation

The eLDP software has been enhanced to allow County Offices to enter an amount greater than \$75,000 and up to an amount of \$9,999,999 for BIA's.

Note: County Offices shall review 1-PL, paragraph 255 before establishing a customer profile greater than \$75,000.

3 Processing eLDP Applications for BIA's

A Processing eLDP Applications

BIA's submit applications on behalf of an individual. The individual who earned the payment must be reported to BIA's for distribution of funds.

County Offices shall enter applicable information such as the individual's ID number and or farm number in the reference number fields for BIA's to identify the individual earning the payment.

Farm Service Agency Online eLDP Application Process Add Farm Stored

County FSA Office: LUBBOCK State/County Code: TX303 Telephone:

Producer Name: BUREAU OF INDIAN AFFAIRS State: SD
Address: PO BOX 577 Zip: 57380
City: Email Address: JV
Tax ID: Tax ID Type: E

Part B - Producer Payment Information

Crop Year: 2005
Commodity: CORN Class/Variety/Type: Yellow
State/County Where Stored: TEXAS LUBBOCK
Request Date: 2006 March 28
COC Approval Date: 2006 March 28
Reference Numbers (Max. 3): 111111111 Farm # 123

Next Cancel Help