

For: State and County Offices

APSS Enhancements to Print Spot Check Letters for LDP's Selected for Spot Check

Approved by: Deputy Administrator, Farm Programs



1 APSS Enhancements for a System-Generated Spot Check Letter

A Background

County Offices print a list of loans and LDP's for spot check on a monthly basis.

8-LP, subparagraph 515 A and paragraph 1552 instruct County Offices to notify the producer, by telephone or memorandum, that they have been selected for an LDP spot check. County Offices have been manually preparing notification letters.

APSS has been enhanced to print a system-generated spot check letter for producers selected for LDP spot check.

B Purpose

This notice informs State and County Offices of the:

- APSS enhancements in County Release 594 for the system-generated spot check letters for producers with LDP's selected for spot check
- instructions for notifying producers.

C Contact

If there are questions or situations not addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- e-mail at laura.schlote@wdc.usda.gov
- telephone at 202-720-7785.

<p>Disposal Date</p> <p>December 1, 2006</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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1 APSS Enhancements for a System-Generated Spot Check Letter (Continued)

D County Office Action

County Offices that notify selected producers in writing shall:

- send the system-generated letter to the producer
- file a copy in the producer's LDP folder.

County Offices that notify producers by telephone shall:

- notate on the system-generated spot check letter the date and time the producer was called
- file the letter in the producer's LDP folder.

System-Generated Spot Check Letter

The following is an example of the letter that is generated when the monthly list of loans and LDP's is printed from Menu PVB000 according to 12-PS, paragraph 1505.

UNITED STATES DEPARTMENT OF AGRICULTURE FARM SERVICE AGENCY		
ANY COUNTY OFFICE 123 MAIN STREET ANYTOWN USA 12345-6789		
August 17, 2006		
DERRICK WILLIAMS 182 POLLOCK RD ANYTOWN USA		
Dear DERRICK WILLIAMS		
Certified repaid marketing assistance loans (MAL's) and loan deficiency payments (LDP's) are subject to spot check. Acceptable production evidence must be submitted for all MAL's or LDP's randomly selected for spot check.		
The following LDP was selected for spot check.		
LDP	QUANTITY	CROP
123	16,700.00	CORN
Since your LDP was selected for spot check, acceptable production evidence is required. If the LDP quantity:		
<ul style="list-style-type: none">• is still on the farm, you can request a paid measurement service and use the paid measurement service as acceptable production evidence. If you would like the FSA Service Center to perform the measurement service, respond within 7 days from the date of this letter. If you elect not to request a measurement service or choose not to use the measurement service, you must provide acceptable production evidence by the earlier of the following:<ul style="list-style-type: none">• 15 calendar days after the commodity has been sold or fed• the last day of the 9th month after the month in which the LDP was disbursed. Your deadline would be 10/31/06.		
If the commodity has been sold or fed, you must submit production evidence to this office within 15 calendar days of the date of this letter.		
Note: Failure to provide acceptable production evidence as provided in this letter will result in the repayment of the entire LDP amount plus liquidated damages.		
Sincerely,		
JOSEPH VINCENT County Executive Director		
USDA is an equal opportunity employer.		