

For: State and County Offices, CMA's, DMA's, and LSA's

Availability of Force Check Indicator for Price Support Payments

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Centralization of the National Payment Service (NPS) resulted in the routing of all Farm Program payment requests to NPS, regardless if the payments was generated through the System 36/AS400 or any web-based software. Notices FI- 2872 and FI-2877 provided information for using various payment processing functions such as the "Forced Check Indicator".

The forced check indicator allows for the processing of a check in NPS made payable to a program participant, but mailed to the County Office address. Use of the indicator is based on the specific need including, but not limited to the following:

- closing FSFL's
- instances when additional information must be sent along with payment
- paying fees to county court houses or Secretary of State offices for:
 - filing UCC-1's
 - lien searches
 - other filing fees as applicable.

B Purpose

This notice provides information for using the forced check indicator for price support payments issued through NPS.

C Contact

For questions about this notice, State Offices shall contact Shayla Watson, PSD by either of the following:

- e-mail at shayla.watson@wdc.usda.gov
- telephone at 202-690-0013.

Disposal Date

July 1, 2009

Distribution

State Offices; State Offices relay to County Offices, CMA's, DMA's, and LSA's

Notice PS-638

2 Using the Forced Check Indicator When Issuing Price Support Payments

A Availability of the Force Check Indicator

Previously, the forced check indicator was **not** available when issuing payments for the following codes:

- “RFCOMM”
- “RFMUL”
- “XXFSFLAME”

Note: “XX” is programs year 00 to 09.

- “XXFSFLRF”

Note: “XX” is program year 00 to 09.

- “XXSSFLRF”.

Note: “XX” is program year 00 to 09.

The forced check indicator is **now** available for these codes, in addition to code “XXFSFLLN”.

Note: “XX” is program year 07 to 09.

B NPS Entries

As applicable, users shall process nonautomated payment requests through the Online Payment (OLP) web-based application as instructed by Notice FI-2874. On the Create Payment - Payment Entry Screen in OLP, the user will be able to indicate if the payment shall be a forced check mailed to the County Office by checking (✓) the “Forced Check” box.

Note: If the “alternate payee” box is:

- checked (✓) on the Create Payment - Payment Entry Screen, the user will have the option to make the check payable to another party
- **not** checked (✓), the payment will be made payable to the program participant.

When the “Forced Check” box is checked (✓), the payment will be sent to the address on file for the County Office in the County Data Table in the System 36.

Important: County Offices shall ensure that the correct address is on file in the County Data Table.