

**For:** State and County Offices, CMA's, DMA's, and LSA's

**Revised APSS-Generated CCC-677's and CCC-678's**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

APSS generates prefilled CCC-677's or CCC-678's, as applicable, with information particular to the loan being processed, when making MAL's. Blank CCC-677's and CCC-678's can be printed through APSS.

CCC-677's and CCC-678's have been revised to provide the following:

- an updated USDA nondiscrimination statement
- the new signature policy that resulted from a Lean Six Sigma finding.

**B Purpose**

This notice provides information about the revisions to CCC-677's and CCC-678's generated through APSS.

**C Contact**

For questions about this notice, State Offices shall contact either of the following:

- Shayla Watson, PSD, by either of the following:
  - e-mail to **shayla.watson@wdc.usda.gov**
  - telephone at 202-690-0013
- Cecile Wynne, PSD, by either of the following:
  - e-mail to **cecile.wynne@wdc.usda.gov**
  - telephone at 202-720-8413.

<b>Disposal Date</b> October 1, 2009 4-16-09	<b>Distribution</b> State Offices, CMA's, DMA's, and LSA's; State Offices relay to County Offices
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**Notice PS-647**

**2 CCC-677's and CCC-678's**

**A Overview of CCC-677 and CCC-678 Changes**

The following changes have been made on the revised CCC-677's and CCC-678's:

- approval date
- heading "Form Approved – OMB No. 0560 0087" has been removed
- producer signature fields have been enhanced to include "by" and "title/relationship"
- a signature and date field has been added for second party review signatures
- the USDA antidiscrimination statement has been updated with current language.

**Note:** See Exhibits 1 and 2 for the revised CCC-677 and CCC-678, respectively.

**B Form Number Edition Date**

The form number edition date for CCC-677's and CCC-678's has been changed to 08-28-08. **All** blank copies on hand **must** be destroyed and replaced with the current CCC-677 and CCC-678.

**C Adding Second Party Review Box**

A signature and date box has been added to allow for signature by the second party reviewer, as follows.

APPROVED FOR CCC BY	DATE
SECOND PARTY REVIEW	DATE

**D Adding "By" Indicator**

The producer signature fields have been revised to provide the "By" indicator and "Title/Relationship", as follows.

Signature (By)	Title/Relationship	Date	Signature (By)	Title/Relationship	Date
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## Notice PS-647

### 2 CCC-677's and CCC-678's (Continued)

#### E USDA's Nondiscrimination Statement

The current USDA nondiscrimination statement at the bottom of CCC-677's and CCC-678's reads as follows:

“The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.”

Example CCC-677

The following is an example of the APSS-generated CCC-677.

READ THE ENTIRE INSTRUMENT BEFORE SIGNING (See CCC-601 for Privacy Act Statement)

CCC-677 (08-28-08) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation FARM STORAGE NOTE AND SECURITY AGREEMENT Form CCC-684 is incorporated into this Form CCC-677 when this box is marked:

Name & Mailing Address of Contact Producer Commodity Storage Location St. & Co. Codes & Farm No. Where Produced

Loan No.: Total Loan Amount:  
 Crop Year: Assessments: Marketing Assessments:  
 Commodity: Service Fee:  
 Class: Total Loan Quantity: TOTAL DISBURSEMENT:

SEAL NUMBER	MORTGAGED QUANTITY	LOAN RATE	LOAN QUANTITY	LOAN AMOUNT
A	B	C	D	E

PRODUCER ID NUMBER PRODUCER SHARE  
 F G H

The terms and conditions of the Note and Security Agreement are set forth in this Form CCC-677 ("Note") and Form CCC-601, "Commodity Credit Corporation Note and Security Agreement Terms and Conditions", Form CCC-677A (for sugar only), and any appendix or addendum to these forms. By signing this Form CCC-677, each producer agrees to all terms and conditions specified in these forms and acknowledges receipt of Form CCC-601 and any appendix or addendum thereto. By signing this form, the producer agrees that: (1) the interest rate applicable to the loan will be determined in accordance with 7 CFR Part 1405 and will be the rate of interest charged by the U.S. Treasury for funds borrowed by CCC, plus 1 percent, on the date the loan proceeds are disbursed to each producer; and (2) the maturity date of the loan for all commodities shall be the last day of the ninth month following the month in which such loan proceeds are disbursed. Notwithstanding the foregoing provision, the producer agrees that if the commodity pledged as collateral for this loan is a commodity which had been previously pledged as collateral for a CCC loan that the maturity date of this loan will be the maturity date of such initial loan. The loan disbursement date, actual interest rate and maturity date for the loan may be obtained at the County FSA office listed below. CCC may at any time accelerate the maturity date of this loan upon demand for payment.

The producer hereby sells, assigns, and mortgages to CCC as collateral for the payment of this Note all of the commodity described in this Note, together with all authorized replacements, substitutions, additions, and accessions thereto, which is stored in the bins or storage structures specified in this Note (even though a larger quantity than the quantity shown in the item above entitled "Total Loan Quantity" is stored in such structure).

Are you or any co-applicant delinquent on any Federal non tax debt? (If YES, attach details to this form.) (YES) (NO)

Signature (By) Title/Relationship Date Signature (By) Title/Relationship Date

APPROVED FOR CCC BY DATE Name and Address of County FSA Office  
 SECOND PARTY REVIEW DATE TELEPHONE NO.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

Example CCC-678

The following is an example of the APSS-generated CCC-678.

READ THE ENTIRE INSTRUMENT BEFORE SIGNING (See CCC-601 for Privacy Act Statement)

CCC-678 (08-28-08) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation Form CCC-684-1 is incorporated into this Form CCC-678 when this box is marked:

**WAREHOUSE STORAGE NOTE AND SECURITY AGREEMENT**

Name & Mailing Address of Contact Producer Warehouse Code St. & Co. Codes & Farm No. Where Produced

Loan No.: Total Loan Amount:  
 Crop Year: Assessments:  
 Commodity: Marketing Assessments:  
 Class: Total Loan Quantity: Service Fee:  
 TOTAL DISBURSEMENT:

WAREHOUSE RECEIPT NO.	LOAN RATE	STORAGE DEDUCTION	DELIVERY CHARGE	NET LOAN RATE	LOAN QUANTITY	LOAN AMOUNT
A	B	C	D	E	F	G

PRODUCER ID NUMBER PRODUCER SHARE  
 H I J

The terms and conditions of the Note and Security Agreement are set forth in this Form CCC-678 ("Note") and Form CCC-601, "Commodity Credit Corporation Note and Security Agreement Terms and Conditions", and any appendix to these forms. By signing this Form CCC-678, each producer agrees to all terms and conditions specified in these forms and acknowledges receipt of Form CCC-601 and any appendix thereto. By signing this form, the producer agrees that: (1) the interest rate applicable to the loan will be determined in accordance with 7 CFR Part 1405 and will be the rate of interest charged by the U.S. Treasury for funds borrowed by CCC, plus 1 percent, on the date the loan proceeds are disbursed to each producer; and (2) the maturity date of the loan for all commodities shall be the last day of the ninth month following the month in which such loan proceeds are disbursed. Notwithstanding the foregoing provision, the producer agrees that if the commodity pledged as collateral for this loan is a commodity which had been previously pledged as collateral for a CCC loan that the maturity date of this loan will be the maturity date of such initial loan. The loan disbursement date, actual interest rate and maturity date for the loan may be obtained at the County FSA office listed below. CCC may at any time accelerate the maturity date of this loan upon demand of payment.

The producer hereby sells, assigns, and mortgages to CCC as collateral for the payment of this Note all of the commodity described in this Note, together with all authorized replacements, substitutions, additions, and accessions thereto, which is stored in the warehouse specified in this Note.

Are you or any co-applicant delinquent on any Federal non tax debt? (If YES, attach details to this form.) (YES) (NO)

Signature (By) Title/Relationship Date Signature (By) Title/Relationship Date

APPROVED FOR CCC BY DATE Name and Address of County FSA Office

SECOND PARTY REVIEW DATE TELEPHONE NO.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.