

For: State Offices

**Updating Points of Contacts (POC's) in 4-RM, Exhibit 11**

Approved by: Acting Deputy Administrator, Farm Programs



**1 Updating 4-RM, Exhibit 11**

**A Background**

The Agricultural Risk Protection Act of 2000 (2000 Act) requires FSA and RMA to coordinate to improve program compliance and integrity of the Federal Crop Insurance Program. Procedure for implementing the 2000 Act provisions are provided in 4-RM. 4-RM, subparagraph 4 A requires SED's to establish POC's and alternate POC's who:

- serve as primary contacts for all functions associated with implementing the 2000 Act
- are responsible for maintaining the lines of communication among FSA, RMA, and approved insurance providers within their State
- are responsible for all POC responsibilities according to 4-RM.

A list of all State POC's and alternate POC's is provided in 4-RM, Exhibit 11. To ensure that RMA is aware of the proper contacts for crop insurance issues, State Offices are required to update 4-RM, Exhibit 11 as POC's and alternate POC's change.

**B Purpose**

This notice informs State Offices that they are required to:

- update POC's and alternate POC's listed in 4-RM Exhibit 11
- e-mail all updates no later than **March 20, 2009**.

**C State Office Action**

State Offices shall verify that the names and contact information for FSA POC's and alternate POC's is correctly displayed in 4-RM, Exhibit 11. If names and/or contact information is incorrect, State Offices or assigned POC's shall e-mail changes to Melonie Sullivan at [melonie.sullivan@wdc.usda.gov](mailto:melonie.sullivan@wdc.usda.gov) no later than **March 20, 2009**.

<b>Disposal Date</b>	<b>Distribution</b>
April 1, 2009	State Offices