

For: State and County Offices, State Foresters, and Service Foresters

Discontinuing Accepting SIP Fund Code 00 Requests

Approved by: Deputy Administrator, Farm Programs



1 Accepting SIP Fund Code 00 Requests

A Background

Notice SIP-43 extended the final performance reporting deadline for approved SIP fund code 00 applications until June 30, 2003.

B Purpose

This notice informs State and County Offices to discontinue accepting SIP requests for SIP fund code 00 after COB on June 30, 2003.

Note: This notice applies to SIP fund code 00 only.

- Policy for SIP-ICE was issued in Notice SIP-42
- SIP-Fire funds shall continue to be administered according to Notice SIP-37
- SIP-Pest funds shall continue to be administered according to Notice SIP-40.

C Action

State Offices shall inform County Offices, and State Foresters shall inform Service Foresters, that after **June 30, 2003**, requests for SIP fund code 00 assistance will no longer be accepted.

Advise applicants that Section 8001 of the Farm Security and Rural Investment Act of 2002 repealed the authority for SIP.

D Contact

If there are questions about this notice:

- County Offices shall contact the applicable State Office
- FSA State Offices shall contact Ilka Gray, CEPD, at 202-720-5784
- FS or State Forestry Offices shall contact Regional FS Offices
- Regional FS Offices shall contact Hal Brockman, FS, at 202-205-1694.

Disposal Date	Distribution
January 1, 2005	State Offices; State Offices relay to County Offices and State Forestry

Notice SIP-45

2 SIP Fund Code 00 Management

A Return of Unobligated or Deobligated SIP Funds

On July 1, 2003, or as soon as possible thereafter, State and County Offices shall determine, in consultation with Service Foresters, the amount of unobligated or deobligated SIP fund code 00 funds remaining in the County Offices and return funds to the State Office upon notification.

State Offices shall **not** remove funds from State ledgers until SIP-357 is received in the State Office.

B Using Fund for Errors, Omissions, or Appeals

Using remaining unobligated SIP fund code 00 funds for any approved producer appeals, errors, or omissions may only occur after approval is received from the FS National Office through the State Forester.

3 Action

A State Office Action

State Offices shall:

- immediately provide a copy of this notice to County Offices and applicable State Forestry Offices
- by COB August 15, 2003, determine, in consultation with the State Forester, the amount of SIP funds available for release to the National Office

Note: State Foresters will report as directed in subparagraph B.

- **not** take action to move funds on ledgers until SIP-357 is received in the State Office.

B State Forester Action

As instructed by the National FS Office, State Foresters shall:

- by COB August 15, 2003, determine, in consultation with the FSA State Office, the amount of SIP funds available for release
- FAX or e-mail amounts available to be released to Hal Brockman, National FS Office, at 202-205-1271 or hbrockman@fs.fed.us.

Notice SIP-45

3 Action (Continued)

C County Office Action

County Offices shall:

- notify producers of the discontinuation of SIP application acceptance using monthly newsletters and other available means
- on July 1, 2003, or as soon as possible thereafter after consultation with the Service Forester, cancel any SIP applications for which final performance has not been reported
- notify the State Office by August 1, 2003, of amount of funds to be returned
- **not** take action to move funds on ledgers until notified to do so by the State Office.

D Service Forester Action

Service Foresters shall:

- advise producers of the discontinuation of acceptance of SIP fund code 00 requests by available means
- on July 1, 2003, or as soon as possible thereafter, consult with the County Office to determine any SIP applications for which final performance has not been reported and shall be canceled
- consult with the County Office by August 1, 2003, to determine the amount of unobligated or deobligated funds to be returned to the State level.