

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice SP-4

For: State and County Offices

**FAS-930, Trade Adjustment Assistance (TAA) for Farmers
Petition for Certification and Eligibility for a Group of Producers**

Approved by: Deputy Administrator, Farm Programs



1 Completing FAS-930

A Background

Groups or individuals acting as the authorized representative of an association of agricultural commodity producers electing to petition FAS for TAA benefits must complete and submit FAS-930.

Petitioners of a specific commodity must prove to the Administrator, FAS that:

- the national average price in the most recent marketing year for the commodity produced by the group is equal to or less than 80 percent of the national average price in the preceding 5 marketing years
- increased imports of that commodity contributed importantly to the decline in prices.

B Purpose

This notice:

- provides FSA State and County Offices with an example and instructions for completing FAS-930 (Exhibit 1)
- instructs County Offices to assist potential petitioners to complete FAS-930 for submission to FAS.

Disposal Date	Distribution
December 1, 2003	State Offices; State Offices relay to County Offices

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1 Completing FAS-930 (Continued)

C Obtaining FAS-930

FAS-930 is available on the Internet at the following locations:

- eGov website at <http://forms.sc.egov.usda.gov/>
- FAS website at www.fas.usda.gov/itp/taa/fas0930.pdf
- FFAS Employee Forms Online website at [//165.221.16.90/dam/ffasforms/forms.html](http://165.221.16.90/dam/ffasforms/forms.html).

D County Office Action

County Offices shall:

- assist potential petitioners to complete FAS-930, if requested
- not accept FAS-930 in the FSA County Office
- not require potential petitioners to complete FSA-237 to submit FAS-930 by FAX
- instruct potential petitioners to submit FAS-930 to FAS according to instructions provided on the form
- advise potential petitioners if similar petitions have already been filed or approved by FAS by viewing <http://www.fas.usda.gov/itp/taa/taaindex.htm>
- advise potential petitioners that the final rule for TAA is at <http://www.fas.usda.gov/info/fr/2003/082003taa.htm>.

Instructions for Completing and Example of FAS-930

A Instructions for Completing FAS-930

Item No.	Instructions
1	Enter the name of the authorized representative or the primary contact person, if a group petition.
2	Enter the name and business address of the association filing FAS-930 on behalf of a group of producers or the business address of the primary contact in Item 1.
3	Enter the telephone number, including area code, at the address identified in item 2.
4	Enter a FAX number, including area code, at the address identified in item 2.
5	Enter an e-mail address for the individual identified in item 1.
6	The name, mailing address, telephone number, and e-mail address for each producer being considered as part of this petition. This information must be entered for at least 2 producers not listed in item 1. If filing as an association, enter, "See boxes 1 & 2" in 6A. If filing as an authorized representative, skip item 6.
7A	Enter a brief description of the commodity in which this petition is being filed. The commodity described must be that which is produced and marketed by the petitioner(s).
7B	Enter the HTS number for the commodity entered in item 7A from the Harmonized Tariff Schedule (HTS) of the United States at the appropriate level of specificity, which may be up to 10 digits. Care should be taken in selecting the proper number because it will be used in determining import competition. In cases where more than 1 number is appropriate, explain in Box 9.
7C	Enter the beginning and ending month and year for the marketing year this petition represents. All marketing periods begin on the first day of the month and end on the last day of the month unless NASS has determined otherwise.
7D	Check the appropriate box which indicates the coverage of the petition being filed. A check in the box for a national program does not require production in all 50 States. Under a national petition, USDA will use national average prices compiled by NASS, whenever possible. If NASS has not compiled price data for the commodity, the petitioners shall provide the national average prices. In addition, if a national program is certified, the Extension Service will offer technical assistance to producers in every State where they apply.

Instructions for Completing and Example of FAS-930 (Continued)

A Instructions for Completing FAS-930 (Continued)

Item No.	Instructions
8A	Enter the most recent marketing year in which TAA benefits are being requested, as indicated in item 7C.
8B	Enter the average price of the commodity for the marketing year entered in item 8A.
8C	Enter the prices in U.S. dollars and cents per unit of measure most commonly used by producers when marketing the commodity identified in item 7A. If prices are not available for all years, explain in Box 9.
9	Provide an explanation or attach any documents which show how increased imports have affected the national price of the product during the most recent marketing year. Include in the explanation any other factors which may also have contributed to lower producer prices.
10A	Enter the signature of the individual identified in item 1.
10B	Enter the title of the individual signing item 10A.
10C	Enter the date the individual signed in item 10A.
11	This item will be completed by the FAS representative.

Instructions for Completing and Example of FAS-930 (Continued)

B Example of FAS-930

<p>FAS-930 (08-26-03)</p>	<p>U.S. DEPARTMENT OF AGRICULTURE Foreign Agricultural Service</p>	<p>Form Approved - OMB No. 0551-0040</p>		
<p>TRADE ADJUSTMENT ASSISTANCE (TAA) FOR FARMERS PETITION FOR CERTIFICATION AND ELIGIBILITY FOR A GROUP OF PRODUCERS</p>				
<p>NOTE: <i>The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting the following information is the Trade Adjustment Assistance for Farmers, (Pub. L. 107-210). The information will be used to determine program eligibility. Furnishing the requested information is voluntary. Failure to furnish the requested information will result in denial of program benefits. This information may be provided to other agencies.</i></p> <p><i>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0551-0040. The time required to complete this information collection is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO THE ADDRESS LISTED BELOW.</i></p>				
<p>Please complete all requested information in this form and return it to the following address or fax to (202) 720-0876.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <p>U.S. Department of Agriculture Import Policies and Programs Division/FAS 1400 Independence Ave., S.W. Stop 1021 Washington, DC 20250-1021</p> </td> <td style="width: 50%; border: none;"> <p>If you need assistance, telephone (202) 720-2916 or e-mail your questions to: trade.adjustment@fas.usda.gov.</p> </td> </tr> </table>			<p>U.S. Department of Agriculture Import Policies and Programs Division/FAS 1400 Independence Ave., S.W. Stop 1021 Washington, DC 20250-1021</p>	<p>If you need assistance, telephone (202) 720-2916 or e-mail your questions to: trade.adjustment@fas.usda.gov.</p>
<p>U.S. Department of Agriculture Import Policies and Programs Division/FAS 1400 Independence Ave., S.W. Stop 1021 Washington, DC 20250-1021</p>	<p>If you need assistance, telephone (202) 720-2916 or e-mail your questions to: trade.adjustment@fas.usda.gov.</p>			
1. Name of Authorized Representative or Primary Contact	2. Name and Business Address (Including City, State, and Zip Code)			
3. Telephone Number (Including Area Code)				
4. Fax Number (Including Area Code)				
		5. E-Mail Address		
6. This petition is made on behalf of the following producers: <i>(Use separate sheet for additional producers)</i>				
A. Name of Producers	B. Mailing Address	C. Telephone No. (Including Area Code)	D. E-Mail Address	
7. COMMODITY INFORMATION:				
A. Description of the raw (excludes processed) agricultural commodity: (e.g., fresh raspberries)		B. Commodity's Harmonized Tariff Schedule (HTS) Number (HTS can be found at: http://www.fas.usda.gov/ustradel)		
C. This petition is for the most recent marketing year for the commodity beginning in _____ and ending _____ (month/year) (month/year)				
D. Check whether the certification is to cover a commodity produced nationally or in an "impacted" area (state or states):				
<input type="checkbox"/> National <input type="checkbox"/> State(s) (list): _____				
<p><small>The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-5410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.</small></p>				

Instructions for Completing and Example of FAS-930 (Continued)

B Example of FAS-930 (Continued)

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8. If Item 7D "National" is checked, provide the national average annual price for the most recent marketing year and the 5 preceding marketing years. If Item 7D "State(s)" is checked to indicate that the petition is for an impacted area, provide the relevant average price for the most recent marketing year and the 5 preceding years, and specify the months being averaged if the price is for less than 12 months (seasonal price).

(NOTE: National price data is available for many raw agricultural commodities from the Department's National Agricultural Statistical Service (NASS) at: www.usda.gov/nass.)

A. Marketing Year	B. Average Annual Price				
Most recent:	\$				
Provide prices for the 5 years prior to the most recent marketing years. Beginning with the most recent.	C. 5-Year Average Annual Price				
	1 Year ago	2 Years ago	3 Years ago	4 Years ago	5 Years ago
	\$	\$	\$	\$	\$

9. Basis for request for adjustment assistance. Please explain or attach any documents, which show how increased imports have affected the national price of your product during the most recent marketing year. In your description include any other factors which may also have contributed to lower producer prices.

10A. SIGNATURE OF AUTHORIZED REPRESENTATIVE OR PRIMARY CONTACT	10B. TITLE	10C. DATE SIGNED
11A. SIGNATURE OF FAS REPRESENTATIVE	11B. TITLE	11C. DATE