

For: Flue-Cured State and County Offices

Combining Flue-Cured Tobacco Marketing Cards at Market Locations

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

Flue-cured tobacco farm operators were given a choice of whether or not to include the 3 percent overmarketing allowance on a separate MQ-76 or MQ-76-C, as applicable. In most cases, County Offices issued cards according to the farm operators election; however, it has been determined that some County Offices issued all 3 percent allowances on a separate card.

TPD has received numerous complaints regarding this action. To correct this situation, marketing cards may be combined at a market location when certain conditions are met.

B

Purpose

This notice provides instructions for combining marketing cards at a market location.

<p>Disposal Date</p> <p>December 1, 2001</p>	<p>Distribution</p> <p>Flue-Cured Tobacco State Offices; State Offices relay to applicable County Offices</p>
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Notice TB-1010

2 County Office Action

A Combining Marketing Cards

CED's shall:

- authorize the marketing recorder to process marketing card combinations when the provisions of subparagraph B are met
 - ensure that marketing recorders are following the procedure in this notice
 - mail "zero" marketing cards to the issuing County Office identified on the front of the marketing card.
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B Policy

Two or more marketing cards with identical State code, county code, and FSN's may be combined when:

- requested by the farm operator in writing
 - all marketing cards to be combined are presented to the marketing recorder.
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C Processing Combination of Marketing Cards

Marketing recorders shall take the following action.

Step	Action
1	Add the pounds from the transferring marketing card to the receiving marketing card.
2	Enter "zero" on the card with pounds being transferred, write "Combined", date, and initial.
3	Enter the total pounds that resulted from adding the transferred pounds to the receiving marketing card pounds, date, and initial.
4	Collect the "zero" marketing card, and return to the County Office.

Note: Any other transfer of pounds between marketing cards must be made by CED.
