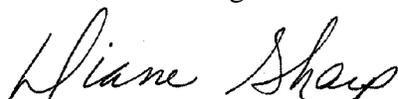


For: Burley Tobacco State and County Offices

**Burley Designation Correction Opportunity**

Approved by: Acting Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

On October 25, 2001, the Secretary announced the intention to release the burley tobacco farm designation information, which includes, but is not limited to, the following:

- farm serial number
- operator’s name and address
- pounds designated to a specific market location.

**Note:** Parties were given an opportunity to opt out of the release of this information.

County Offices were instructed to provide Detail Listings of Farms Designated to Warehouses, Receiving Stations, and Dealers upon request from these parties. The centralized release of this information is forthcoming.

Since the release of this information, many case-by-case situations have been recommended for “special designation” approval. Most cases involve an incorrect designation by the operator that could result in a lengthy delay in marketing tobacco from the farm under regular redesignation policy. Therefore, operators will have a 1-time opportunity to correct any prior designation resulting in an immediate effective date for marketing purposes.

**B**

**Purpose**

This notice provides instructions for accepting and processing corrections under the 1-time “correction opportunity” provision for special redesignation.

<p><b>Disposal Date</b></p> <p>March 1, 2002</p>	<p><b>Distribution</b></p> <p>Burley Tobacco State Offices; State Offices relay to applicable County Offices</p>
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## Notice TB-1022

### 2 Correction Opportunity

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#### A Special Redesignation Approval

County Offices shall accept and process “correction opportunity” designations under the following special redesignation provisions:

- it is limited for the farm to any 1 day beginning November 13, 2001, and ending November 23, 2001

**Note:** The farm operator must coordinate all grower redesignation to file 1 FSA-808.

- it is a change in warehouse, receiving station, or dealer designated
  - it is a change in pounds designated to a warehouse, receiving station, or dealer
  - it is an initial designation for an undesignated farm
  - it shall become effective immediately once FSA-808 is signed.
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### 3 Action

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#### A County Office Action

County Offices shall:

- process FSA-808 according to 10-TB SCOAP, Part 23
- hand deliver a copy of this notice to all market locations within the respective county
- publicize this notice by all means possible
- notate the reason for special redesignation under the remarks section of FSA-808 as “correction opportunity”
- queue additional marketing card orders for transmission daily to the State Office

**Note:** Marketing cards should be received in the County Office within 4 workdays.

- queue special redesignations on November 16 and 23, 2001, to Kansas City
  - maintain the farm register in Exhibit 1 for all farms designating under the “correction opportunity” provisions for special redesignation.
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**Notice TB-1022**

**3 Action (Continued)**

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**B**

**State Office  
Action**

State Offices shall:

- ensure that all burley tobacco County Offices follow the provisions in this notice
  - queue additional marketing card orders to Kansas City on a daily basis
  - publicize this notice by all means possible
  - review the farm register in all burley tobacco County Offices not later than November 30, 2001, to ensure that provisions of this notice were properly implemented.
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**C**

**KCFO and  
KCAO Action**

KCFO and KCAO shall:

- process additional marketing card orders on a daily basis
  - mail marketing cards requested during this period by overnight delivery, except Saturday delivery
  - notify the applicable State Office specialist when a delay is expected or has occurred.
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