

For: Other Kinds of Tobacco State and County Offices and KCAO

Tobacco Referendum Supplies for Cigar-Filler and Cigar-Binder Tobacco

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

Marketing quota referenda will be conducted in 2002 for the following kinds of tobacco:

- cigar-filler (types 42 through 44)
- cigar-binder (types 53 through 55).

B

Purpose

This notice:

- provides instructions about supplies necessary to conduct referenda for each kind of tobacco listed in subparagraph A
- informs State Offices that a supply of MQ-5 (2002) CF&B's will be shipped directly to State Offices. The tentative delivery date is February 27, 2002.

Note: MQ-5 (2002) CF&B's are only applicable in Minnesota, Ohio, and Wisconsin.

<p>Disposal Date</p> <p>July 1, 2002</p>	<p>Distribution</p> <p>Other Kinds of Tobacco State Offices and KCAO; State Offices relay to applicable County Offices</p>
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Notice TB-1030

2 State Office Action

A

Inventorying Supplies

State Offices shall inventory referendum supplies to ensure that supplies are adequate for conducting scheduled referenda. Review 1-PA and 15-AO for preparing and assembling ballot envelopes.

B

Ordering Supplies for Referenda National Factors

After referendum supply needs are determined, State Offices shall:

- order MQ-7 and FSA-73-E from the KCAO warehouse
 - order white window envelopes, style 435-D (size 4 $\frac{1}{8}$ x 9 $\frac{1}{2}$), from a GSA contractor
 - upon receipt, distribute the following supplies to applicable County Offices:
 - FSA-73's
 - FSA-73-E's
 - MQ-5 (2002) CF&B's
 - MQ-7's
 - contact Rebecca Harrington, TPD, at 202-720-4281 if there are **any problems with referendum supplies**.
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