

For: Tobacco State and County Offices

2003 Crop Year FSA-578 Summarization Process

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

The FSA-578 summarization process for the 2003 crop year will be available after All Tobacco Bulletin No. 30 is installed.

1-TB SCOAP requires that County Offices transmit Preliminary Allotment Report PSL-6R and Harvested Acreage Report PSL-9R to State Offices.

Data used to develop the reports is generated during the FSA-578 summarization process for the 2003 crop year.

B Purpose

This notice provides:

- new transmission date for PSL-6R
- instructions for the FSA-578 summarization process for the 2003 crop year
- error codes and messages for the FSA-578 summarization process (Exhibit 1).

<p>Disposal Date</p> <p>March 1, 2004</p>	<p>Distribution</p> <p>Tobacco State Offices; State Offices relay to applicable County Offices</p>
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Notice TB-1093

2 Action

A Running Summarization Process

After installing the software containing the 2003 FSA-578 summarization, County Offices shall run the summarization process according to the following table.

Step	Action
1	Run the summarization process for the kinds of tobacco applicable for that county. <ul style="list-style-type: none">• For burley and flue-cured tobacco counties, run the summarization process before annual calculations.• For other kinds of tobacco counties, run the summarization process before generating PSL-6R and PSL-9R.
2	Ensure that all reported and determined acreage has been entered through the FSA-578 application, according to 2-CP.
3	Rerun the summarization process after making any corrections to FSA-578. Note: Annual calculations may not be accessed until all corrections are made.
4	Summarize the 2003 crop year tobacco FSA-578 data by entering: <ul style="list-style-type: none">• “3” on PFC/Compliance Menu M00000• “8” on Acreage and Compliance Determinations Year Menu MEA000• “7” on 2003 Acreage and Compliance Determinations Menu MEAL00• “1”, “2”, “3”, or “4”, as applicable, on 2003 Peanuts and Tobacco Summarization Menu MEALP0.
5	For other kinds of tobacco, generate and transmit: <ul style="list-style-type: none">• PSL-6R by November 1, 2003• PSL-9R by November 1, 2003.

Error Codes and Messages for the FSA-578 Summarization Process

The following are error codes and messages for the FSA-578 summarization process.

Error Code Number	Farm Crop File Updated	Error Message and Description
7	No	<p>The message, "FSA-578 RECORD HAS ACRES RECORDED BUT THERE IS NO FARM CROP RECORD. COULD NOT UPDATE", will be displayed if acres were reported on FSA-578, but either the farm or the farm crop record is missing. If FSA-578 data is:</p> <ul style="list-style-type: none"> • recorded, add a farm crop record • not recorded for the farm, follow procedure in 2-CP, paragraph 21 for late filed crops • incorrect, follow procedure in 2-CP, paragraph 22 to revise an acreage report.
8	No	<p>The message, "FARM CROP RECORD EXISTS BUT THERE IS NO FSA-578 DATA RECORDED. FARM CROP RECORD NOT UPDATED", will be displayed if:</p> <ul style="list-style-type: none"> • there is no FSA-578 data for the farm or crop • FSA-578 data was not entered before the FSA-578 summarization process. <p>No action is needed on farms that did not file FSA-578.</p>

Error Codes and Messages for the FSA-578 Summarization Process (Continued)

Error Code Number	Farm Crop File Updated	Error Message and Description
11	Yes	<p>The message, "PLANTED ACRES IN FARM CROP RECORD EXCEEDS ZERO AND DOES NOT EQUAL SUM OF FAILED ACRES PLUS REPORTED ACRES OR, IF PRESENT, DETERMINED ACRES IN FSA-578", will be displayed if the planted acreage in the farm crop record does not match the FSA-578 data.</p> <p>The County Office shall:</p> <ul style="list-style-type: none"> • research the FSA-578 data that updated the data in the crop record to verify that it is correct • use the FSA-578 summarization process to correct errors. <p>Note: A rerun of the FSA-578 summarization process will correct the farm crop record, but the error message will be redisplayed.</p>
13	Yes	<p>The message, "PREVENTED PLANTED ACRES IN FARM CROP RECORD DOES NOT EQUAL PREVENTED PLANTED ACRES IN FSA-578", will be displayed if the prevented planted acreage in the farm crop record does not match the FSA-578 data.</p> <p>The County Office shall:</p> <ul style="list-style-type: none"> • research the FSA-578 data that updated the data in the record to verify that it is correct • use the FSA-578 summarization process to correct errors. <p>Note: A rerun of the FSA-578 summarization process will correct the farm crop record, but the error message will be redisplayed.</p>

Error Codes and Messages for the FSA-578 Summarization Process (Continued)

Error Code Number	Farm Crop File Updated	Error Message and Description
14	Yes	<p>The message, “FAILED ACRES IN FARM CROP RECORD DOES NOT EQUAL FAILED ACRES FROM FSA-578”, will be displayed if the failed acreage in the farm crop record does not match the FSA-578 data.</p> <p>The County Office shall:</p> <ul style="list-style-type: none"> • research the FSA-578 data that updated the data in the farm crop record to verify that it is correct • use the FSA-578 summarization process to correct errors. <p>Note: A rerun of the FSA-578 summarization process will correct the farm crop record, but the error message will be redisplayed.</p>
16	No	<p>The message, “ON FSA-578, SOME FIELDS WITH REPORTED ACRES DO NOT CONTAIN DETERMINED ACRES”, will be displayed if there was a partial measurement service on the crop or determined acreage was entered for some, but not all fields.</p> <p>Make corrections using the FSA-578 dataload process. Enter measurement service acres as reported acres instead of determined acres.</p>

Error Codes and Messages for the FSA-578 Summarization Process (Continued)

Error Code Number	Farm Crop File Updated	Error Message and Description
30	No	<p>The message, "FSA-578 RECORD HAS ACRES RECORDED ON THE TRACT BUT THERE IS NO TRACT CROP RECORD. COULD NOT UPDATE", will be displayed if acres were reported on the tract on FSA-578, but either the tract or the tract crop record is missing. If FSA-578 data is:</p> <ul style="list-style-type: none"> • correct, add a tract crop record • incorrect, follow procedure in 2-CP, paragraph 22 to revise an acreage report. <p>This message will be displayed if the FSA-578 summarization is processed after a reconstitution, unless the reconstitution was processed as a partial reconstitution. No action is necessary for partial reconstitutions.</p>
31	Yes	<p>The message, "REPORTED/DETERMINED ACREAGE EXCEEDS EFFECTIVE ALLOTMENT BY MORE THAN AV. THE PRICE SUPPORT FLAG HAS BEEN SET TO "N", will be displayed if the determined acreage exceeds the effective allotment by more than the administrative variance and the price support flag has been set to "No".</p>

Error Codes and Messages for the FSA-578 Summarization Process (Continued)

Error Code Number	Farm Crop File Updated	Error Message and Description
33	Yes	<p>The message, "ACRES ARE GREATER THAN ZERO BUT EFFECTIVE ALLOTMENT IS ZERO", will be displayed if the reported or determined acres on FSA-578 are greater than zero, but the effective allotment is zero.</p> <p>The farm crop record has been updated with the planted acreage. If the FSA-578 acres are correct, no action is necessary.</p>
35	No	<p>The message, "ON FSA-578, THE FIELD ENTERED HAS REPORTED ACRES BUT DOES NOT HAVE DETERMINED ACRES", will be displayed if 1 field on FSA-578 has reported acres, but does not have determined acres.</p> <p>Correct by loading the determined acres through the FSA-578 dataload process. Determined acreage must be entered for all flue-cured tobacco farms.</p>