

For: Other Kinds of Tobacco State and County Offices and KCAO

2004 Other Tobacco Quotas, Allotments, Factors, and Referendum

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

The Secretary has:

- proclaimed national marketing quotas for the 2004 through 2006 crops of Maryland (type 32), Virginia sun-cured (type 37), cigar filler (type 41), and cigar binder (types 51-52) tobaccos
- called for a referendum by mail ballot during the period **March 22** through **March 26, 2004**, to determine whether marketing quotas will be in effect for the kind of tobacco
- announced the 2004 national marketing quotas for the following kinds of tobaccos:
 - fire-cured (type 21)
 - fire-cured (types 22 and 23)
 - dark air-cured (types 35 and 36)
 - Virginia sun-cured (type 37)
 - cigar-filler and binder (types 42 through 44, 54, and 55).

B Purpose

This notice provides:

- 2004 national marketing quotas, acreage allotments, acreage factors, and acreage reserves
- instructions for completing other kinds of tobacco annual allotment calculations
- instructions for conducting Maryland (type 32), Virginia sun-cured (type 37), Cigar filler (type 41) and Cigar binder (types 51-52) tobacco referenda.

<p>Disposal Date</p> <p>August 1, 2004</p>	<p>Distribution</p> <p>Other Kinds of Tobacco State Offices; State Offices relay to applicable County Offices</p>
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2 National Factors

A Establishing 2004 National Quotas

The 2004 national quota and acreage allotments, factors, and reserves for other kinds of tobacco are established as follows.

Kind	Quota Pounds	Acreage Allotments	Acreage Factors	Acreage Reserves
Fire-cured (type 21)	1,370,000	780.26	1.0	2.76
Fire-cured (types 22 and 23)	34,000,000	11,306.95	1.03	30.86
Dark air-cured (types 35 and 36)	12,100,000	4,440.37	1.03	13.22
Virginia sun-cured (type 37)	117,000	77.02	1.00	0.30
Cigar-filler and binder (types 42 through 44, 54, and 55)	8,300,000	3,411.42	0.95	13.30
Cigar-filler (type 41) <u>1/</u>	250,000	120.00	1.00	0.70
Cigar binder (types 51 and 52) <u>1/</u>	969,000	535.00	1.00	1.66
Maryland <u>1/</u>	3,200,000	1,960.00	1.00	12.99

1/ These kinds of tobacco are not currently under marketing quota. Use the acreage factor to maintain farm crop records on a current-year basis. Do **not** issue MQ-24 for tobacco not under marketing quotas.

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2 National Factors (Continued)

B Reserve Acreage

Reserve acres for correcting errors and adjusting inequities are prorated to States as follows.

Kind	State	Reserve Acreage
Fire-cured (type 21)	Virginia	2.5
Fire-cured (types 22 and 23)	Kentucky	11.88
	Tennessee	13.12
Dark air-cured (types 35 and 36)	Indiana	
	Kentucky	8.64
	Tennessee	1.36
Virginia sun-cured (type 37)	Virginia	0.25
Cigar-filler and binder (types 42 through 44, 54, and 55)	Minnesota	.01
	Ohio	
	Wisconsin	1.29

C KCAO Action

KCAO shall transmit to County Offices the 2004 national factors for other kinds tobacco not later than March 5, 2004.

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3 County Office Action

A Conducting Referendum

To conduct referendum for Maryland (type 32), Virginia sun-cured (type 37), cigar filler (type 41), and cigar binder (types 51-52) tobaccos, County Offices shall take the following action.

Step	Action
1	Inventory referendum supplies. Ensure that supplies are adequate.
2	Follow 1-TB SCOAP, Part 13 to build the eligibility file and generate MQ-4. Note: This must be done after the FSA-578 summarization and before annual calculations.
3	Mail ballots by March 16, 2004.
4	Conduct referendum according to 1-PA.
5	Call referendum results into the State Office after completing tabulation on March 31, 2004.
6	Submit MQ-7 to the State Office by April 2, 2004.

B Action Before Establishing 2004 Allotments

Before establishing 2004 allotments for each other kind of tobacco currently under marketing quotas:

- update 2003 production data according to 1-TB SCOAP, Part 9
- run 2003 crop year FSA-578 summarization for other kinds of tobacco
- build eligible voter file and print interim list of eligible voters for Maryland (type 32), Virginia sun-cured (type 37), cigar filler (type 41), and cigar binder (types 51-52) tobacco referenda according to 1-TB SCOAP, Part 13

Note: If previous voter list exists, delete this list before selecting option to build a new list.

- establish 2004 crop year allotments according to 1-TB SCOAP, Part 5, including kinds of tobacco not currently under marketing quotas

Note: This is required to maintain tobacco farm crop records on a current year basis.

- back up all weekly files. Retain until further notice.

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3 County Office Action (Continued)

C Generating and Mailing MQ-24's

County Offices shall take the following action to generate and mail MQ-24's.

Step	Action
1	Generate MQ-24's as follows: <ul style="list-style-type: none">• indicate that 2004 is a referendum year when generating MQ-24's for Virginia sun-cured tobacco• date MQ-24's (FSA-708's) March 12, 2004
2	Review MQ-24's for farms with an allotment reduction for CRP. Reinstated reduced acres for CRP-1's that expired or were terminated in 2003. Note: For farms with an allotment reduction for CRP, the Tobacco Program Technician shall provide the CRP Program Technician a copy of Report ID: MRAP02-R001 for each farm with tobacco allotment designated under CRP.
3	Mail MQ-24's by March 12, 2004 .

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4 State Office Action

A Action

State Offices shall take the following action.

Step	Action
1	Allocate all reserve acreage to County Offices by April 1, 2004.
2	Instruct County Offices to load reserve acreage in the 2004 Other Kinds of Tobacco Crop Table Record.
3	Require COC to adjust inequities within 30 calendar days after the reserve acreage is allocated.
4	Ensure that County Offices have adequate supplies of FSA-708 to generate MQ-24's.
5	If applicable, ensure that referendum supplies are adequate.

B Referenda Results

State Offices shall:

- on March 31, 2004, telephone the preliminary referendum results to TD, on 202-720-0200, by 4 p.m.
- by April 7, 2004, submit final referendum results on MQ-8.