

For: Tobacco State and County Offices

**Payment Status Reports for Tobacco Transition Payment Program (TTPP)**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

Information Bulletin No. 3433, issued July 11, 2005, and Notice TB-1215 informed State and County Offices that a TTPP Payment Status Report option was available on TTPP Home Page.

Previously, the payment status report did **not** correctly filter failed payment requests when the program year criterion was selected. This has been corrected to properly filter failed payment requests going forward from the date the software revision is released. Reports of failed payment requests requested for a period before the release of this software will continue to show all payment years regardless of the program year selected.

This software is targeted for release on December 14, 2007.

**B Purpose**

This notice provides information about TTPP Payment Status Report options, error messages, and examples of screens.

**2 Action**

**A County Office Action**

County Offices shall:

- become familiar with TTPP Payment Status Report capabilities outlined in this notice
- utilize this reporting capability to investigate payment status inquiries
- take action to correct payment issues when applicable.

|                      |   |
|----------------------|---|
| <b>Disposal Date</b> | <b>Distribution</b>   |
| September 1, 2008    | Tobacco State Offices; State Offices relay to applicable County Offices |

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### 2 Action (Continued)

#### B State Office Action

State Offices shall:

- ensure that County Offices follow the provisions in this notice
- contact Michele Corcoran at the National Tobacco Processing Center at 800-673-2331 with questions about this notice.

### 3 Payment Status Report System Functionality

#### A Payment Status Report

Users may select “Failed” or “Passed” status and enter a payment date range to produce Payment Status Reports.

The screenshot shows the USDA Tobacco Transition Payment Program website. At the top left is the USDA logo and the text "United States Department of Agriculture". The main title is "Tobacco Transition Payment Program". Below the title is a navigation bar with links: "TTPP Home", "About FSA", "Help", "Contact Us", and "Logout". On the left side, there is a "Links" menu with the following items: "Section 508 Accessibility", "Manage Farm (Quota Holder)", "Quota Holder Data", "Producer Data", "Manage contract payment", "Prompt Pay Interest", and "Contract Maintenance Reports". The main content area is titled "Payment Status Report" and contains the following form fields:

- "Payment Status" dropdown menu with "Failed" selected.
- "Select program year:" dropdown menu with "2005" selected.
- "Payment Date" text input field followed by "To:" and another text input field, with "(MM/dd/yyyy)" as a placeholder.
- A "View PDF Report" button at the bottom.

**Note:** Reports of failed payment requests requested for a period before the release of this software will continue to show all payment years regardless of the program year selected. Successful payment reports will select by year for any time period entered.

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3 Payment Status Report System Functionality (Continued)

A Payment Status Report (Continued)

The following is an example of the TTPP Payment Status Report Screen with the required information populated.

The following is an example of the TTPP Payment Status Report for failed payments.

| Payment Reconciliation Report - State: GEORGIA(13) County: Berrien(019) Date: 11-03-2006 |                 |                        |                 |                      |                                       |                       |             |                       |                    |                      |   |
|--|-----------------|------------------------|-----------------|----------------------|---------------------------------------|-----------------------|-------------|-----------------------|--------------------|----------------------|---|
| Program Year:2005  |                 | Start Date: 10/10/2005 |                 | End Date: 10/10/2006 |                                       | Payment Status:Failed |             |                       |                    |                      |   |
| Contract Number  | Contract Status | Approval Date          | Contract Origin | Contract Type        | Total Annual Contract Install-Amounts | Name                  | Tax ID/Type | Annual Payment Amount | Transaction Amount | Payment Request Date | Status                                  |
| 999999999999   | AP              | 07/08/2005             | ORG             | PR                   | \$31,927.00                           | 10 Jdm.Doe            | ****XXX(S)  | \$3,192.70            | \$3,193.00         | 09/01/2006           | Prompt Pay Applicable Indicator Not Set |
| 999999999999   | AP              | 07/08/2005             | ORG             | PR                   | \$31,927.00                           | 10 Jdm.Doe            | ****XXX(S)  | \$3,192.70            | \$3,193.00         | 09/01/2006           | Prompt Pay Applicable Indicator Not Set |
| 999999999999   | AP              | 07/08/2005             | ORG             | PR                   | \$31,927.00                           | 10 Jdm.Doe            | ****XXX(S)  | \$3,192.70            | \$3,193.00         | 09/01/2006           | Prompt Pay Applicable Indicator Not Set |
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| 999999999999   | AP              | 07/08/2005             | ORG             | PR                   | \$31,927.00                           | 10 Jdm.Doe            | ****XXX(S)  | \$3,192.70            | \$3,193.00         | 09/01/2006           | Prompt Pay Applicable Indicator Not Set |
| 999999999999   | AP              | 09/01/2006             | ORG             | QH                   | \$420.00                              | 10 Jane Doe           | ****XXX(S)  | \$42.00               | \$42.00            | 09/01/2006           | Unsigned Payment Cancelled (NPS)        |

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**3 Payment Status Report System Functionality (Continued)**

**B Payment Status Error Codes**

The following payment status reasons pertain to payment failures for eligibility reasons.

| <b>Status Reason</b>   | <b>Description</b>   |
|--|--|
| Tax ID in SCIMS does not match contract.                         | Contract holder's tax ID is not found in Service Center Information Management System (SCIMS).   |
| Customer is inactive in SCIMS.                                   | Contract holder's tax ID is inactive in SCIMS.   |
| Customer not found in SCIMS.                                     | Contract holder's tax ID is not found in SCIMS.  |
| Address not found in SCIMS.                                      | Contract holder's tax ID does not have an address in the State and county of the contract.   |
| Multiple customers found in SCIMS.                               | There is more than 1 person or entity in SCIMS that matches the contract holder's tax ID.  |
| Ineligible for payment.  | Contract holder does not pass subsidiary eligibility.  |
| No entity members found.   | Contract holder's tax ID is a joint venture or general partnership and there were no members found.  |
| Prompt payment applicable indicator not set.                     | Prompt Payment Indicator is not set for the contract for a payment that requires a prompt payment interest decision.                       |
| Temporary tax ID not resolved.                                   | Contract holder has a temporary tax ID in SCIMS; therefore, cannot be paid.  |
| Some receivables are not replicated.                             | Contract holder has receivables waiting to be processed on System 36. See Notice FI-2762 for instructions on processing receivables.       |
| No member information found for the joint venture and crop code. | No member information in the adjusted gross income (AGI) web service for the contract holder's tax ID for the specified tobacco crop code. |
| No data found for the entity ID – possible invalid ID.           | The producer's joint venture or general partnership tax ID is invalid.   |

The following payment status reasons pertain to payment failures from the National Payment System (NPS).

| <b>Status Reason</b>               | <b>Description</b>   |
|------------------------------------|--|
| NPS business contract error.       | This error usually means that there are not enough eFunds available to make the payment.                   |
| NPS business process error.        |  |
| NPS fatal error.                   |  |
| eFund is not available.            | Either the eFund account is suspended or it has not been created for the State, county, and contract type. |
| Customer is not found or inactive. | NPS cannot find contract holder's tax ID.  |