

For: Tobacco State and County Offices

Common Errors in Processing CCC-971 Requests

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Notice TB-1257 provided instructions for entering CCC-971's.

A recent review of the Problem Analysis Reports (PAR's) submitted for PSD approval involving CCC-971 indicates certain County Offices are not following the instructions provided for online CCC-971's. When these errors occur, individual software scripts must be written to correct the errors causing unnecessary delays.

The following errors continue to be a problem when entering CCC-971's:

- failure to cancel an incorrect payment on the original CCC-955/CCC-956 **before** initiating the CCC-971 process resulting in the beneficiary's CCC-955/CCC-956 being created with **not** enough years
- failure to validate base quota level (BQL) due each beneficiary has resulted in the beneficiary's CCC-955/CCC-956 being incorrect
- failure to validate the number of years and BQL for the original CCC-955/CCC-956 **before** completing CCC-971.

B Purpose

This notice informs State and County Offices to follow the instructions in this notice to reduce the number of errors when processing CCC-971 transfers.

| | |
|----------------------|---|
| Disposal Date | Distribution |
| October 1, 2009 | Tobacco State Offices; State Offices relay to applicable County Offices |

Notice TB-1269

1 Overview (continued)

C Contact

If there are questions about this notice:

- County Office shall contact the State Office
- State Office shall contact Kelly Hereth by either of the following:
 - e-mail at **kelly.hereth@wdc.usda.gov**
 - telephone at 202-720-0448.

2 Action

A State Office Action

State Offices shall ensure that County Offices follow the provisions of this notice.

B County Office Action

County Offices shall ensure that:

- all name and address information is complete
- all taxpayer ID numbers (TIN's) are accurate
- SCIMS record for the CCC-955/CC-956 owner is correct
- the original CCC-955/CCC-956 BQL is correct and verified against filed paperwork
- the number of payments remaining on CCC-955/CCC-956 to be transferred is correct

Note: Cancel any payments made to the incorrect individual/entity and establish a receivable **before** transferring CCC-955/CCC-956.

- there are no certified/signed payments that should be rescinded before transferring CCC-955/CCC-956
- the total transferred BQL equals CCC-955/CCC-956 BQL
- all CCC-971 transfers **not** processed that are exempt from the November 1 deadline are placed in the "in-dispute" (DI) status.

3 CCC-971 Transfer Software

A TTPP System Validation

TTPP has built a number of automated validation checks into the CCC-971 process which will run before the transfer will be allowed. TTPP will validate:

- that the transferring CCC-955/CCC-956 status is either of the following:
 - “approved” (AP)
 - DI
- that SCIMS for transferee’s TIN is:
 - present
 - active
 - present and active for the given State and county
- financial eligibility; validation checks will **not** allow:
 - assignments against CCC-955/CCC-956
 - receivables against the CCC-955/CCC-956 owner
 - claims against the CCC-955/CCC-956 owner
 - other agency debt against the CCC-955/CCC-956 owner
 - bankruptcy flag to be set on the CCC-955/CCC-956 owner
- payments for:
 - the number remaining
 - any missing
 - discrepancies.

B CCC-971 Transfer Process

The following is an example of the TTPP Home Page. Under “Links”, CLICK “Contract Maintenance”.



Notice TB-1269

3 CCC-971 Transfer Software (Continued)

B CCC-971 Transfer Process (Continued)

The following is an example of the Contract Maintenance Screen. To begin the CCC-971 process, CLICK “CCC-971 Transfer”.

The screenshot shows the USDA United States Department of Agriculture Tobacco Transition Payment Program interface. At the top, there is a navigation bar with links: TTPP Home, About FSA, Help, Contact Us, and Logout. On the left, a 'Links' sidebar lists various options including Section 508, Accessibility, Manage Farm (Quota Holder), Quota Holder Data, Producer Data, Manage contract payment, Prompt Pay Interest, and Contract Maintenance Reports. The main content area is titled 'Contract Maintenance' and contains the text 'Select one of the actions for contract maintenance:'. Below this text are four links: 'CCC-971 Transfer' (highlighted in red), 'BQL Correction', 'BQL Correction on Pending Contract', and 'Tax ID Correction'.

The following is an example of the CCC-971 Transfer Screen. Enter CCC-955/CCC-956 number to be transferred, select the “Transfer Reason”, and CLICK “Submit”. TTPP will evaluate CCC-955/CCC-956 and CCC-955/CCC-956 owner to determine whether CCC-971 can be processed for the existing CCC-955/CCC-956.

The screenshot shows the USDA United States Department of Agriculture Tobacco Transition Payment Program interface for the CCC-971 Transfer screen. It features the same navigation bar and sidebar as the previous screen. The main content area is titled 'CCC-971 Transfer' and contains two input fields: 'Contract No.' with the value '999999999999' and 'Transfer Reason' with a dropdown menu. The dropdown menu is open, showing options: 'Reason of Death', 'Family Member Transfer', 'Reason of Death' (highlighted), 'Permanent Quota Assignment', and 'Dissolved Entity'.

Notes: Error messages that may be displayed are detailed in this subparagraph.

County Offices shall ensure that CCC-955/CCC-956 number and transfer reason are correct before clicking “Submit”.

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

B CCC-971 Transfer Process (Continued)

The following provides a description of each transfer reason.

| Transfer Reason | Description |
|----------------------------|--|
| Family Member Transfer | CCC-955/CCC-956 can be transferred to a family member. A family member means a parent; grandparent or other direct lineal ancestor; child or other direct lineal descendent; spouse; or sibling of a tobacco quota holder or tobacco producer. |
| Reason of Death | <p>CCC-955/CCC-956 can be transferred to the surviving spouse upon presentation of a death certificate, without regard to any will or other document by CCC-955/CCC-956 holder.</p> <p>If there is no surviving spouse, CCC-955/CCC-956 can be transferred to the estate by any person allowed under State law to distribute the assets of the deceased CCC-955/CCC-956 holder. Evidence of such authority includes documents such as a copy of the court order identifying the person to act on behalf of the estate or a statement from the county attorney for the county in which the deceased person resided giving the person authority to act on behalf of the estate.</p> <p>Note: If the transfer reason is “Reason of Death” and the beneficiary is an estate, the estate must exist in SCIMS with a Federal employer number or the CCC-955/CCC-956 holder’s TIN (see 1-CM for establishing an estate in SCIMS).</p> |
| Permanent Quota Assignment | CCC-955/CCC-956 can be transferred to a party who had purchased a tobacco marketing quota before October 22, 2004, and had placed the quota on the CCC-955/CCC-956 holder’s farm with their consent before October 22, 2004, according to 7 CFR Part 723.216. |
| Dissolved Entity | <p>CCC-955/CCC-956 can be transferred to the members of the entity if the entity is dissolved. In the case of an entity dissolved after enrollment, the members will be considered the CCC-955/CCC-956 holders for future year payments. BQL under CCC-955/CCC-956 should be divided among the members based on each member’s share of the entity at the time of dissolution. All parties must sign new CCC-955/CCC-956’s.</p> <p>When an estate is settled and CCC-955/CCC-956 is to be divided among the beneficiaries, the transfer reason should be “Dissolved Entity”.</p> |

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

B CCC-971 Transfer Process (Continued)

The following lists all error messages and a description of the error that may be displayed when, on the CCC-971 Transfer Screen, users enter CCC-955/CCC-956 number, select a transfer reason, and CLICK “**Submit**”.

Note: CCC-955/CCC-956 family is defined as the original CCC-955/CCC-956 and all subsequent CCC-955/CCC-956’s created as a result of CCC-955/CCC-956 maintenance actions taken on the original CCC-955/CCC-956 and any resulting CCC-955/CCC-956.

| Error Message | Description |
|---|---|
| Valid Contract # is required. | CCC-955/CCC-956 number entered does not exist in TTPP. |
| If the Transfer Reason is Dissolved Entity, the contract owner must not be an individual. | CCC-955/CCC-956 owner is not an individual. |
| If the Transfer Reason is Reason of Death, the contract owner must not be an entity. | CCC-955/CCC-956 owner is not an entity. |
| No contract data found for Contract Number 999999999. | CCC-955/CCC-956 number cannot be found in TTPP. |
| This contract has been sold. The contract must be in Approved or In Dispute Status to perform a 971 transfer. | CCC-955/CCC-956 status is sold. |
| Contract is not in Approved or Dispute Status. The contract must be in either approved or Dispute status to perform a 971 Transfer. | CCC-955/CCC-956 status is not sold, AP, or DI. |
| Invalid Annual Installments on Contract. | CCC-971 transfer will not be allowed on CCC-955/CCC-956 with fewer installments than there are years remaining in TTPP. |
| Contract Owner not found in SCIMS. | SCIMS record does not exist for the CCC-955/CCC-956 owner. |
| Contract Owner is Inactive in SCIMS | CCC-955/CCC-956 owner’s record in SCIMS is inactive. |
| No address found in SCIMS for state and county of the contract. | CCC-955/CCC-956 owner does not have a record in SCIMS for CCC-955/CCC-956 State and county or the county link is inactive. |
| Current Tax ID *****9999 in SCIMS does not match the Tax ID *****9999 on the Contract. | CCC-955/CCC-956 owner’s TIN in SCIMS does not match TIN on CCC-955/CCC-956 in TTPP. |
| Contract Owner Tax ID *****9999 has an Assignment on the Contract. | An assignment has been entered in Financial Services for CCC-955/CCC-956. |

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

B CCC-971 Transfer Process (Continued)

| Error Message | Description |
|---|--|
| Contract Owner Tax ID *****9999 has a Receivable. | Receivable has been entered in Financial Services for the CCC-955/CCC-956 owner. |
| Contract Owner Tax ID *****9999 has a Claim. | Claim has been entered in Financial Services for the CCC-955/CCC-956 owner. |
| Contract Owner Tax ID *****9999 has a Other Agency Debt. | An other agency debt has been entered in Financial Services for the CCC-955/CCC-956 owner. |
| Contract Owner Tax ID *****9999 has the Bankruptcy flag set. | Bankruptcy has been entered in Financial Services for the CCC-955/CCC-956 owner. |
| Entity Member Tax ID *****9999 has an Assignment on the Contract. | Assignment has been entered in Financial Services for a member of the entity that owns CCC-955/CCC-956. |
| Entity Member Tax ID *****9999 has a Receivable. | Receivable has been entered in Financial Services for a member of the entity that owns CCC-955/CCC-956. |
| Entity Member Tax ID *****9999 has a Claim. | Claim has been entered in Financial Services for a member of the entity that owns CCC-955/CCC-956. |
| Entity Member Tax ID *****9999 has a Other Agency Debt. | An other agency debt has been entered in Financial Services for a member of the entity that owns CCC-955/CCC-956. |
| Entity Member Tax ID *****9999 has the Bankruptcy flag set. | Bankruptcy has been entered in Financial Services for a member of the entity that owns CCC-955/CCC-956. |
| Contract is not fully paid in Year YYYY. | CCC-955/CCC-956 family has been paid in the year, but has not been paid in full. |
| Contract requires payment in Year YYYY. | CCC-955/CCC-956 family has not been paid any amount for the year indicated. |
| 10 Year Contracts require at least one payment if the 971 Reason is not Death of Existing Contract Holder. | No payments have been made to CCC-955/CCC-956 family, CCC-955/CCC-956 is for 10 years, and the Reason is not death. |
| Contract has a payment discrepancy in Year YYYY based on the Contract Owner's Subsidiary Eligibility. | In a given year, the payment amount percentage to the CCC-955/CCC-956 family does not equal the percent eligible based on subsidiary eligibility (such as all members are not eligible; if paid 40 percent of annual value then 40 percent of member ownership must be eligible) for that year. The error message will be displayed for each year there is a payment discrepancy. |
| Contract Owner has a Subsidiary Eligibility violation in YYYY and 971 reason is not Death of Existing Contract Holder. | CCC-955/CCC-956 family is not fully paid in the year, the CCC-971 transfer reason is not death of holder, and the CCC-955/CCC-956 owner has a subsidiary eligibility violation in that year. |
| 10 Year Contracts require at least one payment if the 971 Reason is not Death of Existing Contract Holder and the Contract Owner passes Subsidiary Eligibility. | No payments have been made to CCC-955/CCC-956, CCC-955/CCC-956 is for 10 years, the transfer reason is not death of holder, and CCC-955/CCC-956 owner passes full subsidiary eligibility for 2005. |

3 CCC-971 Transfer Software (Continued)

C CCC-971 Transfer Process - Add Beneficiary

The following is an example of the Process CCC-971 Transfer Screen. On the Process CCC-971 Transfer Screen, County Offices shall:

- add CCC-971 beneficiary information
- add new CCC-955/CCC-956 entity TIN's and BQL shares, 1 entity at a time, until all resulting CCC-955/CCC-956 beneficiaries have been added
- ensure that the total transferred BQL equals the original CCC-955/CCC-956 BQL.

TTPP will determine whether the beneficiary and BQL information entered is complete and accurate based on program requirements.

If CCC-955/CCC-956 owner is a joint venture or general partnership and the transfer reason is "Dissolved Entity" the beneficiary information displayed will default to the ownership percentage defined for the entity in adjusted gross income (AGI) (see subparagraph D if the reason is "Dissolved Entity").

| Links | | Process CCC-971 Transfer | | | |
|----------------------------|------------------------------|--------------------------|--------------|--|--|
| Section 508 | Accessibility | Contract Number | 999999999999 | | |
| Manage Farm (Quota Holder) | Quota Holder Data | Customer Name | JAMES H DOE | | |
| Producer Data | Manage contract payment | Contract Type | CCC-955 | | |
| Prompt Pay Interest | Contract Maintenance Reports | Contract Status | AP | | |
| | | Tax ID/Type | *****9995/S | | |
| | | Annual Installments | 10 | | |
| | | Total Contract BQL | 587 | | |
| | | Remaining BQL | 0 | | |

Add Beneficiary

Tax id

Tax id type

BQL

[Search Customer From SCIMS](#)

| Name | Tax ID/Type | BQL | Value | |
|--------------|-------------|------------|-------------------|---|
| JOHN J DOE | *****9991/S | 200 | \$1,400.00 | Edit Delete |
| JANE H DOE | *****9992/S | 300 | \$2,100.00 | Edit Delete |
| JOSEPH H DOE | *****9994/S | 87 | \$609.00 | Edit Delete |
| Total | | 587 | \$4,109.00 | |

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

C CCC-971 Transfer Process - Add Beneficiary (Continued)

Notes: Error messages that may be displayed are detailed in this subparagraph.

As beneficiary information is added, it will appear in the CCC-955/CCC-956 summary table at the bottom of the screen. Before clicking “Transfer Contract” the County Offices shall **ensure** that the:

- “**Annual Installments**” of CCC-955/CCC-956 being transferred are correct
- total transferred BQL equals the original CCC-955/CCC-956 BQL
- “Name”, “Tax ID/Type”, “BQL”, and “Value” fields are correct for **each** beneficiary according to CCC-971 documentation.

Note: If a CCC-955/CCC-956 payment has been returned, it **must** be cancelled **before** entering CCC-971. If any incorrect outstanding payments are **not** cancelled, the resulting CCC-955/CCC-956’s will be for the **incorrect** number of years.

County Offices will have the ability to edit or delete beneficiary detail until the user clicks “Transfer Contract” and TTPP is updated. TTPP will determine whether the beneficiary and BQL information entered is complete and accurate based on TTPP requirements. TTPP will return an error

If the CCC-955/CCC-956 owner is a joint venture or general partnership and the transfer reason is “Dissolved Entity” the beneficiary information displayed will default to the ownership percentage defined for the entity in adjusted gross income (AGI) (see subparagraph 3 F).

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

C CCC-971 Transfer Process - Add Beneficiary (Continued)

The following lists all error messages and a description of the error that may be displayed when, for beneficiary information on the Process CCC-971 Transfer Screen, users select CCC-955/CCC-956 and CLICK “Transfer Contract”.

| Error Message | Description |
|--|--|
| No customer was found in SCIMS for the given tax ID and ID type. | SCIMS record does not exist for the beneficiary. |
| Tax ID and type of new contract must come from the same State and county of the original contract. | Beneficiary does not have a record in SCIMS for State and county of CCC-955/CCC-956 or the address link is inactive. |
| Beneficiary already exists in beneficiary list. | Beneficiary has already been added and cannot be added again. |
| Valid tax ID needed. | The tax ID entered does not exist in SCIMS. |
| Valid BQL value is needed. | BQL for the beneficiary has not been entered. |
| BQL values can't be negative. | BQL entered for the beneficiary is a negative amount. |
| Remaining BQL is less than 0, please correct beneficiaries BQL value. | Total BQL entered to be transferred is greater than the remaining BQL. |
| No beneficiaries are defined, contract can't be transferred. | No beneficiaries have been entered. |
| Can't create more than 1 new 971 contracts on the same existing contract owner. | The same beneficiary has been entered more than once. |
| Transfer BQL can not be less than 0. | Total BQL to be transferred cannot be negative. |
| Does not sum to original BQL. | The sum of all BQL entered for the beneficiaries do not equal CCC-955/CCC-956 BQL being transferred. |
| Cannot perform 971 to same tax ID if tax ID type not “S”. | Only 1 beneficiary was entered, the beneficiary has the same tax ID as the contract holder and the tax ID type of the contract holder is not “S”. |
| Transfer to same tax ID can only be done to estate; SCIMS does not have Bus type as 06 (Estate). | The single beneficiary entered has the same tax ID as the contract holder, but does not have a SCIMS business type of 06 (Estate). |
| Requested transfer is to different SCIMS record, but same tax ID; if same person merge SCIMS records; if not, follow SCIMS policy to correct duplicate SSN situations. | There are 2 SCIMS records with the same tax ID. The potential duplicate records must be resolved before completing the transfer. |
| Transfer to estate with same tax ID is only allowed for reason of death. | Transfer to an estate with the same tax ID can only be completed if the transfer reason is “Reason of Death”. |

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

D CCC-971 Transfer Process – Estate

The following is an example of the Process CCC-971 Transfer Screen when only 1 beneficiary was entered in the Add Beneficiary Screen and the beneficiary had the same tax ID as the contract holder. On this screen, County Offices **must** review the message and confirm there is **not** a surviving spouse.

| IF... | THEN the... |
|-----------------------------|--|
| there is a surviving spouse | user must CLICK “Yes”. The message, “ Contract cannot be transferred to estate if surviving spouse exists ” will be displayed; the transfer will be cancelled and the CCC-971 Transfer Screen will be displayed. |
| users CLICK “Cancel” | transfer will be cancelled and the user will be returned to the CCC-971 Transfer Screen. |
| users CLICK “No” | Process CCC-971 Transfer Dissolved Entity Screen will be displayed for the user to confirm the transfer. |

Links

- Section 508
- Accessibility
- Manage Farm (Quota Holder)
- Quota Holder Data
- Producer Data
- Manage contract payment
- Prompt Pay Interest
- Contract Maintenance Reports

Process CCC-971 Transfer - Estate

| | |
|---------------------|--------------|
| Contract Number | 999999999111 |
| Customer Name | JERRY DOE |
| Contract Type | CCC-956 |
| Contract Status | DI |
| Tax ID/Type | *****8888/S |
| Annual Installments | 7 |
| Total Contract BQL | 22 |

| Beneficiary Info | | | |
|------------------|-------------|--------|-----|
| Name | Tax ID/Type | Estate | BQL |
| JERRY DOE ESTATE | *****8888/E | 100% | 22 |

Requested 971 Transfer is assumed to be transfer to estate with name change only. Characteristics of transfer are:

- 100% of BQL transferred to new contract
- Name for contract is changed and will show as new name on all contracts owned by this person in TTPP screens. To transfer other contracts to the estate, follow same process as for the current transfer even though the name shows in the system as the estate

The following question must be answered:
Is there a surviving spouse?

3 CCC-971 Transfer Software (Continued)

E CCC-971 Transfer Process – Dissolved Entity Add Beneficiary

The following is an example of the Process CCC-971 Transfer Screen when CCC-955/CCC-956 owner being transferred is a joint venture or general partnership and the CCC-971 transfer reason is “Dissolved Entity”. The “Beneficiary Info” displayed will default to the ownership percentage defined for the entity AGI. County Offices will only be able to increase or decrease BQL amount for each beneficiary by 1 BQL. County Offices will **not** be able to edit any other beneficiary information. TTPP will be updated when the users click “Transfer Contract”. Users may cancel CCC-971 by clicking “Cancel”.

The screenshot shows the USDA Tobacco Transition Payment Program (TTPP) web interface. At the top, it says "USDA United States Department of Agriculture" and "Tobacco Transition Payment Program". There is a navigation bar with links: "TTPP Home", "About FSA", "Help", "Contact Us", and "Logout". On the left, there is a "Links" menu with items like "Section 508", "Accessibility", "Manage Farm (Quota Holder)", etc. The main content area is titled "Process CCC-971 Transfer Dissolved Entity" and shows the following details:

- Contract Number: 999999999990
- Customer Name: DOE FARMS
- Contract Type: CCC-956
- Contract Status: DI
- Tax ID/Type: *****9993/E
- Annual Installments: 9
- Total Contract BQL: 6548

Below these details is a table titled "Beneficiary Info":

| Name | Tax ID/Type | Actual Share | BQL | New BQL |
|--------------|-------------|--------------|-------------|-----------------------------------|
| JANE DOE | *****9992/S | 0.5 | 3274 | <input type="text" value="3275"/> |
| JOHN DOE | *****9991/S | 0.5 | 3274 | <input type="text" value="3273"/> |
| TOTAL | | 1.0 | 6548 | |

At the bottom of the table, there are two buttons: "Transfer Contract" and "Cancel".

Note: If users increase or decrease a beneficiary’s BQL by more than 1, the following message will be displayed, “Message: BQL value can only be adjusted by 1.”

3 CCC-971 Transfer Software (Continued)

F Process CCC-971 Transferred Successful Screen

The following is an example of the Process CCC-971 Transferred Successful Screen when the original CCC-955/CCC-956 has an outstanding obligation. Both the original and the new CCC-955/CCC-956 are displayed in Obligation Pending status.

The following message will be displayed for CCC-971 transfers when the original CCC-955/CCC-956 has an outstanding obligation, “The original contract status has been set to Obligation Cancel and the new contract status has been set to Obligation Pending. Once obligation actions are performed for the contracts (an automatic process that runs every 5 minutes), the contract will be set back to the final status accordingly (Cancel or Pending).”

If the original CCC-955/CCC-956 does **not** have an outstanding obligation, only the new CCC-955/CCC-956 will be displayed (in Pending status) and the obligations message will **not** be displayed.

The message, “Contract Number has been successfully transferred and is in canceled status. Resulting contracts are as follows:” will be displayed when total BQL equals the original CCC-955/CCC-956 BQL and the original CCC-955/CCC-956 has no outstanding obligations.

Note: A list of all CCC-955/CCC-956 statuses and their descriptions is provided in subparagraph I.

The screenshot shows the USDA Tobacco Transition Payment Program (TTPP) web interface. At the top, it displays the USDA logo and the program name. A navigation bar includes links for TTPP Home, About FSA, Help, Contact Us, and Logout. On the left, there is a 'Links' sidebar with various options like Section 508, Accessibility, and Manage Farm. The main content area features a blue header for 'Process CCC-971 Transferred Successful' followed by a message: 'Contract has been successfully transferred. Resulting contracts are as follows:'. Below this, it explains that the original contract status is set to Obligation Cancel and the new contract status is set to Obligation Pending. It also notes that an automatic process runs every 5 minutes to set contracts to their final status. A table below lists the resulting contracts for JANE DOE and JOHN J DOE.

| Name | Tax Id/Type | BQL | Value | New Contract Number | New Contract Status |
|------------|-------------|------|-----------|---------------------|---------------------------------|
| JANE DOE | *****9992/S | 3275 | \$3275.00 | 99999999930 | Pending – Pending De-Obligation |
| JOHN J DOE | *****9991/S | 3273 | \$3273.00 | 99999999940 | Pending – Pending De-Obligation |

County Offices shall print the individual CCC-955/CCC-956’s and follow internal controls and procedures for obtaining all the appropriate signatures.

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

G View Contract – Results Screen

When the original CCC-955/CCC-956 has an outstanding obligation, the following message will be displayed, “The 971 transfer process has been initiated for an original contract, thus creating this new contract. No further action is allowed on this new contract until the required Obligations are created by the system. Once the Obligations have been created, the contract will be moved to Pending status by the system. Please re-check this contract in a few minutes to see if the Obligations have been finalized. At that time, you may then perform any needed actions on this new contract.”

Note: A list of all CCC-955/CCC-956 statuses and their descriptions are provided in subparagraph I.

USDA United States Department of Agriculture
Tobacco Transition Payment Program

TPPP Home | About FSA | Help | Contact Us | Logout

Links
 Section 508
 Accessibility
 Manage Farm (Quota Holder)
 Quota Holder Data
 Producer Data
 Manage contract payment
 Prompt Pay Interest
 Contract Maintenance Reports

View Contract - Results
 Message: The 971 transfer process has been initiated for an original contract, thus creating this new contract. No further action is allowed on this new contract until the required Obligations are created by the system. Once the Obligations have been created, the contract will be moved to Pending status by the system. Please re-check this contract in a few minutes to see if the Obligations have been finalized. At that time, you may then perform any needed actions on this new contract.

| | |
|--------------------------|---------------------------------|
| Form Number | CCC-956 |
| Contract Number | 999999999940 |
| Contract Status | Pending – Pending De-Obligation |
| CCC-960 Status | Not applicable |
| Annual Installments | 9 |
| State FSA Code | 37 |
| County FSA Code | 107 |
| Farm Number | |
| FSA Crop Code | Flue-Cured |
| Contract Price Per Pound | \$1.00 |
| Total Contract BQL | 3273 |
| Total Contract Value | \$3273.00 |

| Contract Origination | |
|----------------------|--|
| Tax ID | ***** 9991 |
| Tax ID Type Code | Social Security |
| Full Name | JOHN J DOE |
| Address | 111 HIGHWAY 1 MUSIC CITY, TN 99999-9999 |
| Phone Number | 9999999999 |

| Tract Number | Tract Quota Pounds | Owner Quota Pounds |
|--------------|--------------------|--------------------|
| 00009999 | 6548 | 3273 |
| Total | | 3273 |

| Apply prompt payment interest | | | |
|-------------------------------|-----------------------|-----------------------|----------------------------------|
| Year | Yes | No | Flag Not Set |
| 2006 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |
| 2007 | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |

[View PDF](#)

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

H TTPP Contract Maintenance Report

The following is an example of the TTPP Contract Maintenance Report. The TTPP Contract Maintenance Report will be displayed with all resulting CCC-955/CCC-956's associated with the original CCC-955/CCC-956 number.

| TTPP Contract Maintenance Report | | | | | | | | | | | |
|----------------------------------|------------------------|---------------|---------------|---------------|-----------------|--------------|-------------|--------------|--------------------|---------------|--|
| Form Number: CCC-956 | | | | | | | | | | | |
| Producer Contracts | | | | | | | | | | | |
| Contract Number | Parent Contract Number | Producer Name | Tax ID / Type | Approval Date | Contract Status | Tobacco Type | Farm Number | Program Year | Base Quota Level | Contract Type | |
| 999999999999 | | JAMES H DOE | *****9995/S | 12-14-2006 | Canceled | Flue-Cured | 0000284 | 2004 | 456 | ORG | |
| | | | | | | | | | Contract Total BQL | 456 | |
| 999999999998 | 999999999999 | JOHN H DOE | *****9991/S | | Pending | Flue-Cured | 0000284 | 2004 | 450 | 971 | |
| | | | | | | | | | Contract Total BQL | 450 | |
| 999999999997 | 999999999999 | JAKE H DOE | *****9992/S | 12-19-2006 | Approved | Flue-Cured | 0000284 | 2004 | 6 | 971 | |
| | | | | | | | | | Contract Total BQL | 6 | |

Notes: County Offices can find CCC-955/CCC-956 numbers resulting from CCC-971's through the Reports link. When the Reports Screen is displayed do the following:

- CLICK "Search Reports by Name"
- in the Report Name drop-down box, CLICK "**Contract Maintenance**".

Enter either the original CCC-955/CCC-956 number or any of the new CCC-955/CCC-956 numbers and CLICK "**View PDF Report**". The View PDF Report will be displayed with all CCC-955/CCC-956's related to the CCC-955/CCC-956 number entered.

Notice TB-1269

3 CCC-971 Transfer Software (Continued)

I CCC-955/CCC-956 Statuses

The following provides the current CCC-955/CCC-956 statuses and their description.

| CCC-955/CCC-956 Status | CCC-955/CCC-956 Status Description |
|-------------------------------|---|
| PE | Pending |
| PO | Pending - Pending De-Obligation |
| CP | Complete |
| AP | Approved |
| AO | Approved - Pending Obligation |
| AF | Approved - Obligation Complete |
| AC | Approved - Rescind Signed Payment - Pending Obligation Adjustment |
| AA | Approved - Pending Annual Batch Obligation |
| CL | Cancelled |
| CO | Cancel - Pending De-Obligation |
| SC | Cancel Sold – Pending Re-Obligation |
| SI | Sold |
| SO | Sold Pending De- Obligation |
| DI | In Dispute |
| DC | In Dispute - Rescind Signed Payment - Pending Obligation Adjustment |
| DA | In Dispute - Pending Annual Batch Obligation |
| IT | Involuntary Termination |
| IO | Involuntary Termination Pending De-Obligation |
| VT | Voluntary Termination |
| TO | Voluntary Termination Pending De-Obligation |
| VC | Voluntary Cancellation |
| VO | Voluntary Cancellation Pending De-Obligation |