

For: IN, KY, OH, and TN State and County Offices and KCAO

Tobacco Referendum Supplies for Burley Tobacco Cross County Lease and Transfer

Approved by: Deputy Administrator, Farm Programs



1 Overview

**A
Background**

A marketing quota referenda will be conducted to determine whether cross-county leasing of burley tobacco quotas should be permitted for the 2001 and subsequent crop years. A forthcoming notice will give the specific referenda date. The States in which the referenda will be held are:

- Indiana
- Kentucky
- Ohio
- Tennessee.

**B
Purpose**

This notice:

- provides instructions for ordering supplies necessary to conduct the referenda
- informs State Offices that a supply of MQ-5LT's, Marketing Ballots, will be shipped directly to State Offices.

<p>Disposal Date</p> <p>February 1, 2001</p>	<p>Distribution</p> <p>Above State Offices and KCAO; State Offices relay to applicable County Offices</p>
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Notice TB-974

2 State Office Action

A

Inventorying Supplies

State Offices shall:

- inventory referendum supplies to ensure that the supplies are adequate for conducting the scheduled referendum
 - review 1-PA and 15-AO for preparing and assembling ballot envelopes.
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B

Ordering Supplies for Referendum

After referendum supply needs are determined, State Offices shall:

- download MQ-7 and MQ-8 from either of the following:
 - the FSA BBS Forms Library
 - the FSA Forms On-line Website at:
<http://www.fsa.usda.gov/dam/forms/fsaforms.asp>.
 - order FSA-73's and opaque envelopes from the KC Warehouse
 - order white window envelopes, Style 435-D, (size 4 1/8 x 9 1/2) from a GSA supply source
 - upon receipt, distribute supplies to applicable County Offices
 - notify Rebecca Harrington, TPD, at 202-720-4281, of any problems with referendum supplies.
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