

# Peanut Buyers and Handlers Program Guidelines

For Peanut Buyers and Handlers

UNITED STATES DEPARTMENT OF AGRICULTURE Farm Service Agency Washington, DC 20250

### AMENDED - 2018 Peanut Buyers /Handlers Program Guidelines

All Peanut Buyers/Handlers and Designated Marketing Associations

A policy change in August 2018 administered by the Agricultural Marketing Service, was recommended by the Peanut Standards Board to revise the minimum quality and handling standards for domestic and imported peanuts marketed in the United States. This change increased the allowance for damaged kernels under Segregation 1 from not more than 2.49 percent to not more than 3.49 percent. Also, the requirements for Segregation 2 was adjusted to reflect this change.

On October 3, 2018, the Price Support Division was notified of a discrepancy between the industry, DMAs and USDA on the deduction taken for peanuts with 3% damage. DMAs encountered a problem when trying to apply discounts for Segregation 1 peanuts.

The DMA's had received several receipts indicating 3.00 percent damaged kernels. It was discovered that while the USDA Premiums and Discounts only allows for a 2.00 percent maximum damaged discount at \$3.40 a ton, the price tables files in Exhibit 9 of the Peanut Guidelines take in account for higher damage deductions, showing a 3.00 percent damage deduction at \$7.00 per ton.

From our discussion with the industry USDA realized some are using the USDA Premiums and Discounts table (Exhibit 8 of the Peanut Guidelines) and only allowing a 2.00 percent maximum deduction and others are using the price tables in exhibit 9.

The decision was made to amend the 2018 Peanut Buyers and Handlers Guidelines for the following:

- Peanut Discount Table has been updated to allow for the 3% deduction for damaged kernels.
- Updated Grading and Inspection Fees for the state of Georgia to calculate \$4.85 instead of \$4.90 for a total Load-In charge of \$34.85.

We appreciate your patience and continued cooperation in the implementation of the peanut price support program.

If you have any questions or are unable to obtain a copy of the guidelines online, please contact George Pryor, Price Support Division at (202) 690-4799, and a copy will be sent to you.

Sincerely,

/s/ George E. Pryor George E. Pryor Peanut Price Support Program Specialist, Price Support Division A. Updated -Guideline Changes for the 2018 Crop Year

Page	Change
13	In-Handling Charges and Grading Inspection Rate Table has been amended for the state of Georgia. The rate has been updated to \$34.85.
Exhibit 8	Peanut Discount Table has been amended to add a discount of 3% for damaged
	October 15, 2018.

<sup>\*--</sup>Amend.10/15/2018--\*

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# 2018-CROP GUIDELINES FOR PEANUT MARKETING ACTIVITY

#### **Program Authority**

The regulations authorizing the peanut marketing assistance loan program are located at 7 CFR Part 1421 Marketing Assistance Loans (MALs) and Loan Deficiency Payments (LDPs). These regulations cover peanuts, pulse crops, wheat, feed grains, soybeans, and other oilseeds. The regulations authorizing 2016 and subsequent MAL and LDPs were published in the federal register on January 2, 2015, to incorporate the provisions of the Agricultural Act of 2014. There were two major changes in the 2014 Act:

- The average Adjusted Gross Income (AGI) provisions were simplified. Effective for 2016, persons and legal entities must have an average AGI of \$900,000 or less
- Payment Limitation of \$125,000 for peanut MAL market loan gains and LDPs, which is combined with PLC (Price Loss Coverage) and ARC (Agricultural Risk Coverage) payments.

Section 740 of the Consolidated Appropriations Act, 2016, amended Section 166 of the Federal Agriculture Improvement and Reform Act of 1996. Beginning with the 2015 crop year MAL's, the Secretary shall provide commodity certificates in the same terms and condition as were in effect for the 2008 crop year for loans. Effective with the 2015 crop year MAL's, CCC will authorize the purchase of commodity certificates that must be immediately exchanged for outstanding nonrecourse marketing assistance loan (MAL) collateral by a producer or designated agent. Commodity Certificates can be purchased when the NPP is lower than the loan rate and exchanged for the peanuts, referred to as CCE. Utilizing the CCE provides the lower purchase price, but is not attributed against a producer's payment limitation. Furthermore, AGI provisions do not apply to CCE.

Other regulations related to the marketing and program administration of the peanut program are found at:

- 7 CFR Part 1400 Payment Limitation & Payment Eligibility
- 7 CFR Part 1405 These regulations provide that the Commodity Credit Corporation will deduct from MAL proceeds for approved entities an amount equal to any assessment required under state or federal law to be paid by a producer who markets the commodity or by the first purchaser of the commodity.
- 7 CFR Part 996 Establishment of Minimum Quality and Handling Standards for Domestic and Imported Peanuts Marketed in the U.S. and Termination of Peanut Marketing Agreement. These regulations provide the establishment of minimum quality and handling standards for domestic and imported peanuts marketed in the United States.
- 7 CFR Part 1216 Peanut Promotion, Research, and Information Order. These regulations require all producers to pay a one percent assessment on all peanuts sold to the first handler. The first handler must collect and remit the assessment to the National Peanut Board (Board). The Board uses these funds to conduct generic programs of promotion, research, consumer information surveys, and many other projects requested by the industry.
- 7 CFR Parts 735 Implementation of the U.S. Warehouse Act.
- 7 CFR Part 1425 Cooperative Marketing Associations.

#### Application Deadline/Loan Availability Period

Peanut MALs and LDPs are available to all eligible producers during the year following a normal harvest. All applications for peanut marketing assistance loans or LDPs must be made by January 31, 2019.

#### **Handler Number**

Registered peanut handlers will continue to use their assigned handler number. New peanut handlers must register with the Price Support Division (PSD) to get a handler number to be used in marketing peanuts and transmitting data during the 2018 peanut marketing season. Please complete Exhibit 17 to request the handler number. The request and supporting documentation can be emailed to george.pryor@wdc.usda.gov.

#### **Buying Point Number**

Buying points will continue to use previously assigned buying point numbers to identify the physical location of the buying point where the official farmers stock inspection is conducted. New buying points will continue to register with AMS to obtain a buying point number.

AMS's contacts are:

Anthony Souza, Associate Director of Federal-State Inspection at (209) 477-0123; tony.souza@ams.usda.gov

Nate Tickner, Agricultural Marketing Service, Fruit and Vegetable Programs, Specialty Crop Inspection Division. (202) 690-0603; Nate. Tickner@ams.usda.gov.

# **Buying Point Profiles (Updates are Required)**

All shellers are **REQUIRED** to update their sheller and affiliated buying point profile data and confirm their status for the 2018 crop year. Transmissions will **NOT** be activated until all profiles are updated. The sheller should update all sheller and buying point profiles by accessing <a href="https://apps.fsa.usda.gov/pmp-web">https://apps.fsa.usda.gov/pmp-web</a> E-Authentication registration level 2 is necessary to access the website. Refer to the following link for information on <a href="https://www.eauth.usda.gov/MainPages/index.aspx">https://www.eauth.usda.gov/MainPages/index.aspx</a>

See Exhibits 1 and 1.1 for additional information and contact George Pryor at (202)690-4799 for additional assistance.

# SC-95 (Federal-State Inspection Service (FSIS) Peanut Inspection Notesheet)

AMS and FSIS will continue to use the SC-95 (**formerly FV-95**) to record the results of an official farmers stock peanut inspection. Handlers using the electronic grading system should follow the guidelines issued by AMS and FSIS. The lead alpha character for the 2018 crop SC-95 will be "C", as applicable.

### SC-95 (Federal-State Inspection Service (FSIS) Peanut Inspection Notesheet) (Continued)

**NOTE:** If the High Moisture Grade (HMG) process will be used at any buying point location, the producer or the designee, prior to beginning the official inspection, **MUST** inform the Federal State Inspector if the load of peanuts is to be graded under the HMG process.

EXCEPTION: No Valencia peanuts will be graded using the HMG process. Further, if SMK grade is less than 60%, the HMG charts should not be used.

## FSA-1007 (Inspection Certificate and Calculation Worksheet)

The official name of the FSA-1007 form is the Inspection Certification and Calculation Worksheet. In 2005, the FSA-1007 template was developed and approved for use by FSA, Price Support Division. The FSA-1007 was enhanced to also include HMG conversion in Section II. FSA/AMS will continue the use of this form during the 2018 crop year.

The results may be calculated and printed in dollars per ton or cents per pound when determining the value of the load. The required copies are as follows:

- Applicant
- FSIS
- Seller
- AMS, if applicable
- Other, if applicable

The official results of farmers stock inspection shall be recorded in Section I of the FSA-1007 form and will continue to require the signature of the FSIS inspector prior to transmission. Buying points shall generate a corresponding FSA-1007 for each load of peanuts delivered and inspected. If the producer, handler/sheller, and buying point agree that the HMG process will be used, the converted HMG should be placed in the applicable grade factor categories of marketing in Section II of the FSA-1007. If the HMG process is used, the HMG conversions factors should be transmitted to the Peanut Marketplace-Data Collection (PMP-DC) in Kansas City.

IMPORTANT - Data on the FSA-1007 form, Section I (Inspection Certificate - Farmers Stock Peanuts) must be identical to data transferred from the SC-95 and the FSA-1007 data in the MP1 File (FSA-1007 Transmission File) transmitted to the PMP-DC. If it is not, then the data will not be correct for the buying point or the producer and will cause problems.

There will continue to be three categories on the FSA-1007. **ALL** three Categories Commercial, Receipted, and Unreceipted/Stored **MUST** be transmitted **DAILY** to the PMP-DC. **Only the FSA/AMS OFFICIALLY assigned and issued FSA-1007 serial numbers should be used.** The 2018 FSA-1007 serial numbers will begin with the number "8". If additional numbers are needed please contact your state FSIS. It is imperative that all data be transmitted to the PMP-DC timely, for reporting purposes, accordingly a designation of marketing should be made within 72 hours and SC-95's should not be held.

NOTE: State FSIS offices should report the assigned FSA-1007 numbers and applicable buying points with associated sheller within 14 days after assignment.

#### FSA-1007 (Inspection Certificate and Calculation Worksheet) (Continued)

Handler/buying point software should include a warning/block to prevent the use of FSA-1007 numbers not issued to a buying point location. **ONLY** the FSA-1007 numbers issued to a buying point by FSIS **MUST** be used at that location. This is a software requirement for PMP-DC capabilities only.

Handler/buying point software must <u>NOT</u> allow any changes be made to the FSA-1007 after printing all of the applicable copies. This form should become a print **ONLY** form. Any changes/corrections would require a new FSA-1007 to be issued and the appropriate void or superseded FSA-1007 to be logged in the MP1 file for the applicable record. This is very important! \*\*Please ensure your software does not allow changes to FSA-1007 AFTER printing and providing all copies.

The proper applicant name and FSA issued handler number should be printed on the FSA-1007 in the applicable applicant name and number section.

All handlers/shellers and buying points are **REQUIRED** to use the FSA developed template form or a like version which **MUST** be approved by PSD. All FSA-1007 forms that will be used for the 2018 crop year must be approved by PSD prior to use. If there have been no subsequent changes to the FSA-1007 form previously approved by PSD in 2005 or subsequent years, no further approval is necessary. **ONLY** submit new, changed or enhanced FSA-1007's forms for approval.

All copies of the approved FSA-1007 will need to be signed by the Federal State Inspector prior to transmission to the PMP-DC, if the authentication program is not in use in the state where the FSA-1007 is completed. Further, if the FSA-1007 is being used as a "Nut Weight Certificate", the Licensed Weigher WILL be required to sign all copies of the FSA-1007.

For peanuts that are returned to the farm for seed, \*--DO NOT process the FSA-1007 as "Unreceipted/Stored". SC-95's associated with the quantities returned to farm for seed shall be designated as "No Sale-Grade" and must be transmitted with an "S" flag in field 327 of the FSA-1007 record.--\*

#### **Authentication Code Signature**

FSA and AMS have entered into an agreement to allow the use of authenticated signatures to be used on the FSA-1007. The authentication code should be placed in the MP1 file in positions 438-446.

**NOTES:** The use of the authenticated signature program is **NOT** mandatory in all states for the 2018 crop year. All Federal State Supervisors interested in using this program for the 2018 crop year should contact the Georgia, Federal State Inspection Service, (229) 432-7505.

#### Deputy Administrator Commodity Operations (AMS) - FSA-1007 Requirements (Unchanged)

In accordance with the requirements issued by AMS, the FSA-1007 form provides the ability to indicate the information required of each weight certificate issued. The FSA-1007 form shall embody the following information within its written or printed terms, if applicable:

- a) The caption "United States Warehouse Act, Nut Weight Certificate." This should be printed in the "Q. Remarks" section of the FSA-1007 form.
- b) Whether it is an original, a duplicate or other copy, and that it is **Not Negotiable**. The 4<sup>th</sup> copy of the FSA-1007 has been designated as an AMS copy and "**Not Negotiable**" is printed on the bottom of the form.
- c) The name and location of the warehouse in which the nuts are stored or are to be stored. This should be printed in the "Q. Remarks" section of the FSA-1007 form.
- d) Whether the nuts are weighed into or out of the warehouse. Indicate by checking the appropriate box on FSA-1007 form above Section II.
- e) The date of the certificate. This will be manually written next to the signature of the weigher referenced in item "i".
- f) The consecutive number of the certificate. This should be printed in the bottom right corner of the FSA-1007 form. **NOTE:** Allow 11 characters spaces for this entry. It has come to our attention that this is not being followed consistently. Please truly make this a consecutive number through your software. This should either be the FSA-1007#, the receipt number of a number of STXXX000001, where ST is the state code of location and XXX is the county code of location.
- g) The gross, tare and net weight of the nuts. This will be printed in Section II of the FSA-1007 form.
- h) A statement that the certificate is issued by a weigher licensed under the United States Warehouse Act and the regulations thereunder and the signature of the weigher.

# Required Statement When Developing a FSA-1007 Form

"This certificate is issued by an inspector licensed under the United States Warehouse Act and the regulations thereunder."

This statement should be printed in the "Q. Remarks" section of the FSA-1007 form if the statement is not preprinted on the form.

i) The signature of the weigher. The signature should appear in the "Q. Remarks" section of the FSA-1007 form under the statement referenced in item (h) with the date or in the signature block on the preprinted form.

NOTE: Notices relating to warehouse activity can be obtained by visiting:

https://www.fsa.usda.gov/FSA/webapp?area=home&subject=coop&topic=con

# FORM FSA-1007 SHALL BE COMPLETED USING THE FOLLOWING GUIDELINES:

# FSA-1007 - Completion for All Loads of Farmers Stock Peanuts

The following FSA-1007 form blocks must be completed for all inspected peanuts:

FSA-1007 Block	Status	Remarks	
Farm Producer/Sheller's Name, St. & CO. Code and Farm No.	Unchanged	Required - Block 1	
Buying Point No./Grading Point No. & Location	Unchanged	Required - Block 2	
Computer Serial Number	Unchanged	Required - Block 3	
Serial Number	Unchanged	Required; Block 4	
Producer's Name & Share	Unchanged	Required. Producers shall be responsible to buying points/handlers for identifying each producer's share of peanuts being delivered Block 5	
Section I: Inspection Certificate- Farmers Stock Peanuts	Unchanged	Required to complete all applicable fields in Section I. Block 6	
Vehicle No.	Unchanged	Required - Block 7	
Date Inspected	Unchanged	Required - Block 8	
Inspection Memo No. (SC-95)	Unchanged	Required - Block 9	
Type of Inspection	Unchanged	Required - Block 10	
No. of Bags	Unchanged	Required - Block 11	
Bulk	Unchanged	Required - Block 12	
Туре	Unchanged	Required - Block 13	
Seg.	Unchanged	Required - Block 14	
Crop Year	Unchanged	Required - Block 15	
Time	Unchanged	Required - Block 16	
Foreign Material	Unchanged	Requires Percent of Foreign Material on  – Block 17. Dirt, Sticks, Rocks, Tra & Raisins, Other blocks are not required.	
LSK	Unchanged	Required - Block 18	
Moisture	Unchanged	Required - Block 19	
SMK	Unchanged	Required - Block 20	
Sound Split	Unchanged	Required - Block 21	
SMK & SS	Unchanged	Required - Block 21A	
Other Kernels	Unchanged	Required - Block 22	
Damage	Unchanged	Required - Block 23	
Total Kernels	Unchanged	Required - Block 24	
Hulls	Unchanged	Required - Block 25	
Total Kernels & Hulls (Exc. LSK)	Unchanged	Required - Block 26	
Freeze Damage	Unchanged	Required - Block 27	
Concealed RMD	Unchanged	Required - Block 28	
Valencia: Cracked or Broken Shells	Unchanged	Required - Block 29	
Valencia: Discolored Shells	Unchanged	Required - Block 30	
Virginia: Fancy	Unchanged	Required - Block 31	
Virginia: ELK	Unchanged	Required - Block 32	
REMARKS	Unchanged	Required - Block 33	

FSA-1007 Block	Status	Remarks	
Applicant 1 - Applicant/Buyer's Name and No.	Unchanged	Required Block 34 Commercial/Receipted/Unreceipted-Stored - MUST Print and use PSD issued handler number and applicable applicant name.  New Handlers - Contact PSD George Pryor, for new handler number. Reference Exhibit 17	
Applicant 2 - Applicant/Buyer's Name and No.	Unchanged	Required, if applicable Block 35	
Applicant 3 - Applicant/Buyer's Name and No.	Unchanged	Required, if applicable Block 36	
Warehouse Description and Bin No.	Unchanged	Optional – Block 37	
Delivery Point, if not same as Whse	Unchanged	Optional – Block 38	
Type of Storage	Unchanged	Required – Block 39	
Weight Ticket No.	Unchanged	Required - Block 40	
In or Out	Unchanged	Required by AMS – Block 40A	
Section II – Calculation Worksheet: Items A through I	Unchanged	Required - Block 41	

# FSA-1007 - Additional Requirements for Commercial Peanuts Only

Inspected peanuts delivered for commercial sale must complete all FSA-1007 form blocks described on the previous page through the Net Amount using the T. Commercial column only (Exhibit 3.1). The following guidelines must be followed:

FSA-1007 Block	Status	Remarks	
Section II – Calculation Worksheet: Items J through P	Unchanged	Required-Block 41 - Values can be calculated in cents/pound or dollars/ton, as applicable.	
T. Commercial Column	Unchanged	Required - Use Commercial Column to reflect purchases by commercial handlers.	
Applicant No.	Unchanged	Required - Block 42	
LBS. (Line G)	Unchanged	Required - Block 43	
x line P	Unchanged	Required - Block 44	
x %	Unchanged	Required - Block 45	
Value of Segment	Unchanged	Required - Block 46	
Deductions Items 1 through 8	Unchanged	Handlers are required to reflect all applicable deductions. Deduction No. 1 – Peanut Promotion Fee- Should be deducted for Commercial transactions Block 47. Deductio No. 2 – As applicable Blocks 48 - Deduction Nos. 3 –8 -Optional. – Block 49.	
Net Amount	Unchanged	Required – Block 50	
Date Delivered for Immediate Sale	Unchanged	Block – 51	
Consecutive number of certificate at bottom right hand corner	Unchanged	Required by AMS Block 52	

Q. Remarks	Unchanged	Required by AMS, if Applicable – Block –
		53

### FSA-1007 - Additional Requirements for Receipted Peanuts Only

Inspected and receipted peanuts may be offered as warehouse-stored loan collateral and must complete all FSA-1007 form blocks specified through Section II, Line I and place the net pounds in the S. Receipted column "LBS. (Line G)" block. This information will be transmitted with the FSA-1007 record to PMP-DC. Handlers electing to complete additional information through the Net Amount for receipted peanuts must use the Receipted column only (Exhibit 3.2), and follow the guidelines below:

FSA-1007 Block	Status	Remarks	
Section II – Calculation Worksheet: Items J through P	Unchanged	Optional - Block 41- Values can be calculated in cents/pound or dollars/ton, as applicable.	
S. Receipted Column	Unchanged	Use Receipted Column to reflect load of peanuts that may be offered as Loan Collateral or Receipted.	
Applicant No.	Unchanged	Required - Block 42	
LBS (Line G)	Unchanged	Required - Block 43	
x line P; x %; Value of Segment	Unchanged	Optional. Marketing Assistance Loan Value will be calculated based on Warehouse Receipt. – Blocks 44, 45, and 46.	
Deductions: Items 1 through 8	Unchanged	Optional Blocks 47 &. 48. All deductions associated with loan peanuts <b>EXCEPT</b> cleaning and drying, custom harvesting, seed accounts and storage. (See Offsets) will <b>NOT</b> be handled by the County Office.	
Net Amount	Unchanged	Optional - Block 49	
Consecutive number of certificate at bottom right hand corner	Unchanged	Required by AMS – Block 50	
Q. Remarks	Unchanged	Required by AMS if Applicable – Block – 51	

**NOTE:** Producers must have a Peanut Warehouse Receipt, paper or electronic, to apply for a warehouse-stored marketing assistance loan.

# FSA-1007 - Additional Requirements for Unreceipted/Stored Peanuts Only

Inspected peanuts that may be Unreceipted/Stored must complete all FSA-1007 form blocks specified through Section II, Line I. Handlers electing to complete additional information for Unreceipted/Stored peanuts must use the R. Unreceipted/Stored column only (Exhibit 3.3) and follow the guidelines below:

FSA-1007 Block	Status	Remarks
Section II – Calculation Worksheet: Items J through P	Unchanged	Optional Block 41- Values can be calculated in cents/pound or dollars/ton, as applicable.

R. Unreceipted/Stored Column	Unchanged	Use Unreceipted/Stored Column to reflect a load of peanuts that may be stored by the warehouse.	
FSA-1007 Block	Status	Remarks	
Applicant No.	Unchanged	Required - Block 42	
LBS (Line G)	Unchanged	Required - Block 43	
x line P; x %; Value of Segment	Unchanged	Optional - Blocks 44, 45, and 46.	
Deductions: Items 1 through 8	Unchanged	Not Required - Deductions Nos. 2-8. Blocks 47	
Net Amount	Unchanged	Optional - Block 48	
Consecutive number of certificate at bottom right hand corner	Unchanged	Required by AMS – Block 49	
Q. Remarks	Unchanged	Required by AMS if Applicable – Block – 50	

# FSA-1007 - High Moisture Conversion

If shellers/handlers and producers agree to use the HMG process the HMC grade percentages should be transmitted to the PMP-DC- **NOT** the grades in Section I. HMC charts are in Exhibit 4. Exhibit 4.1 provides example of FSA-1007 with HMC grade and the HMC data transmission requirements.

FSA-1007 Block	Status	Remarks	
Section II – High Moisture Conversion %:	Unchanged	Applicable to High Moisture Conversion	
Seg.	Unchanged	Required - Block 14	
Foreign Material	Unchanged	Required - Block 17	
LSK	Unchanged	Required - Block 18	
Moisture	Unchanged	Required - Block 19	
SMK	Unchanged	Required - Block 20	
Sound Splits	Unchanged	Required - Block 21	
SMK & SS	Unchanged	Required - Block 21A	
Other Kernels	Unchanged	Required - Block 22	
Freeze Damage	Unchanged	Required - Block 27	
Concealed RMD	Unchanged	Required - Block 28	
Total Kernels	Unchanged	Required - Block 24	
Damage	Unchanged	Required - Block 23	
Hulls	Unchanged	Required - Block 25	
Virginia: ELK	Unchanged	Required - Block 32	
Virginia: Fancy	Unchanged	Required - Block 31	
Total Kernels & Hulls (Exc. LSK)	Unchanged	Required - Block 26	

NOTE: ALL producers MUST be informed that the use of the High Moisture Grading (HMG) process is OPTIONAL.

#### **FSA-1007 Transmission File (MP1 File)**

Handlers/buying points must generate a FSA-1007 transmission file (MP1 file) with record length and data specified by FSA in Exhibit 5. The data contained in the MP1 file MUST be identical to the corresponding printed FSA-1007 form that has been verified and signed by the FSIS inspector. ALL categories (Commercial, Receipted, and Unreceipted/Stored) MUST be transmitted to the PMP-DC on a DAILY basis. The upload file layout is shown in Exhibit 5.1.

#### FSA-1007 Transmission File (MP1 File) (Continued)

Handlers/buying points will be required to transmit all completed FSA-1007 records via MP1 file to the PMP-DC on a <u>daily</u> basis by following the FSA-issued instructions and procedures outlined in PMP-DC Guidelines in Exhibit 1.1. Duplicate FSA-1007 records must **NOT** be transmitted to the PMP-DC. Handlers must verify the status of their MP1 file transmissions by accessing PMP-DC and selecting "Incoming Files" from PMP Menu.

A new handler must contact George Pryor at 202-690-4799 for technical assistance, with respect to obtaining a valid transmission ID and password prior to sending any files to the PMP-DC.

Procedures for voided FSA-1007's and void or 'no sale' SC-95's remain unchanged. In order to track the voided records and loads of peanuts that were designated as "No Sale", the peanut buying point software will continue using the Voided Reason Code field (field No. 327) to indicate "Voids" and "No Sales". The record must be transmitted with the MP1 file and at a minimum, must contain a valid FSA-1007 or SC-95 number, buying point number, crop year, and one of the following designations in the voided reason code (field No. 327) field:

- "V" = Void FSA-1007
- "F" = Void SC-95
- "S" = No Sale-Grade
- "M" = No Sale-Moisture
- "L" = No Sale-FM/LSK.

Do not process FSA-1007 records for SC-95's that are voided or designated as 'No Sale'. Include any "Void" and "No Sale" records with your MP1 file transmissions.

Handlers must ensure that the buying point has the capability to print an Inspection Note Summary and SC-95 Summary reports daily for the FSIS. Handlers must maintain a back-up system containing all processed FSA-1007 records and retain all backups throughout the marketing season.

#### PMP-DC - Mandatory Test Transmission

Each site transmitting to the PMP-DC must transmit a **MANDATORY "TEST TRANSMISSION"** to the PMP-DC **BEFORE** sending any valid record for the applicable crop year. Contact George Pryor at 202-690-4799, to verify that a successful test transmission was received at the PMP-DC. This should be completed prior to September 7, 2018.

#### **Corrections**

These correction instructions are very important to ensure accurate data and successful end-of-year reporting. All USDA agencies utilize this data in calculations and reporting to Congress. Handlers shall be responsible for the MP1file transmissions of its affiliated buying points and must have the capability to correct transmission problems.

Buying points must correct errors on the FSA-1007 form prior to transmission. Corrections after MP1 file generation must be handled as follows:

- Corrections in Section I of a transmitted FSA-1007 record <u>MUST</u> use the procedures for supersede FSA-1007 upon approval by the FSIS inspector.
- All other corrections will not be included in the MP1 transmission file when handled manually at the buying point.
- All corrections made using the supersede FSA-1007 procedures MUST be transmitted to PMP-DC.
- Notify FSIS of any corrections to the hard copy and transmitted FSA-1007 information.

There is no need to notify the county FSA office of any superseded FSA-1007 forms or to complete a FSA-1007 Peanuts (Correction) document for errors on the FSA-1007 form.

NOTE: ALL hard copy FSA-1007 and transmitted files MUST match. NO corrections should be made to the hard copy without a matching VALID MP1 file transmission record.

#### Warehousing and Warehouse Receipts

Peanut Warehouse Receipts will be submitted to an approved Cooperative Marketing Association (CMA), Designated Marketing Association (DMA) or the county FSA office for obtaining a warehouse-stored marketing assistance loan. The FSA, Commodity Operations Division is responsible for approving peanut warehouses used to store loan collateral peanuts.

Further, it is **REQUIRED** that the buying point number be entered on the warehouse receipt. Commodity Operations Division will issue additional instructions for warehouse receipts. A list of CCC approved warehouses can be obtained by visiting:

https://internet-dotnet.fsa.usda.gov/approved whses/peanuts/approved peanut whses.asp

### Warehouse Charges on Peanut Forfeited to CCC

The Agricultural Act of 2016 authorizes CCC to pay storage, handling, and other associated costs for all peanuts pledged for collateral during the 2014-2018 crop years that are subsequently forfeited to CCC.

If the MAL is not repaid within the nine month period, and the peanuts are subsequently forfeited to the CCC, storage charges will be handled as follows:

If storage was not paid on peanuts offered as collateral for MAL, the "Storage Paid Through" date shall be the same as the date of deposit. If using EWR, the "Storage Paid Through" date field shall be the same as "Storage Start Date" and is required. CCC will pay storage charges to the warehouse starting from the date of deposit (Storage Start Date) through final disposition. And a receivable will be created to bill and collect from the producer unpaid storage from the "Storage Start Date" to the day before "Date Documents Received".

If the receipt indicates that storage has been paid either through loan maturity or past the "Date Documents Received" date, a refund will be issued to the producer and storage to the warehouse will begin the day following the "Date Storage Paid Through".

The 2018 approved rates are provided in the following table:

State	Handlin (per	Monthly Storage Rate	
	Load- In Charges (when delivery requested by CCC)	Load-Out Charge	
Alabama			
Arkansas		Up to \$20.00 per ton	
Florida			
Georgia			\$2.71 per ton (daily storage rate is \$0.089)
Mississippi			
New Mexico	\$8.00 per ton		
North Carolina			
Oklahoma			
South Carolina			
Texas			
Virginia			

#### **In-Handling Charges and Grading and Inspection Rates**

The Agricultural Act of 2014 authorizes CCC to pay handling and other associated costs (other than storage) incurred at the time the peanuts are placed under MAL for the 2014 through 2018 crop years. In-handling charges will be paid to the storing warehouse **MONTHLY**, unless transmission is submitted after the monthend cutoff, but prior to the third day of the month. It will then be a separate payment. Subsequently, the charges must be repaid when the MAL is redeemed. Shellers/Warehouses will receive a Peanut Load-In register each month. If you have specific questions about a transaction listed please contact George Pryor. There are reports that can be processed providing additional information.

Direct Deposit Sign-Up Form, (Standard Form -3881 ACH Vendor/Miscellaneous Payment Enrollment Form (Exhibit 7). All new submissions or changes will need to be submitted using this form. If there are no changes, the previous SF-1199A or SF-3881, will remain in place. Provide all required information and have your financial institution complete and sign accordingly. If the information from the **2015** crop year did not change, a new form will not need to be submitted.

NOTE: New handlers please submit form SF-3881 (Exhibit 18) prior to beginning the season to ensure timely payments.

Upon completion, scan and email the form to George Pryor at george.pryor@wdc.usda.gov

The table below provides the 2018 crop approved rates:

State	Warehouse Charges and Grading and Inspection Rates
Alabama	\$36.65
Arkansas	\$37.50
Florida	\$35.70
Georgia	<del>\$34.90</del> <b>\$34.85</b>
/lississippi	\$37.50
New Mexico	\$36.00
North Carolina	\$36.25
Oklahoma	\$38.10
South Carolina	\$37.50
Гехаѕ	\$37.10
Virginia Virginia	\$37.95

#### In-Handling Charges and Grading and Inspection Rates

**NOTE:** The rates include \$30.00 plus the initial grading and inspection fee as determined by the physical location of the buying point where the official farmer's stock inspection was conducted. Since the receiving rate in the table includes the cost for grading the peanuts, the cost of this service is the warehouse operator's responsibility and **MUST** be paid **TIMELY** to AMS, Federal-State Inspection Service from the receiving fees.

#### Marketing Assistance Loans (MAL) and Loan Deficiency Payments (LDP)

Producers may apply for MAL for farm-stored or warehouse-stored peanuts. Farm-stored loans may be certified or measured. To obtain a warehouse-stored loan, the issued paper or electronic warehouse receipt corresponding to the load of peanuts offered as loan collateral will be used when presented to the CMA, DMA or a county FSA office. Currently, one CMA and four DMAs have been approved to handle peanuts for the 2018 crop year.

For price support purposes, each warehouse receipt should represent farmers stock peanuts inspected in the same State. Eligible producers who produce and harvest peanuts can request a nine-month MAL or agree to forgo the MAL to obtain a LDP, if applicable. The MALs are issued based on the National loan rate for the specific type of peanut. There are four types of peanuts: (1) Virginia (2) Runner (3) Spanish and (4) Valencia. These loan rates may be adjusted for quality factors for Segregation I warehouse-stored peanuts.

With respect to peanuts that are placed under warehouse-stored MAL for the 2018 crop year, CCC will NOT reduce the loan rate for any unpaid storage. But, if the peanuts are forfeited to CCC, producers will be billed and CCC will collect from the producer any unpaid storage from the "Storage Start Date" to the day before "Date Documents Received". Also, an entry is required on all warehouse receipt in the "Storage Paid Through Date". If no storage has been paid, the "Storage Start Date" shall be entered.

CCC will pay handling and other associated costs (other than storage) when peanuts are placed in warehousestored MAL

Note: The handling and associated costs will be repaid to CCC and recovered at MAL redemption.

Producers may repay the MALs at a rate that is the lesser of the established loan rate plus interest or at an alternative repayment rate that will minimize potential forfeitures, minimize accumulation of stocks of peanuts by CCC, minimize the cost incurred by CCC to store loan peanuts, and allow the commodity to be marketed freely and competitively, both domestically and internationally.

### Marketing Assistance Loans (MAL) and Loan Deficiency Payments (LDP) (continued)

#### **LDP Provisions**

A producer who is eligible to obtain a loan, but who agrees to forgo the loan, may obtain a LDP. The LDP rate equals the amount by which the applicable loan rate for the specific peanut type exceeds the national posted repayment rate. LDPs can be certified; or based on submitted acceptable production evidence when using Warehouse Receipts (Paper or EWR's).

LDPs must be requested on form CCC-633 EZ. Peanut Designated Marketing Associations will obtain the CCC-633EX for their customers. Eligible producers must indicate their intentions by submitting a completed CCC-633 EZ, page 1 to their local FSA County Office before beneficial interest is lost and by the final loan availability date. Submitting CCC-633EZ, page 1, will allow producers with a beneficial interest in the peanuts to indicate their intentions and receiving of LDP when reporting acreage and allows producers to submit an LDP request for benefits at any time during the MAL/LDP availability period as long as the producer still has beneficial interest in the commodity. The CCC-633 EZ, page 2 must be submitted by the producer after the peanuts have been harvested and when the producer wants the LDP payment. LDPs are assignable and not subject to premiums or discounts. The basic LDP rate is the rate in effect on the date of request

LDPs may be requested through the eLDP system and processed as:

- Farm-stored
- Warehouse-stored
- Sold/Delivered or Fed
- Open Storage
- EWR.

**Note:** The eLDP system allows the county FSA office to process eLDP requests for individual producers as well as LDP requests from peanut CMA's and DMA's.

#### **Beneficial Interest**

Producers MUST have beneficial interest in the peanuts at the time of the request to obtain a MAL or LDP. To obtain MAL or LDP, producers must maintain beneficial interest in the commodity at the time of request. CCC has determined that if a producer has control of the commodity it is assumed that the producer has risk of loss in the commodity; therefore, the risk of loss component is removed when determining whether a producer has beneficial interest in the commodity.

The following table defines beneficial interest, but is not limited to the following:

Condition	Definition
Control of the commodity	A producer has control of the commodity if the producer keeps the ability to make all decisions affecting the commodity.
Title to the commodity	A producer may be considered to have title to the commodity if the producer has not sold or delivered the commodity for market, including the delivery of warehouse receipts.

If either of the conditions above are lost, the producer does not have beneficial interest in the commodity.

#### **Beneficial Interest (Continued)**

In order for a producer to have beneficial interest in the commodity tendered as collateral for a MAL, the producer must:

- be the producer of the commodity;
- have had ownership of the commodity from the time it was planted through the earlier the date the loan was repaid or the maturity date of the loan;
- not have received any payment from any party with respect to the commodity;
- have control of the commodity from the time of planting throughout the maturity date of the loan.

To have control of the commodity, the producer must have the complete decision making authority regarding:

- whether the commodity will be tendered as collateral for a MAL or used to obtain an LDP;
- when the loan will be repaid;
- if the collateral will be forfeited to CCC in satisfaction of the MAL; and
- where the commodity will be maintained during the term of the MAL.

#### Payment Limitation

The Agricultural Act of 2014 added a payment limitation provision. Peanut MAL market loan gains (MLGs) and LDPs, combined with payments received under the PLC and ARC programs cannot exceed \$125,000. Payment limitation amounts are attributed to each member. Remember that payments are attributed by program year, not marketing year.

Section 740 of the Consolidated Appropriations Act, 2016, amended Section 166 of the Federal Agriculture Improvement and Reform Act of 1996. Beginning with the 2015 crop year MAL's, the Secretary shall provide commodity certificates in the same terms and condition as were in effect for the 2008 crop year for loans. Effective with the 2015 crop year MAL's, CCC will authorize the purchase of commodity certificates that must be immediately exchanged for outstanding nonrecourse marketing assistance loan (MAL) collateral by a producer or designated agent. Commodity Certificates can be purchased when the NPP is lower than the loan rate and exchanged for the peanuts, referred to as CCE. The commodity certificates can be purchased via wire transfer or check, the same as a regular repayment.

#### CCC-633-EZ for LDP's

The CCC-633 EZ, Page 1, Loan Deficiency Payment Agreement and Request allows producers with a beneficial interest in the peanuts to indicate their intentions of receiving an LDP when reporting acreage and allows producers to submit an LDP request for benefits at any time during the MAL/LDP availability period as long as the producer still has beneficial interest in the commodity. When Producers request the LDP payment, CCC-633 EZ, Page 2, must be submitted.

Peanut Designated Marketing Associations will obtain the CCC-633 EZ from their customers.

**NOTES**: The eLDP system shall be used to submit a payment request for all LDPs

For the 2018 crop year, an FSA-1007 form may be considered acceptable production evidence for an LDP. The date the peanuts are sold will be the date printed in the "Date Delivered for Immediate Sale" block under the columns R, S, and T on the FSA-1007 form and are the date to be used when determining when beneficial interest is lost.

#### Loan Rates by Peanut Type

For the 2018 crop year the loan rates are as follows:

PEANUT TYPE	SUPPORT RATE PER TON	VALUE PER 1% OF SMK
Virginia	\$359.80	\$4.902
Runner	\$354.49	<b>\$4.806</b>
Spanish	\$345.84	<b>\$4.782</b>
Valencia	\$359.80	\$5.398
National Loan Rate	\$355.00	

The MAL value for peanuts will be calculated using the loan rates for each type of peanut regardless of the area where the peanuts are produced. Virginia peanuts will use Virginia loan rate regardless of the percent fancy and Valencia peanuts will use the Valencia loan rate regardless of the percent cracked/broken and discolored. Warehouse-stored loans involving Seg.1 peanuts will be adjusted for the applicable premiums and discounts.

# Loan Rates by Peanut Type (Continued)

The MAL rate for Segregation 2 and 3 peanuts will be discounted to 35 percent of the 2018 National loan rate for the applicable type with no additional premiums and discounts.

PEANUT TYPE	SEG. 2 & SEG. 3 LOAN RATE PER TON (No Additional Premiums or Discounts Apply)
VIRGINIA	<b>\$125.93</b>
RUNNER	<b>\$124.07</b>
SPANISH	<b>\$121.04</b>
VALENCIA	<b>\$125.93</b>

#### Calculating Receipt Loan Value

For the 2018 crop year, the manner of calculating the receipt value of Segregation 1, warehouse-stored peanuts is the same as the 2017 crop year to calculate the value per percent of total kernels. This is obtained by:

- adding the value of the Total Sound Mature Kernels (SMK), including Sound Splits (SS), value of Other Kernels(OK) and value of Extra Large Kernels ELK for Virginia peanuts.
- deducting the discounts for Damaged Kernels (DK), Excess Foreign Material (FM) and Excess SS.
- adding the value of Loose Shelled Kernels (LSK).

See Exhibit 16, for an example of how the MAL rate is determined for a warehouse receipt of Segregation 1 peanuts.

To determine the loan value for the purpose of price support loan, the receipt value will **NOT** be reduced by the amount of unpaid storage through loan maturity.

#### **MAL Premiums and Discounts**

The MAL premiums and discounts are shown in Exhibit 8. The rate for LSK's for 2018 crop year will be \$140/ton (7 cents per pound), which is unchanged from the 2015 crop year. The ELK premium for Virginia peanuts **ONLY** is \$.35 per percent.

Exhibit 9 shows the loan rates, premiums and discounts in the Price Table File (MPS102.dat) format.

#### **Minimum Quality Standards**

Segregation 1 peanuts means farmers stock peanuts with not more than 3.49 percent damaged kernels no more than 1.00 percent concealed damage caused by rancidity, mold, or decay and which are free from visible Aspergillus flavus.

Segregation 2 peanuts means farmers stock peanuts with more than 3.49 percent damaged kernels or more than 1.00 percent concealed damage caused by rancidity, mold, or decay and which are free from visible Aspergillus flavus.

Segregation 3 peanuts mean farmers stock peanuts with visible Aspergillus flavus.

For loan eligibility:

 peanuts must NOT contain less than 2.50 percent or more than 10.49 percent moisture to be eligible for warehouse-stored marketing assistance loan. The quality on the warehouse receipt has been adjusted for excess moisture (i.e., moisture over 7 percent).

# peanuts that contain more than 10.49 percent foreign material will be discounted according to the discount table in (Exhibit 8 Loan Service Fee)

The service fee for peanut loans shall be the smaller of:

- ½ of one percent times the gross loan amount or
- \$45 per loan, plus \$3.00 for each receipt or bin over one.

#### **Storage Credit**

Storage credit is **NOT** applicable for the 2018 crop year.

#### **Authorized Offsets**

Authorized offsets from the loan proceeds may be made for amounts contained on a separate statement of unpaid charges or a separate bill for unpaid charges. These charges must be associated with the handling of the peanuts represented by the warehouse receipt and the marketing of the peanuts pledged as loan collateral.

For the 2018 crop year CMA's, DMA's and county FSA offices will be authorized to allow authorized offset charges associated with CLEANING, DRYING, CUSTOM HARVESTING, SEED ACCOUNTS, AND STORAGE of peanuts from the producer's loan proceeds, if requested by the producer.

Accordingly, FSA will allow authorized offsets to be made for storage charges provided the producer presents a bill or statement of charges with the warehouse receipt when requesting a MAL. Therefore, storage charges and all other authorized offsets will be deducted from the MAL proceeds as directed by each producer and is **NOT** considered a lien and must be included on a CCC-679, block 5(c). (Exhibit 10)

NOTES: The Deputy Administrator, for Farm Programs must approve all other requests for offset of charges.

Storage charges can be offset **only** if the warehouse receipt indicates storage has been paid through the date indicated on the statement of charges or separate bill.

According to 8-LP, subparagraph 505 C, all statement of charges or bills for authorized offsets **mus**t be signed by the producer.

#### Loan Repayment

The "National Posted Price" applicable for the four types of peanuts can be found on the following website: <a href="http://www.fsa.usda.gov/FSA/epasReports?area=home&subject=ecpa&topic=fta-pn">http://www.fsa.usda.gov/FSA/epasReports?area=home&subject=ecpa&topic=fta-pn</a>

The price for each of the four types of peanuts will be announced each Tuesday at 3:00 p.m. Eastern Time. The rates will become effective on Wednesday at 12:01 a.m. These rates are used to determine the alternative loan repayment rates for MALs and to determine LDPs. These rates can be obtained by visiting:

https://www.fsa.usda.gov/Assets/USDA-FSA-Public/usdafiles/Price-Support/Excel/Weekly-LDP-Rates/peanut.xls

#### Loan Repayments by Wire Transfer

A wire transfer is a financial transaction that producers or other entities make through their bank. It authorizes the bank to wire funds electronically from their account to a Commodity Credit Corporation (CCC) account in a Federal Reserve Bank. The use of wire transfers can speed up the release of warehouse receipts held by the CCC as loan collateral.

A wire transfer may be used for repaying one or more FSA loans or portions of loans by a variety of payment methods including cash, check or bank wire transfer, provided that all loans are serviced at the same county FSA office. Requests for wire transfer repayment must be made at the county FSA office where the loan originated. (See Updated Exhibits 11, 11.1 and 12.)

# **National Peanut Promotion Fee**

Beginning crop year 2018, the basis for the assessment of peanuts regulated under the Peanut Promotion, Research, and Information Order (7 CFR Part 1216) will change from value to volume (per ton). Specifically, the Peanut Promotion Fee will be structured as follows: assessment rates will be \$3.55 per ton for Segregation 1 peanuts and \$1.25 per ton for lower quality Segregation 2 and 3 peanuts

Exhibit 13 has been updated by AMS to be used when submitting Peanut Promotion remittances to the National Peanut Board for commercial purchases and also includes the 2018 "First Handler Instructions" issued by the NPB.

#### **Collection of Federal and State Commodity Assessments**

Contact PSD for guidance in submitting a request for approval and collection with respect to the collection of State and National commodity assessments. The current list of approved Federal and State commodity assessment for peanuts are listed below:

ENTITY	ASSESSMENT RATE	YEAR IMPLEMENTED
National Peanut Board	Seg 1 \$3.55/per ton Seg 2 \$1.25/per ton Seg 3 \$1.25/per ton	2018
Mississippi Dept. of Ag & Commerce	\$2.50/ton	2014
North Carolina Peanut Growers Association	\$.15 per 100 pounds or \$3.00 per ton	2006
Oklahoma Peanut Commission	\$4.00 per ton	2006
South Carolina Peanut Board	\$2.00 per ton	2006
Texas Peanut Producers Board	\$2.00 per ton	2006
Virginia Peanut Board	\$6.00 per ton.	2016

#### Designation of Agent (CCC-605P, CCC-605P-1 and CCC-605P-2)

Producers may designate an agent to redeem all or a portion of the peanuts pledged as collateral for a marketing assistance loan.

Designation of an agent does not relieve the producer from the terms and conditions of the note and security agreement. Agents designated may transfer the designation to a subsequent agent on CCC-605P, by endorsement. Agents who are subsequently designated may transfer the designation to other subsequent agents on CCC-605P-2, by endorsement. County FSA offices will make the CCC-605P, CCC-605P-1 and CCC-605P-2 available to the public. Producers should be advised that a separate CCC-605P is required for each loan (Exhibit 14). These forms are available at:

#### http://forms.sc.egov.usda.gov/eForms/searchAction.do

**Note:** Agent on 605P, 605P-1 and 605P-2 cannot sign CCC-694-2 for the producer. Producer must sign each crop year and then authorizes part 8C at Posted County Price for Commodity Certificate Exchange.

Cotton and Peanut – Redemptions by Agents, Buyers and Alternative Delivery Partners -ALL transactions are to be processed as commodity certificate exchanges if the exchange rate is in effect at the time of the redemption. Required by each Producer.

#### **Authorized Signatures of Agents**

Each sheller/handler must provide a list of authorized agents/representatives and a signature sample for the designated agents from their company to the Price Support Division or the applicable state FSA office beginning August 01, 2018. This list can be emailed to george.pryor@wdc.usda.gov. Updates to the previously submitted list must be provided to PSD as soon as possible.

8/22/2018

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#### **Electronic Warehouse Receipt**

FSA-PSD has been authorized to continue the use of Electronic Warehouse Receipts (EWR) to handle EWR for peanuts for the 2018 crop year. This web-based EWR system was initially deployed during the 2009 crop year. EWR, Inc. (Provider) will continue to be the Provider and will be responsible for maintaining a central database for all EWR's for peanuts. Following the guidelines issued by FSA, the Provider, operating under an Agreement with AMS, shall store, transfer and cancel the movement of the EWR information in a secure manner, and provide PSD with warehouse receipt data which shall be used by the Automated Price Support System and the eLDP system in the county FSA office to process MAL's and LDP applications. (Exhibit 15).

**NOTE:** Paper warehouse receipts are also acceptable for requesting peanut MAL's.

#### **EWR Provider Contact Information**

Sheller/Handlers interested in using EWR's should contact:

EWR, Inc. 6055 Primacy Parkway Suite 100 Memphis, TN 38119 Office Phone: 901-753-5026 Fax: 901-758-9003 Email:ewrwebmail@ewr.org

#### **Contact Information – AMS and FSIS**

See Updated Exhibit 2 for AMS and FSIS contact information including the contact persons, addresses and telephone numbers.

#### **End of Season Reconciliation:**

\*\*\*\*\* Change for 2018. In order to release loan rates for the subsequent year earlier, all handlers are REQUIRED to submit a Recon.dat file (Sheller Comparison File) by March 30, 2018, as part of the end of year reconciliation, according to steps below:

1) Create the Recon.dat file listing all FSA-1007 records processed during the 2018 crop year. The file must include a complete list of FSA-1007's that were processed by their affiliated buying points and should use the following file layout.

		Shelle	er Comparison File (Recon.dat) Len=20
Position	Туре	Size	Description
1-5	N	5	Buying Point Number (Cannot be 00000, 13999, 48999, 51999)
6-12	N	7	FSA-1007 Serial Number  (Cannot be 00000; Do not include SC-95s; Right justified with either leading zeros or blanks; Left justified with trailing blanks – any zeros will be treated as part of the 1007 number)
13-18	Date	6	Transmission Date (MMDDYY) Date the sheller 'Transmission Package' that included the FSA-1007 record was transmitted to PMP-DC.
19		1	Carriage Return (Optional)
20	-	1	Line Feed (Optional)

- 2) Logon to PMP-DC Web application using the USDA-issued eAuthentication ID and Password.
- 3) Upload the Recondat file by selecting "Upload File" from the PMP Menu.
- 4) Attach the Recon.dat file and transmit.
- 5) Note: Recon.dat file can also be uploaded to PMP-DC through secure FTP.

If there are errors in the initial Recon.dat file that was submitted, correct the Recon.dat file, and re-upload the complete file according to steps 2 through 4 using the same file name. (**Note**: **<u>DO NOT</u>** increment the file names, i.e., Recon1.dat, Recon2.dat, etc.)

Shellers will be notified by telephone or email, if the PMP-DC has not received the FSA-1007 records listed in the Recon.dat file. Upon notification, shellers are required to transmit the missing FSA-1007 records to the PMP-DC as soon as possible following the normal procedures for uploading FSA-1007 file (MP1 file).

If you have a submitted the Recon.data file by March 30, 2019, and will have additional transmissions, please contact George Pryor by phone at 202-690.4799, or by email at george.pryor@wdc.usda.gov.

#### **Technical Support**

Handlers are responsible for providing technical support to buying points on problems relating to the buying point's FSA-1007 and warehouse receipt processing software. The designated handler technical support representative may contact the USDA ITS Service Desk Support at 800-457-3642, option 2. For technical support relating to:

- PMP-DC, select Option 2, then Option 1
- eAuthentication, select Option 1.

ITS Service Desk Support calls will be answered directly Monday through Friday from 8 a.m. to 5:30 p.m. c.t. Calls received after work hours will be recorded by voicemail and returned the next workday morning.

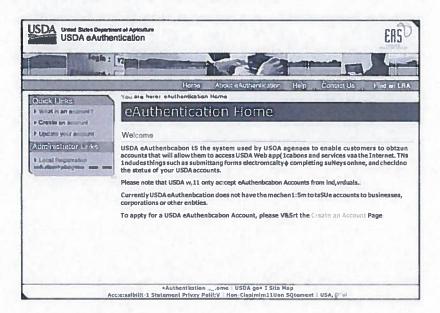
#### **SDA** eAuthentication

#### 1 General Information

USDA customers can obtain eAuthentication account to access USDA web applications and services. To access the web-based Peanut Market Place-Data Collection (PMP-DC), the user must obtain a Level 2 USDA eAuthentication account. This allows the user to login to PMP-DC and conduct activities relating to transmission packages containing FSA-1007 data (MPI file).

#### 2 Accessing eAuthentication Homepage

The USDA eAuthentication website can be accessed through the following link: https://www.eauth.usda.gov/mainPages/index.aspx.



#### 3 Applying for Level 2 eAuthentication Account

From the eAuthentication Homepage, click on Create Account and follow the online instructions.

Notes: The Frequently Asked Questions document provides useful information regarding eAuthentication. Click on the following link to access the document: https://www.eauth.usda.gov/ GlobalAssets/Documents/USDA eAuth FAQ.pdf

For additional assistance or questions regarding eAuthentication, contact the ITS Service Desk at 1-800-456-3642, Option 1, or eAuthHelpdesk@ftc.usda.gov.

The following are the general guidelines for obtaining Level 2 eAuthentication:

1F you have	I THEN

<b>No</b> eAuthentication Account	Obtain a Level 2 eAuthentication.  From the Getting Started-Create an Account Screen, CLICK on Register for a Level 2 Account.
	Request Level 2 Access to:  Submit official business transactions via the Internet  Entermto a contract with the USDA  Submit forms or applications for the USDA via the Internet  (Registerfor a Level 2 Account
Level 1 account	Upgrade to Level 2 eAuthentication.  From the Getting Started-Create an Account Screen, CLICK on Log into Your Profile.
	Changl 1!q from Level 1 Access to Level 2 Access  If you already have a Level 1 account and require Level 2 access:  1. Logintoyour profile 2. Fill in and submit the required information 3. Visit your Local Registration Authority (LRA)
Level 2 but do not have access to PMP-DC	e Contact George Pryor @ 202-690.4799 george.pryor@wdc.usda.gov to request access to PMP-DC.
Level 2 and has access to PMP-DC	Use your eAuthentication ID and password to access PMP-DC.

**Level 2 eAuthentication** access requires a visit to a Local Registration Authority (LRA) for inperson identity proofing. Click on the following link for a list of LRA's: <a href="http://http:ljoffices.sc.egov.usda.gov/locator/app?type=lra">http://http:ljoffices.sc.egov.usda.gov/locator/app?type=lra</a>

#### 4 Using Level 2 eAuthentication to Access PMP-DC

Once your Level 2 eAuthentication credentials are approved, notify George Pryor at 202-690-4799 or <a href="mailto:george.pryor@wdc.usda.gov">george.pryor@wdc.usda.gov</a> with the following information in your notification:

- Name of Authorized Sheller Representative
- Sheller Name
- Office Phone Number
- eMail Address
- eAuthentication ID.

**Note:** Sheller must notify FSA when the authorized sheller representative is no longer affiliated with the company so their access to PMP-DC can be disabled.

# <u>User Guide</u> Peanut Marketplace Program (PMP) - Data Collection (DC)

#### 1 General Information

The Peanut Marketplace Program (PMP) is a web-based application that allows authorized users to do the following:

- Maintain Sheller and associated Buying Point Profile
- Upload Files
- ViewIncomingFilesstatus.

The availability of the functionalities will be based on the roles assigned to the user. Additional functionalities are available to users with administrative roles.

#### 2 Peanut Market Place Login

Step	Action
1	Access the web application at* https://apps.fsa.usda.gov/pmp-web*
	Notes: User must have valid Level 2, eAuthentication ID and Password. Refer to the following link for Information on eAuthentication <a href="http://www.eauth.egov.usda.gov/index.html">http://www.eauth.egov.usda.gov/index.html</a> and Exhibit 1 for additional information.
	If using Internet Explorer Version 9, do the following <b>before</b> accessing the PMP:
	Go to "Tools" then CLICK "Compatibility View Settings" then on the pop-up screen type "usda.gov" in the "Add this website" block check the radio button "Display all websites in Compatibility View".
2	Login using the USDA issued eAuthentication ID and Password. The Welcome to the Peanut Market Place screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. The following is an example of the screen.  USDA is used States Oapart Mn 101111
2	Market Place screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. The following is an example of the screen.
2	Market Place screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. The following is an example of the screen.  USDA i iuoa Slales Oapart Mn 1011:1
2	Market Place screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. The following is an example of the screen.  USDA i.iuoa Slales Oapart Mn 101111 Program  Part Service Agancy  PMP DC Home About PMP DC Dielp Contact Us Exit PMP DC Log Off  PMP Menu  Welcome Test Sheller Menu  Welcome Test Sheller Menu
2	Market Place screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. The following is an example of the screen.  USDA i.iuos Slales Ospart Mn 101 E1  Program  Data Collection (PMP-DC)  PMP DC Home About PMP DC Help Contact Us Exit PMP DC Log Off  PMP Menu  Welcome Test Sheller Two 1

#### 3 Maintain Sheller Profile

#### A General Information

The Maintain Sheller Profile option allows authorized user to modify and confirm the information relating to the sheller.

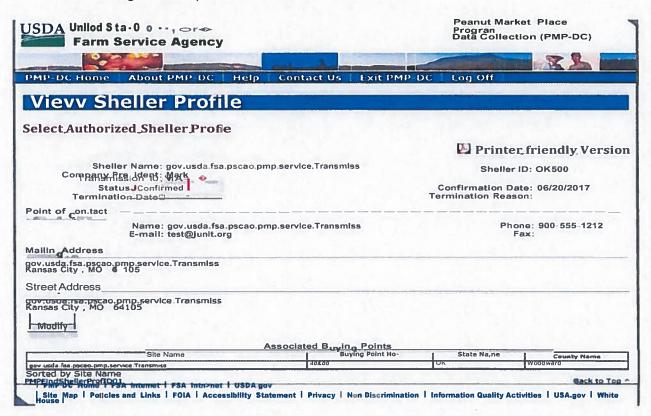
IMPORTANT:

Shellers must review and confirm the Sheller and Buying Point profiles of their affiliated Buying Points before transmission packages from the sheller can be processed. Transmission packages received from shellers that have not confirmed their Sheller Profile will be put in a "Held" status until the status of the Sheller and Buying Point Profiles are set to "Confirmed".

Data relating to the new sheller has to be added to the PMP-DC by the PMP-DC administrator. If your sheller profile is not found, contact George or george.pryor@wdc.usda.gov

#### C View Sheller Profile

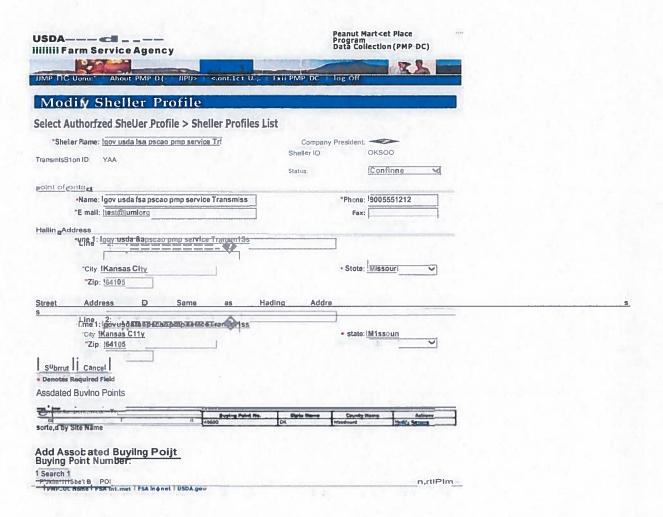
CLICK "Maintain Sheller Profile" under PMP Menu. The View Sheller Profile screen will be displayed. The following is an example of the View Sheller Profile screen.



#### 3 Maintain Sheller Profile (Continued)

**D Modify Sheller Profile (Continued)** 

The following is an example of the Modify Sheller Profile screen.



Verify and update the information displayed on the screen and make the applicable changes to the data on the screen. Data fields denoted by an asterisk (\*) are required entries.

#### 3 Maintain Sheller Profile (Continued)

#### D Modify Sheller Profile (Continued)

Change the Status to "Confirmed" CLICK "Submit". This will save the data and change the status of the sheller profile to Confirmed.

**IMPORTANT:** Transmission package from shellers with "**Unconfirmed**" status will be **Held**, until the user changes the Sheller Profile status to "**Confirmed**" according to instructions in this section.

The **Associated Buying Points** section at the bottom of the screen displays the list of buying points associated with the sheller.

Under the Action column corresponding to the buying point information, the user can:

- CLICK "Modify" to display, modify and confirm the buying point profile associated with the sheller
- CLICK "Remove" to remove the buying point from those associated with the sheller.

The Search Buying Points section at the bottom of the screen allows the user to add a buying point to the sheller's associated buying points. Enter the buying point number, then CLICK "Search" to display the buying point to add to the list of buying points associated with the sheller.

Go to paragraph 4, for additional information on Buying Point Profile maintenance.

CLICK "Cancel" to return to the PMP-Maintain Sheller Profile screen.

#### 4 Maintain Buying Point Profiles

#### A General Information

Shellers have the capability to:

- modify the profile of their associated buying points
- remove a buying point from their list of associated buying points
- identify the buying point that "Shuttles to" or "Shuttles from" the applicable buying point.

Shellers must review and verify the list of "Associated Buying Points" at the bottom of the Modify Sheller Profilescreen.

**IMPORTANT:** Transmission package from shellers with "Unconfirmed" status will be Held, until the user changes the Buying Point Profile status to "Confirmed" according to instructions in this section.

Contact George Pryor at **202-690-4799** or at **george.pryor@wdc.usda.gov,** if the buying point number cannot be found.

## 4 Maintain Buying Point Profiles (Continued)

**B Modify Buying Point Profile (Continued)** 

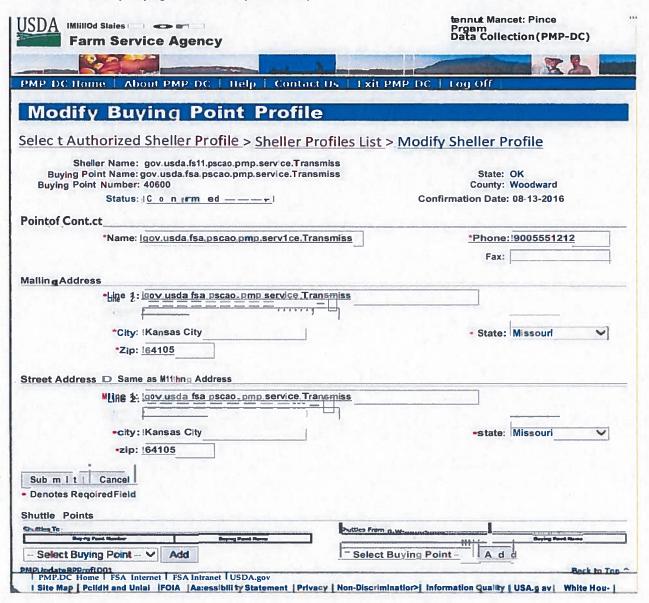
Under the Associated Buying Points Action column:

- CLICK "Modify" if the listed buying point is associated with the sheller and the Maintain Buying Point Profile Screen will be displayed (see subparagraph 4 B). The Sheller must review, modify and confirm the buying point information.
- CLICK "Remove" if the listed buying point is **not** associated with the sheller. This will dissociate the buying point from the sheller.

**NOTE:** It is important to have accurate records each year. If there is a buying point that is no longer associated with your sheller then please make sure to remove it. Buying points MUST be under the correct sheller.

Select a Buying Point from the list of "Associated Buying Points" displayed on the Sheller Profile screen. The following is an example of the Modify Buying Point Profile screen.

- 4 Maintain Buying Point Profiles (Continued)
  - **B** Modify Buying Point Profile (Continued)



Verify and update the buying point information. Complete all required fields denoted by asterisks (\*), and change the Status to "Confirmed". The corresponding confirmation date must be greater than 06/01/2017 for crop year 2017. CLICK "Submit" to confirm the buying point information. This will update the buying point profile status to Confirmed.

## 4 Maintain Buying Point Profiles (Continued)

## **B** Modify Buying Point Profile (Continued)

The bottom section of the **Modify Buying Point Profile** screen allows the user to add Shuttle Buying Point information as follows:

- "Shuttles To" allows the user to identify where this buying point location sends its paperwork for processing
- "Shuttles From" allows the users to identify the buying point that takes its paperwork to this buying point location for processing.

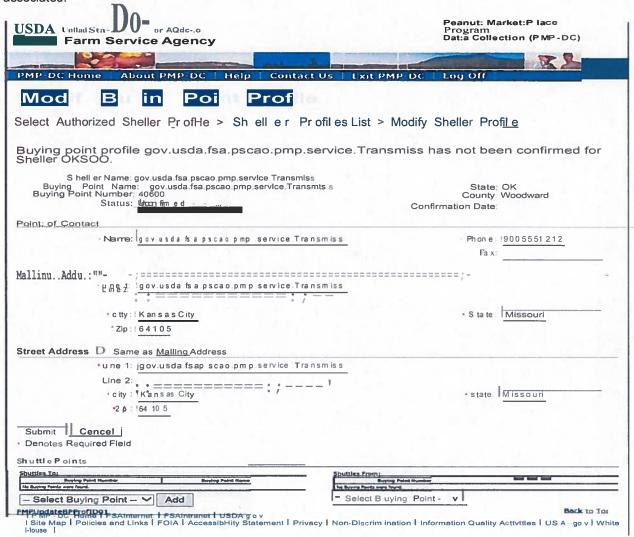
Select the applicable buying point from the drop down list and CLICK "Add". The selected buying point will be listed on the screen.

To remove a buying point, from the list of "Shuttles To" and "Shuttles From", CLICK "Remove" next to the name of the buying point.

#### 4 Maintain Buying Point Profiles (Continued)

#### **B** Modify Buying Point Profile (Continued)

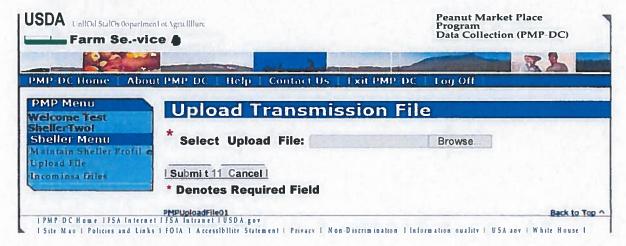
The following is an example of the **Modify Buying Point Profile** screen, which will allow the option to "remove" instead of "Add" when a listed shuttles buying point information has previously been associated.



#### 5 Upload File

#### A General Information

The **Upload File** option provides users the ability to upload the Transmission Packages containing FSA-1007 records and reconciliation files (Recon.dat) to PMP-DC. The following is an example of the PMP-Upload File screen.



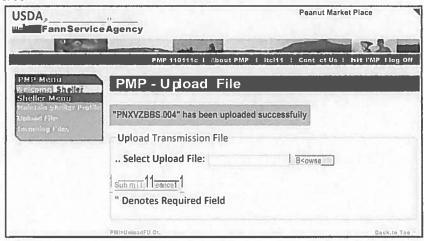
- From the PMP Menu, select "Upload File".
- At the PMP Upload File screen, CLICK "Browse" to search for the file to upload to PMP-DC.
   Select the folder where the file is located and select the file name to upload. Once the selected file is displayed, CLICK "Submit" to send the transmission file or CLICK "Cancel" to discontinue the upload process.

## NOTE:

- ▶ In PKZIP format
- > Contain valid MPI records containing data.

## **B** Upload Confirmation

Once the upload process is successfully completed PMP-DC will display a confirmation message similar to the following screen:



## 3 Maintain Sheller Profile (Continued)

#### C View Sheller Profile (Continued)

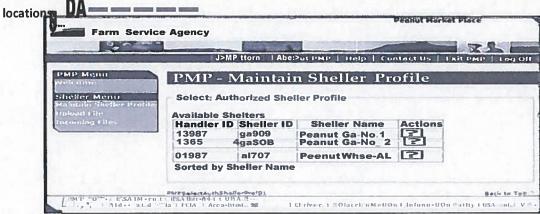
The sample View Sheller Profile screen displayed above has "Unconfirmed" status. To modify and/or confirm the sheller profile, CLICK "Modify" and the Modify Sheller Profile screen will be displayed. Go to subparagraph 3 D for further information.

#### **D Modify Sheller Profile**

To print the sheller profile, CLICK the Acrobat icon, Printer Friendly Version, on the upper right side of the screen to convert the profile to pdf format.

A sheller with more than one operation may have a profile created for each of the location upon approval by FSA. Contact the PMP-DC Administrator to create a sheller profile for each transmitting location. The authorized sheller representative must ensure that the status of the profile of each location is confirmed.

The following is an example of the Maintain Sheller Profile screen for a sheller with multiple transmitting



Under the Action column CLICK "View" next to the applicable Sheller ID and Name, and the View Sheller Profile screen will be displayed. Then, CLICK "Modify", to display the Modify Sheller Profile screen to update and confirm the sheller profile.

#### 6 Incoming Files

#### A Search Incoming File

IMPORTANT: Files transmitted to PMP-DC are processed at 11 am CST daily and results of processing can be viewed by 12:00 pm CST. Shellers must check the status of their transmissions and resolve any issues related to the files that were processed. If you need further assistance, contact George Pryor at 202-690-4799 or email at george.pryor@wdc.usda.gov

Select "Incoming Files" on the PMP Menu, the system will take the user to the PMP- Incoming File Detail Report screen, Incoming Transmission Packages Report" that lists the transmission packages sent by the user.

#### **B** Incoming Transmission Packages Report

The following is an example of the "Incoming Transmission Packages Report".



The screen displays the files in the order they were received, and the following information:

- Package Name lists the transmission package name containing FSA-1007 records and the Recon.dat file sent by the user
- Received Date displays the date the file was received by PMP-DC
- Package Status displays either of the following:
  - Received
  - Held
  - Processed
  - Processed With Errors
  - Unable to Process

Note: Refer to Section 6 E for further details on the different package status.

#### 6 Incoming Files (continued)

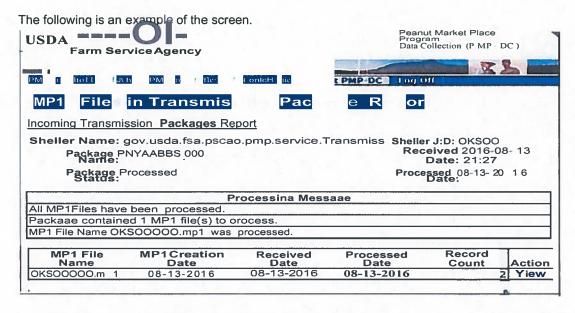
### B Incoming Transmission Packages Report (continued)

- Processed Date the date the files were processed.
- Action allows the user to view the details of the processing results.
   Note: The details of the Recon.dat file are not displayed.CLICK "View" under the Action column corresponding to the package name to view. The MP1 Files in Transmission Package Report will be displayed.

#### C MP1 Files in Transmission Package Report

The MP1 File in Transmission Package Report lists the MPI file(s) within the Transmission Package that was selected from the previous screen.

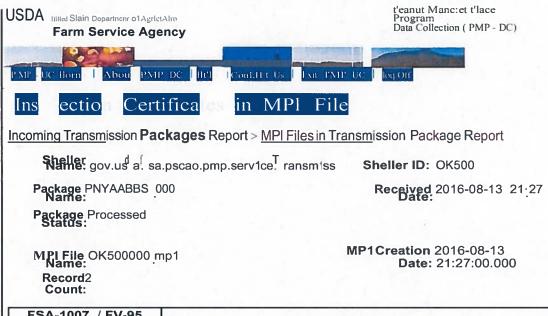
The Processing Message section of the MP1 Files in Transmission Package Report summarizes the MPI file status, the processing results including any processing error messages, if applicable.



CLICK "View" under the Action column corresponding to the MPI file to view the contents of the MPI file. The PMP-1007 Detail for User File, Inspection Certificates in MP1 File screen will be displayed

- 6 Incoming Files (Continued)
  - D Inspection Certificates in MPI File

The following is an example of the Inspection Certificates in MPI File screen:



FSA-1007 / FV-95 Number	Processin Messa e
	Processing complete for OK500000.mp1in PNYAABBS.000. valid=2, invalid=0

FSA-1007 No.	Bu in Point No.	Transmittal Date
1234568	40600	12-15-1999
1234569	40600	12-15-1999

I RMR-DC Home I ECA Intermet I ECA Internet I LICHA con

Back to Top

Note: The example displays a partial list of the FSA-1007's in the MPI file.

The list will include all transmitted records without errors, including valid FSA-1007's, superseded FSA-1007's, and voided FSA-1007s and SC-95's.

#### 6 Incoming Files (Continued)

## **E** Incoming File Status Frequently Asked Questions

Q: What does the transmission Package Status "Received" mean?

A: PMP-DC received the transmission package after the scheduled daily batch-processing. The file will be included in the next processing cycle.

Q: Why is the transmission package status "Held"?

A: This message will be generated at the same time that one or more of the following messages is generated:

- Sheller profile <sheller id > is not confirmed. (Section 3)
- Buying point profile <buying point number> has not been confirmed for Sheller <sheller id>
   (Section 4)
- Transmission Package File Name <filename >.< sequence number > is held because it is after next Package Sequence Number to process (Section 6)
- Next Transmission Package File Name expected for Sheller < sheller id> is <filename>.<sequence number> (Section 6)
- Transmission Package File Name <filename>.<sequence number> was rejected because it was before next Package Sequence Number to process. (Section 6)

Note: Transmission packages must be numbered sequentially starting with "000" each crop year.

Example: Incoming Transmission Package Report

Package Name	Received Date	Package Status	Processed Date	Action
PNXYZBBS.000	10-01-2016	Processed	10-01-2016	<u>View</u>
PNXYZBBS.001	10-02-2016	Processed	10-02-2016	View
PNXYZBBS.003	10-03-2016	Held		
PNXVZBBS.004	10-04-2016	Held		
PNXYZBBS.005	10-04-2016	Held		

In the example above, files numbers '003', '004' and '005' will be processed when file number '002' is received and processed.

Review all messages generated and related Frequently Asked Questions (FAQ) to determine case.

## 6 Incoming Files (Continued)

**E** Incoming File Status Frequently Asked Questions (Continued)

Q: Why is the transmission package status "Unable to Process"?

A: PMP-DC received the transmission package but is unable to process because the transmission package has incorrect file name and/or it is a duplicate of a previously processed transmission package. The user must review the following:

• Transmission Package file nameformat: PNSSSBBS.ccc where,

PN = constant

SSS = FSA-Issued alpha transmission ID

BBS = constant

ccc = file counter beginning with "000" each crop year.

**Duplicate File Name:** Refer to the following guidelines for duplicate transmission package file name.

IF it is a duplicate transmission package file name and	THEN
all data in the duplicate transmission package are the same as the previous	No further action is needed.
transmission package	Note: Do not retransmit the file.
all data in duplicate transmission package are different from the previous transmission package	Transmit the data using next transmission file number.
	<b>Note:</b> Review your "Incoming File" report to verify your last transmission package number.
<b>Note:</b> If 2 files with identical file names ar latest-file received that meets validation v	e received and processed on the same day, the will be processed.

Q: Why is the transmission package status "Processed with Errors"?

A: This means that the transmission package was processed but they contain records other than valid FSA- 1007's. Records that are voids, supersedes will need no additional action. Records with messages specific to a data field will require verification and/or corrective action.

From the MP1 Files Transmission Report, Action column, CLICK "View" to display the Processing Messages and the list of records included in the MPI file. Refer to the 2017 Guidelines for Peanut Marketing Activity, Exhibit 5 for the MPI Record data description.

- 6 Incoming Files (Continued)
  - C Incoming File Status Frequently AskedQuestions (Continued)
    - Q: What should I do to correct the error in the MPI file?
    - A: Review the SC-95 and FSA-1007 information to determine if they match with the electronic FSA-1007 record transmitted to PMP-DC. Refer to the following guidelines to correct the error in the MPI file.

IF hardcopy of the FSA-1007 has	THEN				
incorrect data	Supersede the FSA-1007's and reprocess a correct FSA-1007. Ensure that field 328-334 of the superseding FSA-1007 has the FSA-1007 that is being superseded.				
correct data	Review the electronic record and identify the incorrect data in the electronic record.				
	If the electronic FSA-1007 record is:         o correct, re-transmitthe correct FSA-1007 record with the next transmission package.				
	o incorrect, sheller should do the following: - correct the software that generated the FSA-1007 record - supersede the incorrect FSA-1007 - process the FSA-1007's using the corrected software - transmitthe correct record to PMP-DC with the next transmission package.				

- Q: Why is the MPI file included in the transmission package not processed?
- **A:** MPI Files included in the transmission Package with incorrect MPI File naming convention cannot be processed. The user must ensure that the **MPI File name format** is **SSS1DCCC.MP1** where,

**SS** = the alpha State abbreviation

SID= is a number assigned by FSA

CCC = file counter beginning with "000" each crop year

MPI = constant.

#### 7 Contact Information

- USDA ITS Service Desk: 800-457-3642
  - For eAuthentication account credentials and password reset, Select Option 1
  - For PMP-DC questions, Select Option 2 (Applications and Programs)
    - Tell Service Desk that assistance is required for PMP-DC (Peanut Marketplace Program Data Collection)
    - Ask Service Desk representative to assign the incident to FSA Service Desk.
  - \*-- For secure FTP (SFTP) account reset, call 800-255-2434, select Option2 (FSA Security Support
    Desk), then Option5 (other support). Have your SFTP account login name available. --\*
- For questions on adding new shellers/buying points, test transmissions and reconciliation files, contact
  George Pryor at 202-690-4799; email george.pryor@wdc.usda.gov for questions on setting up new
  sheller account, adding new buying point, and sheller test transmissions

For questions on peanut marketing activity policies, contact George Pryor at <u>202-690-4799; email:</u> george.pryor@wdc.usda.gov.

# FEDERAL-STATE INSPECTION SERVICE Contact Information

The following are FSIS contact persons, addresses and telephone numbers:

Mr. Jeff Jeffers Alabama Federal-State Inspection Service PO Box 1368 Dothan, AL 36302 Telephone: 334-792-5185; FAX: 334-671-7984  Mr. Marlon Clements Mr. Steve Eguino Mr. Mike Mountain Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
Alabama Federal-State Inspection Service PO Box 1368 Dothan, AL 36302 Telephone: 334-792-5185; FAX: 334-671-7984  Mr. Marlon Clements Mr. Steve Eguino Mr. Mike Mountain Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
PO Box 1368 Dothan, AL 36302 Telephone: 334-792-5185; FAX: 334-671-7984  Mr. Marlon Clements Mr. Steve Eguino Mr. Mike Mountain Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
Dothan, AL 36302 Telephone: 334-792-5185; FAX: 334-671-7984  Mr. Marlon Clements Mr. Steve Eguino Mr. Mike Mountain Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
Mr. Marlon Clements Mr. Steve Eguino Mr. Mike Mountain Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
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Division of Fruit and Vegetables Florida Department of Agriculture and Consumer Services 170 Century Blvd
Florida Department of Agriculture and Consumer Services 170 Century Blvd
Services 170 Century Blvd
Bartow, FL 33830-7700
Telephone: 863-578-1900; FAX: 863-578-1901
Mr. Randall Taylor
Georgia Federal-State Inspection Service PO Box 71767
Albany, GA 31708-1767
Telephone: 229-432-7505; FAX: 229-438-8920
Mr. Kevin Riggin
MDAC/Federal State Inspection Service
PO Box 1609
Jackson, Mississippi 39215-1609
Telephone: 601-359-1138; FAX: 601-359-1175

Virginia-Carolina (Virginia, North Carolina, and South Caro					
<b>Federal Contacts</b>	State Contacts				
Mr. Alan Novakowski	Mr. Ronnie Wynn				
Mr. Gary Crane	NCDA Cooperative Grading Service				
Federal Program Managers	PO Box 588				
USDA, AMS, SCP,	Williamston, NC 27892				
Specialty Crops Inspection Division 8610 Baltimore Washington Blvd.	<b>Telephone:</b> 252-792-1672; <b>FAX:</b> 252-792-4784				
Suite 212	Mr. Jack Dantzler				
Jessup, MD 20794	SCDA, Inspection Service PO Box 13391				
<b>Telephone:</b> 301-317-5365	Columbia, SC 29201				
<b>FAX:</b> 301-317-5438	<b>Telephone:</b> 803-737-4588; <b>FAX:</b> 803-737-4667				
	Ms. Teresa Byrd				
	VDACS, Peanut Marketing Program				
	PO Box 1130				
	Suffolk, VA 23434				
	Telephone: 757-925-2286; FAX: 757-925-2275				

Federal Contacts	State Contacts
Mr. Edgar Rippee	Mr. Russell Beamsley
Vacant	Texas Cooperative Inspection Program
Federal Program Managers	PO Box 368
JSDA, AMS, SCP,	Gorman, TX 76454
Specialty Crops Inspection Division 1511 NE Parvin Road	<b>Telephone:</b> 254-734-3006; <b>FAX:</b> 254-734-3009
Kansas City, MO 64116	Mr. Stacy Gerk
<b>Telephone:</b> 816-453-4926	New Mexico Federal-State Inspection Service PO Box 483
FAX: 816-453-4914	Portales, NM 88130
	<b>Telephone:</b> 575-356-8393; <b>FAX:</b> 575-356-6464
	Mr. Scott Bray
	Mr. John Lansdale
	Mr. Terry Walker
	Arkansas State Plant Board
	285 Bradley 124
	Hermitage, AR 71647
	<b>Telephone:</b> 870-820-0290; <b>FAX:</b> 870-463-8719
	Oklahoma
	See Federal Contact

EXHIBIT 3'1 INS?ECTION CERT.TIFICATE AND CALCULATION WORKSHE:.1 -s:..-1007 (06-0:-0si' FINAL USDA/i=SA/Ai, 's auyins: ?omt No & Location Farm Producer Name/Seller's Name, St. & O. Cooe & Parm No. Ji:an /3u er's Name an I No Share% Wtse Des:..iption " ir, No. S CTION 1-JNS?!:CTJON C! INTIFICATE - FARMERS STOCK P. A NUTS Delivery ?o ii :,i rbt the sam as Wnse Note to the part of the party. (3'-9-" 1. "title ... e.ke", majinagia... o-particullumina... ruutlaci6; in is:-Jajed lou far ng "mora 8100... 0. J. majin ; onmM2" for ng ille, s o-sa f f eft. o-b-gilm. Y?e St orage Vehicle No. In LOU Weight Ticket No. 44) 40 In specia o Memo No. (FV-95) Type of Inspection Date in specied SECTION II - CALCULATION WORKSHEE 10 8 9 Seq. A. Weight including Vehicle Ibs. No. Bags Bulk Туре Se;. Crop Year Time HMC B. Weicht oi Vehicle 14 15 16 11 12 (13) FΜ C. Gross Wei hi (A mmus 8) bs FOREIGN MA,::RIAL LSK D. F.orei n Material % al FM x C) lbs :1E;:- :,-... -+≡::.Wei,cht.Lessc\_F.M.,;C, mys D.L LSK % + MST -+ ID \* ~: . Slidk M.) StuRl DISCO'JRE'.ISH...I.S I Excess MoiS Jre (% of EM X E) I.s., FRE.i:ZE OAMAGE % 1 \$\$ G NET WEIGHT (E minus Fi ibs. SMKRS H. LSK % of LSK x C lbs. (31) FANCY 28 CONCEALED RMD 32 OK Net Wei ht excludina LSK - minus H 0/ /8 FIK )A SMK SOUND.S .: >UTS (21 2 J. Kernel Value Per Ton/Lb. !=== · LSK) | S/c 2/a= FRZ R::IJ,ARKS K. ELK Premium CRM[: OTHER KERNELS % DAMAGE 23 100 Freige!s L. Total (J + K) Sic 24 TOTAL KERNELS HULLS DAM N. Net Value Per Ton/Lb, E.xc, LSK , HULL'S TOTAL KERNELS " ELK & HU! LS (EXC ! SIs 1 26 (I. minus MI FANCY 0. Value Per Lb. E. LSK (Natividat by 2000) Value Per Pounci Including LSK TotKmls & Hulis NorOxI=S ( = LSI() HxS.07 =S\_ TOTAL=1 G A:>oli::anl Na R Unic ,ld Store i Apoli anl No S. R. iDlo MDominlNo. Commercial Litro-extranspried, a duty subtorated inspector of the United States Department of Agricultura, do hereby certify that, of the request of the applicant and on the date respected indicated above, samples of the above described produces were inspected and \$19/19/19/19/19 with 1979-1979 as shown by said samp as were as herein stated. 43 LBS. (Line G) LBS. (Line G) LBS. (Line G) x Line P = S x Line P = S X Line P - S 44 Date Signed Value of Seg 45 0/ /c Value oi Se,iment Value of Segmen! tr'll mile;s, ed a duty it ensed weighe do hereby 46 =S =\$ Dedu=tions 47 Peanut ?rom:it1on 2 Tax- Ser FeF S1gr .ature of Licensed We9her S 48 49 5 S Daie Si;ined S 50 7 NetAmoun REMARKS Date Delivered for Immediate Sale 5.1 Page 50

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High Moisture Content Farmer Stock Grade Conversion Charts for Virginia Type Peanuts

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Ilgh Molslure Content Farmer Stock Grade Conversion Charts for Virginia Type Peanuts
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High Moisture Content Farmer stock Grade Conversion Charts for Virginia Type Peanuts Grade Factor = Extra Large Kernels

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High Moisture Content Farmer Stock Grade Conversion Charts for Spanish Type Peanuts . Grade Factor = Foreign Material (Bgije]

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High Moisture Content Farmer Stock Grade Conversion Charts for Spanish Type Peanuts

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High Moisture Content Farmer Stock Grade . Conversion Charts for Runner Type Peanuts Grade Factor = Foreign Material  $[8.9.M.\S]$ 

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High Moisture Content Farmer Stock Grade Conversion Charts for-Runner Typa Peanuts Grade Factor = SMKSS

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High Moisture Con\enl Farmer Stock Grade Conversion Charts ror Runner Type Peanuts Im'∰ctor = Total Kernels

НМСТК%									
84	. 84	84	83	83	83	83	8	83	
83	83	83	82	82	82	82	82	8 2	
82	82	82	82	81	81	81	81	81	
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79	79	19	79	79	79	78	78	78	
78	78	78	78	78	78	78	77	77	
77	77	77	77	77	77	77	77	77	
97	16	16	76	16	16	76.	76	16	
75	.75	75	75	75	75	75	75	75	
74	74	74	74	74	74	74	74	74	
73	73	73	73	73	73	73	73	73	
72	72	72	72	72	72	72.	72	72	
71	71	7.1	71	71	71	71	71	71	
. 02	7.0	70	70	70	70	7.0	70	70	
69	69	69	69	69	69	69	7.0	7.0	
68	89	89	89	80	69	69	69	69	
29	67	19	29	68	89	89	68	9	
99	99	99	29	67	67	19	29	19	
65	99	99	99	99	99	99	99	99	
64	64	65	65	65	65	65	6.5	65	
63	63	64	64	64	64	64	64	64	
62	62	63	63	63	63	63	63	64	
61	62	62	62	62	62	62	62	63	
09	61	61	61	61	61	61	62	62	
0.0	09	09	09	09	09	61	61	61	
23	20	59	59	59	59	09	09	09	
57	28	58	58	28	59	59	59	50	
56	57	57	57	57	58	58	58	58	
52	26	99	56	56	57	57	57	57	
54	52	52	52	99	56	56	56	57	
53	54	54	54	55	55	52	55	56	
52	53	53	53	54	54	54	r L	55	
51	52	52	52	53	53	53	54	54	
50	51	51	52	52	52	52	53	53	

. High Moisture Content Farr: r, er Stock Grade Conversion Charts for Runner Type Peanuts  $\mathbf{actor} = \mathbf{Hulls}$ 

HMC HULLS °4

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| 1.2         | 13                    | 14   | 15  | 16   | 17  | 18   
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     16       17       17       17</td><td>1       11       1.1       12       12       12       13       13       13       14       11       12       12       13       13       14       14       14       14       14       14       14       14       14       14       14       14       14       14       14       14       15       14       14       15       14       14       15       14       14       14       14       14       14       14       14       14       15       14       14       15       14       14       15       14       14       15       14       14       15       16       17       17       17       17       17       17       17       17       17       17       17       17       18       <td< td=""><td>1       11       1.1       12       12       12       13       13       13       13       14       11       12       12       13       13       13       14       14       14       14       14       14       14       14       14       14       14       14       14       14     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# MPI Record Layout

(FSA-1007: Inspection Certificate and Calculation Worksheet Record Descriptor)

Position	Description	Format	Comments/
1-7	1007 Serial Number	N (7)	Data Validations  Cannot be:
			-empty
			-0000000
	3		- Duplicate not allowed, except for:
			Void FV-9S's (Value in RFS, field 327="F",
			"L", "M", "S") which will have "11111" +
			Numeric State Code.
			Note: The value can be:
			<ul> <li>right justified with either leading zeroes or</li> </ul>
			blanks
			<ul> <li>left justified with trailing blanks (any zeroes</li> </ul>
			will be treated as part of the 1007 number).
8-9	State Code	N (2)	Ensure that State code is valid
10-12	County Code	N (3)	Ensure that County Code is valid
13-19	Farm Number	N (7)	Greater than 0
20-23	Filler		
24-28	Buying Point Number	N (5)	Cannot be 00000, 13999, 48999, 51999
29-33	Grading Point Number	N (5)	
34-209	Filler		
210 -214	First Buyer Number	N (5)	
215-219	Second Buyer Number	N (5)	
220-224	Third Buyer Number	N (5)	
225-231	FV-95 Serial Number	AN (7)	
232-236	Warehouse Bin No.	AN (5)	
237-240	Peanut Type	N (4)	0073=Runn er; 0074=Spanish; 0076=Valen cia
241	Segregation (Seg)	N (1)	1, 2 or 3
242-243	Crop Year	N (2)	Year must be the current crop year (CY).
	0.00	(=)	real made be the darrent crop year (61)
			Note: CY for peanuts starts from August 1
			ending July 31 of the following calendar year.
244-245	Sound Mature Kernel (SMK)	N (2)	Between 1 and 99
246-247	Sound Splits Kernel (SS)	N (2)	
248-249	Total SMK+SS	N (2)	
250-251	Other Kernel (OK)	N (2)	
252-253	Damage Kernel (DK)	N (2)	
254-255	Hulls	N (2)	Between 1 and 99
256-258	Total Kernel+Hull	N (3)	Must be 99, 100 or 101
259-262	Concealed Rancidity, Mold Damage (CRMD)	N (4)	
263-266	Freeze Damage	N (4)	
267-268	Foreign Material (FM)	N (2)	
269-270	Loose Shelled Kernel (LSK)	N (2)	
271-274	Moisture (MOIST)	N (4)	
275-276	Fancy	N (2)	
277-278	Extra Large Kernel (ELK)	N (2)	

# **Exhibits**

Position	Description	Format	Comments/
. 0310011	Description	Tomat	Data Validations
279-280	Discolored - Valencia	N (2)	
281-282	Broken Kernel - Valencia	N (2)	
283	Visible A Flavus	A(I)	Yor N
284-287	Filler		
288-293	Date of Inspection (mmddyy)	N (6)	Required - must contain a date with format - mmddyy
294-299	Date of FV-95 Record Entered (mmddyy)	N (6)	Required - must contain in a date with format - mmddyy
300-306	Weight With Vehicles	N (7)	Greater than "Weight of Vehicle"
307-313	Weight of Vehicles	N (7)	Must be numeric greater than zero
314-319	Net Weight	N (6)	Can be less than the difference between "Weight with Vehicles" and "Weight of Vehicles". "Net Weight" must be greater than zero.
320-326	Value Per Pound	N (7)	
327	Voided Reason Code (Formerly named, Return Farm Seed (RFS)	A(I)	N = for not voided V = Void FSA-1007 Voiding reason codes: F = Voided FV-95 L = No Sale - FM/ LSK M = No Sale - Moisture S = No Sale - Grade
328-334	Supersede 1007	N (7)	Indicates the FSA-1007 that was superseded. The superseded record will be removed from the valid record. Superseded record can be transmitted as voided record.
335-340	Transmittal Number (yymmdd)	N (6)	Required - must contain a date with format - yymmdd
341-343	Warehouse Code	N (3)	
344 -437	Filler		
438-446	Authentication Code	N(9)	FSIS Grader Authentication Code, if applicable
447-455	Filler		
456	Unreceipted/Stored- Applicant	N (1)	
457-462	Unreceipted/Stored - Pounds Sold	N (6)	
463-468	Unreceipted/Stored - Percent	N (6)	Optional
469-475	Unreceipted/Stored - Seg. Value	N (7)	Optional
476-498	Filler		
499	Commercial - Applicant	N (1)	
500-505	Commercial - Pounds Sold	N (6)	
506-511	Commercial - Percent	N (6)	
512-518 519-527	Commercial - Seg. Value  Commercial - Marketing Assessment (Research & Promotion Fee)	N (7) N (9)	
528-541	Filler		
542	Receipted - Applicant	N (1)	
543-548	Receipted - Applicant  Receipted - Pounds Sold	N (6)	
549 -557	Filler	(5)	
558-564	Receipted- Tax or Service Fee	N (7)	Optional
565-606	Filler		- Parolina
607-615	Receipted - Total Amount	N (9)	Optional
616-623	Filler	1.1(0)	- Profile

Exhibit5

			Exiliate
Position	Description	Format	Comments/ Data Validations
624-632	Receipted Seg Value	N(9)	Optional
633-743	Filler		
744-750	Split1007	N (7)	Optional
751-768	Reserved		

#### Notes:

- Items in italics and grayed-out are not currently used and should be ignored.
- Highlighted items were added to clarify the data description.
- Datafields that are optional may be blank or zero.

# PMP-DC Upload File Layout (Transmission File Layout)

Data	Format	Description	Comments
Transmission ID	Alpha 3 bytes	Transmission ID	Required. Issued by PSD and used to Identify the transmission package.  Example: AAB
Sheller Package Name	Character 12 bytes	Name of transmission file submitted by the sheller.	Required. "PN" + Transmission ID + "BBS".XXX (file counter starting with '000' each crop year). Example: PNAAABBS.001
Sheller Package Creation Date	Numeric 14 bytes	Date and time transmission package was created by the sheller	Required MMDDCCYYHHMMSS
Processing Date	Numeric 14 bytes	Date and time transmission package was processed by FSA.	Required. MMDDCCYYHHMMSS
User File Name	Character 12 bytes	Name of the User file	Required. State Code + SID + XXX (file counter starting with '000', each crop year)."MPI". Example: VA701001.MPI

# ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

OMB No. 1510-0056

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See Page 2 for additional instructions.

#### PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

	AGENCY INFORMATIO	DN
FEDERAL PROGRAM AGENCY		TERRITOR IN THE STREET
AGENCY IDENTIFIER: rGENCY L	OCATION CODE (ALC)	JACH FORMAT:  ncco+ ncrx
ADDRESS		I ncco+ ncrx
CONTACT PERSON NAME		fELEPHONE NUMBER (Include Area Code)
ADDITIONAL INFORMATION:		
	PAYEE/COMPANY INFORM	ATION
NAME	A LEGOCIAL ANT INTO CAM	ISSN NO OR TAXPAYER IDNO
ADDRESS	A STATE OF THE STA	
CONTACT PERSON NAME		IELEPHONE NUMBER (Include Area Code)
		, , -
NAME:	ANCIAL INSTITUTION INFO	RMATION
ADDRESS		
ACH COORDINATOR NAME:		ELEPHONE NUMBER (Include Area Code)
NINE-DIGIT ROUTING TRANSIT NUMBER		( ) -
	== == ==	
DEPOSITOR ACCOUNT TITLE		
DEPOSITOR ACCOUNT NUMBER		LOCKBOX NUMBER
TYPE OF ACCOUNT:	nsAVINGS nLO	СКВОХ
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL (Could be		TELEPHONE NUMBER (Include Area Code)
		( ) -

#### **INSTRUCTIONS FOR COMPLETING SF-3881 FORM**

Make three copies of form after completing. Copy 1 is the Agency Copy; copy 2 is the Payee/Company Copy; and copy 3 is the Financial Institution Copy.

- 1. Agency Information Section Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.
- 2. Payee/Company Information Section Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.
- 3. Financial Institution Information Section Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

#### **BURDEN ESTIMATE STATEMENT**

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Financial Management Service, Facilities Management Division, Property and Supply Branch, Room B-101, 3700 East West Highway, Hyattsville, MD 20782 and the Office of Management and Budget, Paperwork Reduction Project (1510-0056), Washington, DC 20503.

Dan	nage
Percent	Deduction
1	None
2 .	\$3.40
3	\$7.00

Foreign	Material
Percent	Deduction
1	None
2	None
3	None
4	None
5	\$1.00
6	\$2.00
7	\$3.00
8	\$4.00
9	\$5.00
10	\$6.00
11	\$7.00
12	\$8.50
13	\$10.00
14	\$11.50
15	\$13.00
Above 15% up to 99%	\$13.00 + \$2.00 for each % over 15%

Sour	nd Splits
Percent	Deduction
1	None
2	None
3	None
4	None
5	\$0.80
6	\$1.60
7	\$2.40
8	\$3.20
9	\$4.00
10	\$4.80
11	\$5.60
12	\$6.40
13	\$7.20
14	\$8.00
15	\$8.80
Above 15%	\$8.80 + \$0.80 for
up to 99%	each percent over
,	15 %

Note: The rates changed to add 3% damaged deduction for 2018 CY

#### **Price Table Files**

# HANDLER ID'S: 13400, 48400 & 51400

PEANUT TYPE (VA,RU,S	SP,VU VA			CROPYEAR	2018
SUPPORT PRICE OKPRICE/% LSKPRICE/#	<b>359.80</b> 1.400 .070		ELKF	+SS PRICE % PRICE/% MOISTURE	<b>4.902</b> 0.350 07.00
DAMAGE RATES	000.00 040.00	003.40 060.00	007.00 080.00	011.00 080.00	025.00 100.00
OVER 10% FMRATES	000.00/% 000.00 002.00	000.00	000.00 004.00	000.00 005.00	001.00 006.00
OVER 15%	007.00 02.00/%	008.50	010.00	011.50	013.00
OVER 10% CARRYING CHARGE	000.00 001.60 000.80/% 00.000	000.00 002.40	000.00 003.20	000.00 004.00	000.80
LOAN ADDTL .% MA QC&QL (lbs)	000.00 .00000000		ECON.DEDUC (lbs) .00000		

PRICE TABLE FILE

HANDLER ID'S: 13400, 48400 & 51400

PEANUT TYPE (VA,RU,SP,VU

RU

CROP YEAR 2018

SUPPORT PRICE	354.49		SM	K+SS PRICE	% 4.806
OKPRICE/%	1.400		ELKI	PRICE/%	0.000
LSKPRICE/#	.070		MAX	MOISTURE	07.00
DAMAGE RATES	000.00	003.40	007.00	011.00	025.00
OVER 10%	040.00	060.00	080.00	080.00	100.00
FMRATES	000.00/% 000.00	000.00	000.00	000.00	001.00
	002.00	003.00	004.00	005.00	006.00
OVER 15%	007.00 02.00/%	008.50	010.00	011.50	013.00
SS RATES	00.00	000.00	00.00	00.00	000.80
OVER 10%	001.60 000.80/%	002.40	003.20	004.00	004.80
CARRYING CHARGE	00.000				
LOAN ADDTL .%	00.00	BUDGETR	ECON.DEDU	CTION 00.00	
MA QC&QL (lbs)	.00000000	LA&CA	(lbs) .00000	000	

#### Price Table Files

#### HANDLER ID'S: 13400, 48400 & 51400

PEANUT TYPE CVA,RU,			CROP YEA	AR 2018		
SUPPORT PRICE OK PRICE/% LSK PRICE/#	345.84 1.400 .070			SMK+SS F PRICE/% MOISTURE	PRICE% 0.000 07.00	4.782
DAMAGE RATES	000.00 040.00	003.40 060.00	007.00 080.00	011.00 080.00	025.00 100.00	
OVER 10% FM RATES	000.00/% 000.00 002.00 007.00	000.00 003.00 008.50	000.00 004.00 010.00	000.00 005.00 011.50	001.00 006.00 013.00	
OVER 15% 55 RATES	02.00 /% 000.00 001.60	000.00 002.40	000.00 003.20	000.00 004.00	000.80 004.80	
OVER 10% CARRYING CHARGE LOAN ADDTL.% MA QC&QL (lbs)	000.80/% 00.000 000.00 .00000000		RECON. DEDU A (lbs) .00000			

PRICE TABLEFILE HANDLER ID'S: 13400, 48400 & 51400

PEANUT TYPE CVA,RU,SP,VU VL				(	CROP YE	AR 2018	
SUPPORT PRICE OK PRICE/% LSK PRICE/#	<b>359.80</b> 1.400 .070			ELK PRI		PRICE% 0.000 07.00	5.398
DAMAGE RATES	000.00 040.00	003.40 060.00	007.00 080.00		011.00 080.00	025.00 100.00	
OVER 10% FM RATES	000.00/% 000.00 002.00 007.00	000.00 003.00 008.50	000.00 004.00 010.00	) (	000.00 005.00 011.50	001.00 006.00 013.00	
OVER 15% 55 RATES	02.00 /% 000.00 001.60	000.00 002.40	000.00	) (	000.00	000.80 004.80	
OVER 10% CARRYING CHARGE LOAN ADDTL.% MA QC&QL <1bs)	000.80/% 00.000 000.00 .0000000	BUDGET	CON. DE (lbs) .00				

Exhibit 10 This form is available electronically 1A. County Name and Address (Including Zip Code) CCC-679 U.S. DEPARTMENT OF AGRICULTURE Commodity CreditCorporalion (11-15-16)**LIEN WAIVER** 18. County Office Telephone Number (Including Area Code) 1C. County Fax Number (Including Area Code) 3. Crop Year 4. Commodity 2. Name and Address of Producer (Including Zip Code) The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 1421, 7 CFR Part 1425, 7 CFR Part 1427, 7 CFR Part 1436, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine eligibility to participate in and receive benefits under a Commodity Credit Corporation (CCC) loan program by documenting that a lien waiver has been authorized by the current lienholder for purposes of pledging the commodity to CCC for a loan. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDAIFSA-2, Farm Records File (Automated) and USDAIFSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under a CCC loan program. This information collection is exempted from the Paperwork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration). The provisions of criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE. 5. The undersigned is the holder of a lien on the commodity identified above. In order for the producer identified above to pledge such commodity as collateral for a Commodity Credit Corporation ("CCC") loan, with respect to CCC only, the undersigned waives all interest in, and title to, such commodity. The undersigned agrees that the proceeds of the loan shall be disbursed (lienholder must check one of the following): (a) DTo the producer. (b) D Jointly to the producer and the undersigned lienholder.

(c) Djointly to the producer and the undersigned lienholder, less (1) \$

administrative offset as of (2)

(Date)

and charges due (3)

6. Name and Address of Lienholder or Authorized Agent

7A. Lienholder Signature (By) 78. Title/Relationship (of the Individual Signing in the 7C. Date Representative Capacity) 7C. Date 78. Title/Relationship (of the Individual Signing in the 7A. Lienholder Signature (By) Representative Capacity)

institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint fifing deadlines vary by program or

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should conta1 the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (BOO) 877-8339. Additionally, progra, information may be made available in languages other than English.

To fife a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/compfaint fifing cust.html and at any USDA office or write a letter addressed to USDA and provide in the fetter all of the information requested in the form To request a copy of the complaint form, call /866} 6 32-9992. Submit your completed form or fetter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Special of the Secretary of Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal

/Farm Service Agency



# March 2003

# How to Make Loan Payments by

Loan Repayments by Wire Transfer

Fact Sheet

Wire Transfers

To make a wire transfer, payers are required to complete and sign a Wire Transfer of Funds form CCC-258, authorizing their bank to automatically debit a bank account of their choice in a specific amount.

Forms can be obtained by contacting the FSA county office that services the loan. The CCC-258 form must be completed ar,d signed before an outgoing wire transfer can be initiated.

Once the CCC-258 form is completed and signed, the payer sends it to their desig ated bank. Payers must request their b nk to send a copy of the wire transfer receipt to the FSA county office that services the loan. Payers must also inform their bank of the routing number of the Federal Reserve Bank 10 which the payment should be sent, CCC's account number at the Federal Reserve, and the required payment amount.

FSA county offices are able to accept a commercial bank's receipt of a wire transfer of funds as a form of payment. County office staff will wait for confirmation cifthe wire transfer receipt from the Federal Reserve Bank before releasing any warehouse receipts. Failure to provide FSA county office staff with receipt of wire transfer of

funds will result in a delay in crediting your account. Please keep the receipt of your wire transfer for future references.

For repayment of commodity loans, CCC must receive funds equal to the full repayment amount before warehouse receipts will be released.

#### Loan Repayment Calculation

Payers may provide the county office staff with the estimated amount needed for the loan payment. The county office staff may accept this calculation and enter it onto form CCC-258 to speed up the transfer of funds. In some cases, or if requested by the payer, the county office staff may calculate. the repayment amount.

County office staff reserves the right to calculate the repayment amount for entry onto form CCC-258.

#### FSA Procedures for Wire Transfers

County office staff maintains a log of wire transfer numbers that are entered on form CCC-258 to match wired payments to the correct loan.

Upon receiving a request for a wire transfer of funds, county office staff completes item numbers 3, 8, 11, 14, and 15 on

#### Overview

A wire transfer is a financial transaction that producers or other entitiesmake through their bank. It autho izes the bank to wire funds electronically from their account to a Commodity Credit Corporation (CCC) acrount In a Federal Reserve Bank. The use of wire transfers can speed up the release of warehouse receipts held by the CCC as loan collateral.

A wire transfer may be used for repaying one or more Farm Service Agency (FSA) loans or portions of loans by draiety of payment methods including cash, check, or bank wire transfer, provided that all loans are serviced at the same FSA county office. Requests for wire transfer repayment must be made at the FSA county office where the loan originated.

When requesting a wire transfer, please provide FSA county staff with the following information:

- m name, phone, and faxnumber or the entity or person requesting the wire transfer of funds:
- ill the loan numb r to which the tran&fer of furids will be applied;
- a the requested repyament date by wire transfer (which is used to calculate the repayment amount.)

#### Fact Sheet

Loan Repayments by Wire Transfer

form CCC.258 and returns the form to the payer to complete, sign, and send to the bank.

Banks can fax the wire transfer receipts directly to an FSA county office. Upon receipt of evidence of the loan repayment, the county office staff wlR record the loan repayment and release any warehouse recelpll associated whh the loan.

Any bank fee for processirig a wire transfer of funds is paid by the sender. Account holders should know the bank's procedures, including related fees, its policy for providing receipts, and the time needed to process wire transfer of funds.

**NOTE:** Due to workload, FSA county office staffmay not be able to process wire transfer of funds requests Immediately after requests are submitted. AU requests, regardless of the type, are 'processed in the order in which they are received.

Explanation of Entries on CCC258

AU circled Items (item numbers 1, 5, 6, 7, and 9) on form CCC-258 are supplied by the payer's bank for informational purposes.

#### Item#1:

This item is completed at the option of the bank and is not required by CCC.

#### Item#2:

This nqtffles the payer that interest is calculated to the date entered In Item#3.

#### Item#3:

The requested repayment date.— The wire transfer of funds must occurnolater than the requested repayment date for the transfer of funds to be sufficient to repay the loan. The payer may request the repayment date. If not specified by the payer, county office staff will enter the date corresponding to the amount entered in Item #8.

#### ltem#4:

This entry is preprinted and is the bank's routing number for the FSA account Nothing further needs to be entered in this section. CCC's account number is also imbedded in the pre-printed entry of Item #11.

#### Item#8:

County office staff computes the repayment amount and enters the payment amount estimated by the payer. Although the payer's estimate may be used for the transfer of funds, the final loan repayment amount applied Is the amount determined by CCC.

#### Item#10:

This entl)' is preprinted and nothing further needs to be entered in this section.

#### Item#11:

This item contains an alpha/ numeric code entered by the county office staff that includes its log number for matching the wire transfer of the loan.

Example: BAN=/AC -4992 OBI=CCC/1/ 'X>O«XX/SCH#,oood AC-4992 OBI=CCC contains the CCC account number, .XXXXXX Is the state and County codes and check digit, and XXXX isthe4-digit lognumber.

#### ltem#14:

This contains the voice and fax number for the county office. This is the fax number to which the wire transfer receipt can be faxed.

#### Item#15:

The county office representative signs Form CCC-258.

#### For More Information

Futther Information on this and other FSA programs is available from local FSA offices or on FS#\:s Web site at: www.fsa.usda.gov

The UnItad Sla1Ba Department of Agriculture (USDA) prohibits discriminellon in all ill program, and aclivilles on Iha billis d race, color, national origin, refigion, age, disability, polifical beUafa, sexual orientation. or marfial or l'amily status. (Not all prohibited bases apply lo au programs. > Pe, sona with disalliblies who requira alternative means for communication of program infonnation (Braille, lalga pm. audiotape, etc. > should can1Bct USDA'a TARGET Canta, at 202-720, 2900 (voice and TDD

To fla a complaint *ar* dlsc:rlminatlon wila USDA. Dlicctor, Office of CMI Rigllis, Room 326-W, Whitlen BuUding. 1400 Independencia Avenue, SW, WilhingIDn, DC 20260-9410 DI ca (202) 720-5984 (YO!i:e and TDD). USDA is an equal oppolitilnity pnwider and employer.

#### **Helpful Hints For Wire Transfers**

#### **NY FRB - WIRES**

#### Payment submitted by Wire Transfer of funds:

**Commodity Credit Corporation** 

Account Number 00004992 (also knowns as ALC: should be 8 digits)

(Shown on bank wire as 4200 "Beneficiary Identifier")

Special Data: BNF=/AC-00004992 OBI=CCC/

ABA#021030004 (on bank wire shown as 3400 "Receiver DI-Number")

Federal Reserve Bank of New York

33 Liberty Street

New York, NY 10045

#### Wire Transfer Repayments

#### A Background

Wire transfer repayments are available through CLPS. Producers or buyers may wire transfer repayments directly to CCC's account at the U.S. Department of Treasury.

\*\*\*

#### B Processing Wire Transfer Repayments

CCC-258 is provided to producers or buyers by County Offices to cross-reference loans redeemed by CCC-258.

County Offices can use their manual log of wire transfer numbers, maintained according to 3-FI, paragraph 39, to enter the loan numbers to which the wire transfer will apply.

The date the wire transfer receipt and CCC-258 are received in the County Office is the date of repayment. Use PCP in effect on the date the receipt of the wire transfer is received.

Process loan redemptions made by wire transfer according to the following.

Step	Action
1	Upon request from a buyer or producer for a loan redemption by wire transfer, provide (by FAX, ifrequested) CCC-258 according to subparagraph C.
2	Advise the buyer or producer that the completed CCC-258 is to be:
	transmitted to the bank providing the wire transfer
	• FAX.ed by the bank or the buyer to the County Office on the day of the wire transfer with the bank's receipt of the wire transfer.
3	Accept the wire transfer receipt from the bank as confirmation of receipt of funds and record the repayment through APSS. The system will generate CCC-500 as a *receipt for the wire transfer. The date the wire transfer funds are received in CCC's account is the date of repayment. Also, use the CCC-determined value or PCP in effect on the date the wire transfer funds are received in CCC's account* See 3-FI for additional information on how to record remittance.  CCC-258 states that iffunds are transferred to CCC's account after the date in
Ĺ.,	block 3, additional interest may be due.

#### Wire Transfer Instructions

# Wire Transfer Repayments (Continued)

## \*--C Completing CCC-258

County Offices shall follow complete CCC-258 according to the following and 1-FI.

ltem	Instructions
1	This item is completed at the option of the bank and is not required by CCC.
2	No entry necessary. This item notifies the payer that interest is calculated to the date entered in item 3.
3	Enterrepayment date requested by the payer. The wire transfer of funds must occur no later than the requested repayment date for the transfer of funds to be sufficient to repay the loan. If the date is not specified by the payer, the County Office will enter the date corresponding to the amount entered in item 8.
4	This item is preprinted and is the bank's routing number for the FSA account. No entry necessary.
5	This item is completed at the option of the bank for informational purposes, and is not required by CCC.
6	This item is completed by the bank.
7	This item is completed by the bank.
8	The County Office shall compute the repayment amount to the date entered in item 3 and enter the estimated payment amount required from the payer. Although this amount may be used for the transfer of funds, the final loan repayment amount applied is the amount determined by CCC.
9	This item is completed by the bank.
10	This item is preprinted. No entry is necessary.
11	This item contains a preprinted alpha/numeric code. County Offices shall enter the following:  "1"to show the type of payment, followed by "/"  State and county code and check digit, followed by "/"  Note: County Offices shall contact their State Office for assistance, if needed.  "SCH#"and the 4-digit log number between "9001" and "9998", which is from the county log of wire transfer numbers maintained according to 3-Fl, subparagraph 39 B, followed by "/"  Example: BNF =/AC -4994 OBI= CCC/1/SSCCCX/SCH#XXXX/.
12	Optional. The County Office may manually enter the name of the buyer or producer and the loan number or numbers for which payment will be wired.
13	Optional. The County Office may manually enter, "Fax receipt of the bank wire transfer to the County Office on the date of the wire transfer to the FAX number entered in item I 4B", as additional instructions to the bank
14	Enter the telephone and FAX number for the County Office. This is the FAX number to which the wire transfer receipt shall be FAXed.
	Signature of County Office representative.

This form is available electronically. CCC-258 (06-19-17)		OF AGRICULTURE edit Corporation FER OF FUNDS		Items 1, 5, 6, 7, and 9 are for bank use only
	WIKE IKANSF	EK OF FUNDS		
1. PRIORITY CODE (If required)		ER: Interest is calculated to of funds MUST occur no lat		3. DATE (MM-DD-YYYY)
4. TO 0210300	04	5. TYPE OF CODE		
6. FROM (Bank's 9 digit identifier)	7. BANKREFERENC	 CENUMBER	8. At	MOUNT
9. SENDING BANK'S NAME				
10. CODES  TREAS NYC/CTR/  11. SPECIAL DATA  BNF =/AC 00004992 OBI = CCC	:I			N 12
	INS	STRUCTIONS		
12. TO PAYER  Take this form to your bank and have additional interest may be due.	funds transferred no later	than the date in item 3. If th	e funds are transferr	ed after this date,
<ul> <li>13. TO BANK</li> <li>A. Items 4 and 10 must appear on the</li> <li>B. Items 1, 5, 6, 7, and 9 are for inform</li> <li>C. If all the data in Item 11 cannot appear</li> </ul>	nation supplied by your ba	ank. These items are self-e	xplanatory.	and call the number in
Item 14D.				
14A. AUTHORIZED SIGNATURE	148. AUTI	HORIZED SIGNER TITLE		14C. DATE SIGNED (MM-DD-YYYY)
14D. PHONE NO. (Including Area Cod	e)	14E. FA	X NO. {Including Are	l a Code)

In accordance with Federal civil r, ghts law and U.S. Department of Agr, culture (USDA) civil r, ghts regulations and poffic, es, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status income derived from a public assistance program, political beliefs, orreprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <a href="http://www.ascr.usda.goylcomptaint.filing\_cust.htm">http://www.ascr.usda.goylcomptaint.filing\_cust.htm</a>| and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a> USDA is an equal opportunity provider, employer, and lender.



ORIGINATING OFFICE COPY

# Instructions to First handlersfor 2018 Crop Collectionsfor the

National Peanut Board Research and Promotion Assessment

Calculating, Collecting& Remiffing National Peanut Board Assessment Promotion Fee

In conformity with the reporting requirements of the Peanut Promotion, Research, and Information Order, an assessment must be collected on all peanut purchases and remitted to the National Peanut Board.

Beginning with the 2005 crop the U.S. Department Agriculture (USDA)/Farm Service Agency (FSA) began collecting and remitting to the National Peanut Board (NPB) the assessment from the producer's loan proceeds for all those peanuts placed in the Marketing Assistance Loan (MAL) program. If the peanuts are placed in the MAL Program, the assessment is deducted at the time that the loan is calculated.

Beginning with Crop Year 2018, the Peanut Promotion assessment rate will be as follows:

Segregation	Rate per Net Ton	Rate per Net Pound
Segregation 1	<b>\$</b> 3.55	s 0.001775
Segregation 2	\$ 1.25	s 0.000625
Segregation 3	\$ 1.25	s 0.000625

Whether the peanuts are purchased directly by a handler or processor, or placed under the MAL program, the calculation is performed the same. Below are examples of Segregation (Seg.) 1, Segregation 2 and Segregation 3 purchase calculations.

Number of pounds purchased equals net weight (Line G on FSA-1007).

#### **Examples**

## Seg.J. peanuts purchased by direct purchase or through Marketing Assistance Loan Program;

10,000	Number of pounds purchased (Line G FSA-1007)
s 0.001775	Seg.1 NPB assessment rate per pound
s 17.75	Remittance to National Peanut Board

# Seg,2 peanuts purchased by direct purchase or through Marketing Assistance Loan Program;

10,000	Number of pounds purchased (Line G FSA-1007)
\$.000625	Seg.2 NPB assessment rate per pound
s 6.25	Remittance to National Peanut Board

## Seg.3 peanuts purchased by direct purchase or through Marketing Assistance Loan Program;

10,0000	Number of pounds purchased (Line G FSA-1007)
\$.000625	Seg.3 NPB assessment rate per pound
s 6.25	Remittance to National Peanut Board

Required Reports to Accompany National Peanut Board Promotion Fee:

TO MEET COMPLIANCE OBLIGATIONS OF THE PEANUT PROMOTION, RESEARCH, AND INFORMATION ORDER (the government order). ALL HANDLERS AND PEANUT COOPERATIVE MARKETING ASSOCIATIONS AND DESIGNATED MARKETING ASSOCIATIONS ARE OBLIGATED TO SEND THE FOLLOWING INFORMATION WITH ALL ASSESSMENTS COLLECTED:

#### Handlers Reports and Transaction Detail.

Whether information is reported electronically or by printed copy, all handlers are required to submit the following information.

Required Documentation and Detail for PEANUTS MARKETED UNDER MAL PROGRAM:

All transaction detail should be sorted and totaled by State (not by region) displaying: 1) Crop year; 2) producer name; 3) producer address; 4) FSA assigned State code; 5) FSA assigned County code; 6) FSA assigned farm ID number; 7) farm name; 8) identifying loan number; 9) amount of loan; 10) tons purchased; 11) price per ton paid; 12) disbursement date; 13) Segregation (1, 2, or 3) and 14) amount of assessment.

Required Documentation and Detail for PEANUTS NOT MARKETED UNDER MAL PROGRAM:

The following information is required for those peanuts that are not under the MAL program and are direct producer purchases. All transaction detail should be sorted and totaled by State (not by region) displaying: 1) Crop year; 2) producer name; 3) producer address; 4) FSA assigned State code; 5) FSA assigned County code; 6) FSA assigned farm ID number; 7) farm name; 8) purchase price; 9) date the peanuts were purchased; 10) tons purchased; 11) price per ton paid; 12) Segregation (1, 2, or 3) and 13) amount of assessment.

All iliformation above is required. For your convenience, we have included a report illustration for reference.

This information is required under the Peanut Promotion, Research, and Information Order and is used for compliance verification purposes. Failure to comply could result in an audit of your records.

#### **Payments**

#### All payments and reports should be sent to the National Peanut Board Collection Agents:

PLEASE NOTE ADDRESS ATTN: Melissa Rabern C/0 HLB Gross Collins, P.C. 3330 Cumberland Boulevard, Suite 900 Atlanta, GA 30339 Email: mrabern@grosscollins.com

#### Provisions and invoice procedures for late penalty fees:

USDA mandates that the interest calculation begin with the first month the assessment was late regardless of when the assessment is received. For example, if peanuts were purchased on the first of the month, the purchaser has 60 days from the first day of the next month to forward any assessments. Similarly, if peanuts were purchased on the 201 pof that month, the first handler would still have 60 days from the first day of the next month to forward assessments.

Section 1216.51 (g) of the Peanut Promotion, Research, and Information Order authorizes the National Peanut Board to impose a late payment fee in the form of interest on anyone who fails to remit the assessment in a timely manner. Specifically, a late fee will be charged against any assessments received by NPB more than 60 days after the last day of the month in which they were marketed, a 15-percent annual interest fee (1.25% per month) accrues on all late payments. By the direction of the peanut promotion order, NPB must forward an invoice for the penalty to the first handler upon receipt of a late assessment.

#### Late Payment Fee Calculation Example

Peanuts marketed in October 2018:		
Assessment due on or before December 31, 2018	\$ 1,000.00	
Late payment fee if not paid by December 31, 2018 (as stipulated above)	\$ 12.50	
Late payment fee if not paid by January 31, 2019 (as stipulated above)	\$ 12.50	
Total due if paid by January 31, 2019 (one month late)	\$ 1,012.50	
Total due if paid by February 28, 2019 (two months late)	\$ 1,025.0₽	
		101

Page 101

NATIONAL PEANUT BOARD

First Handler Report

This form may be completed as below, or serve as a cover sheet with just totals, with all details attached. Please submit hard copy or in electronic format. Peanut Promotion, Research, and Information Order - Fee Collection

(Business Address)         (City)         (County)         (State)         (Zip)           Report of Peanuts Handled During         -20xx         (County)         (State)         (Zip)           List Below the Prod for Whom vou Handled P ts- REMEMBER TO SORT BY STATE         (City)         (County)         (County)         (City)         (County)         (City)         (City)         (City)         (City)         (City)         (City)         (City)         (City)         (County)         (City)         (City) <t< th=""><th>(Name)</th><th></th><th></th><th></th><th>(Busines</th><th>s Telephon</th><th>(Business Telephone No., Include Area Code)</th><th>Code)</th><th></th><th></th><th></th></t<>	(Name)				(Busines	s Telephon	(Business Telephone No., Include Area Code)	Code)			
State   (State   (Zip)   (County)   (State   (Zip)   (State   (Zip)   (Month   (Month   (Zip)   (Zip)   (Zip)   (Month   (Zip)   (Zi	(Name of Business	/Company)			(TaxID)	No. or Emplo	oyer ID No.)				
of Peanuts Handled  (Month)  ow the Prod for Whom vou Handled P ts- REMEMBER TO SORT BY STATE    Contract   Co	(Business Address)		(City)		(County)		(State)		(Zip)		
for Whom you Handled P ts- REMEMBER TO SORT BY STATE	Report of Peanuts I During			20X	X					*	
C   C   C   C   C   C   C   C   C   C	List Below the Prod		landled P		EMBER TO	SORT BY S	STATE				
	: : : : : : : : : : : : : : : : : : :				15.00 0.00 1.1. 1.1. 1.1. 1.1. 1.1. 1.1.	누 늘 당 나 다 다 다 다 다 다 다 다 다 다 다 다 다 다 다 다 다 다		ಪ್ರ <b>ಕ್</b> ಚ್ಚ್ದ	್ದಂ ⊤ <u>ಕ್ಷ</u> ನಿ≘ಾಕಿ\		್ತೆ ಬಿಕೆಗಾತಿ ಕ್ರಾತಿ ಕ್ರಿ

\*Assessment= (Seg.1 Tons purchased x 3.55) or (Seg.2 Tons purchased x 1.25) or (Seg.3 Tons purchased x 1.25)

l certify under the penalties provided by law, that this report is true, correct, and complete report. I also certify that I am authorized to sign this report.

Title

Name of Individual - Print

Date
------

This form is available electronicall.						
CCC-605P U.S. DEPARTMENT OF AGRICULTURE (05-23-13) Commodity Credit Corporation 1. COUNTY OFFI NAME AND ADDRESS (Include ip ode)						
DESIGNATION OF AGENT	T- PEANUT	TELEPHONE NUMBER (Incl	lude Area Code):			
INSTRUCTIONS: ITEMS 2 - 10 MUST BE COMPL	ETED BY THE PRODUCER.					
PART A – LOAN AND AGENT DATA						
2. PRODUCER'S NAME AND ADDRESS (Include Zip Code)	3. AGENT'S NAME AND ADD	RESS (Include Zip Code)		FICE HOLDING SE RECEIPTS		
5. MA URITY DATE (MM-DD-YYYY)	6. LOAN NUMBER		7. CROP YEA	R		
PART B - DESIGNATION OF AGENT FOR L	OAN REDEMPTIO					
THE UNDERSIGNED PRODUCER(S) ("PRO						
idel1tified by endorsement 011 Page 2 of this form o	or the execution of a Form CCC-t	505P-2, to redeem all or a porti	on of the peal luts	pledged as collateral		
for the loal lidel ltified in Part A. The Producer agree	ees that 110 other Form CCC-605	P has beel I or will be executed	with respect to suc	ch peal luts II thisfol 111		
covers all the warehouse receipts pledged as securit receipts pledged as security for the loan, mark "see a	ty for the loan as described in Pa	urt A. mark "all" 111 Item 8. II-t.	his form is for onl	y some of die warehouse		
ccc-605P-1 or other list ro er/ dated and si ned	thached rottti CCC-6051-1, or	Other UST and enter the receipt	i Tumper(s) in ni T	imerical oraer 011 r orm		
8 LOAN QUANTITY APPLICABLE TO THIS AGREE		NUMBER OF TONS/POUNDS	1.			
		TOMBER OF TORON CONDO				
ALL D See attached Form CCC.605P-1	or other list D					
Title to the peanuts shall, without a sale thereof, imm	nediately vest in CCC upon mate	urity of the loan, CCC shall hav	e no obligation to	pay for any market		
value which the peanuts may have in excess of the a	mount of the loan. CCC may sel	l, transfer and deliver the peanu	its or documents	evidencing title thereto		
at such time, in such manner, and upon such terms a						
of sale. CCC does not guarantee that the peanuts sub the producer has exceeded statutory Adjusted Gross	bject to this agreement will be pe	rmitted to be redeemed at a lev	el lower than the	original loan level II		
not be redeemed by anyone other than the designate	d agent or that the warehouse rea	eeints representing the peanuts	will not be release	ed to anyone other than		
the designated agent.	a agent of time die wateroase re-	scipis representing the peanage	Will live be release	a to any one one than		
10A. SIGNATURE OF PRODUCER (BY)	1 10B. TITLE/RELATIONS REPRESENTATIVE	HIP OF THE INDIVIDUAL SIGN CAPACITY	ING IN THE	10C. DATE (MM-DD-YYYY)		
11A. I NATURE OF PRODUCER (BY)	11B. TITLE/RELA ION H REPRESENTATIVE	IP OF THE INDIVIDUAL SIGN CAPACITY	INGIN HE	11C. DATE (MM-DD-YYYY)		
				400 047		
IGNATURE OF PRODUCER (BY)	12B. TITLE/RELATIONSI REPRESENTATIVE	HIP OF THE INDIVIDUAL SIGN ECAPACITY	INGINTHE	12C. DAT (MM-DD-YYYY)		
13A. SIGNATURE OF PRODUCER (BY)	13B. TITLE/RELATIONS	HIP OF THE INDIVIDUAL SIGN	ING IN THE	13C. DATE		
, , , , , , , , , , , , , , , , , , ,	REPRESENTATIVE	CAPACITY		13C. DATE (MM-DD-YYYY)		
14 REMARKS						
14. NEWIARNS						
5.						

Corporation Charter Act (15 U.S.C. 714 et seq.) and the Food. Conservation, and Energy Act of 2008 (Pub. L. 110 246). The information will be used by the peanut producer to designate an agent to redeem all or a portion of peanut production pledged as collateral for a specified loan. The information collected on this form may be disclosed to after Federal. State. Local government agencies, riched agencies, and nongovernmental entities it hat have been authorized access to the information by statute or regulation and/or as desaibed in applicable Routine Uses destified in the System of Records Notice for USDAIFS.414. Applicant/Borrower. Providing the requested information is voluntary However failure to furnish the requested information of ineligibiNty for the peanut producer to designate an agent to redeem all an a portion of peanut production pledged as coNateral for a sperified loan.

This information collection is exempted from the Paperwork Reduction Act, as it is required for administration of the Food. Conservation, and Energy Act of 2008 (see Pub. L. 110, 246, Title t. Subfitte F-Administration).

The provisions of appropriate criminal and civil fraud, privacy, and otier statutes may be applicable to the information pro VI(Jed RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA

pro 1/s 1scr.mmat1on against Is cus omers, emp oyees, an app , cants or emp oyment on tile ases o race, cor, na 1ona or, gm, age, The view of the little of the income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint, write to the address below or if you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD) Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, fiease contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spenish).

Il you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascrusda.gov/complaint\_fill ng\_cust. html, or at any USDA office, or call (866) 632-9992 to request the form. You nay also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.II., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program .Intake@usda.go v. USDA is an equal opportunity provider and employer

#### **ENDORSEMENTS**

# THE TRANSFEROR/ENDORSER MUST COMPLETE THE RELEVANT INFORMATION FOR EACH TRANSFER. FAILURE TO COMPLETE THE INFORMATION RENDERS THIS CCC-605P VOID.

Endo		nent transfers both functions specified in Part B, if applicable, ar	nd the trans	sferor a	agent's authority is extinguished.
15.	BY E	ENDORSEMENT:			
Α.		(Name of agent)  does hereby transfer the functions specified in Part B:	D.		(Name of agent)  does hereby transfer the functions specified in Part B:
	то	(Name of subsequent agent)	-	то	(Name of subsequent agent)
	BY	(Signature of agent)	-	BY	(Signature of agent)
В,		(Name of agent)	_ E		(Name of agent)
		does hereby transfer the functions specified in Part B.			does hereby transfer the functions specified in Part B
	то	(Name of subsequent agent)	-	ТО	(Name of subsequent agent)
	BY	(Signature of agent)	-	BY	(Signature of agent)
C.		(Name of agent)	F.		(N <u>ame</u> of agent)
		does hereby transfer the functions specified in Part B:			does hereby transfer the functions specified in Part B:
	то	(Name of subsequent agent)	-	ТО	(Name of subsequent agent)
	BY	(Signature of agent)	-	BY	(Signature of agent)

CCC-605P-1 (05-23-13)

#### U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation

#### **DESIGNATION OF AGENT- PEANUTS** (CONTINUATION SHEET TO FORM CCC-605P)

This information collection is exempted from /he Paperwork Reduction Act, as it is required for administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110.246, Title I, Subtitle F.

That provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA

OFFICE.  I. PRODUCER'S NAME AND ADD		2. AGENT'S NAME A			UNTY OFFICE HOLDING WAREHOUSE ECEIPTS		
4. MATURITY DATE (MM-DD-YYYY	Y)	5. LOAN NUMBER	6. CROPYEAR				
7 List warehouse receipt numoers WH::st:, Kt:CEIPT NO.	in numenca1 c	raer. H:st:. RECEIPT NO.	I WHSE RE	CEIPT NO.	I WH::	st:. Kt:CEIPT NO.	
1.	21.		41.		61.		
2.	22.		42.		62.		
3.	23.		43.		63.		
4.	24.	100	44.		64.		
5.	25.		45.		65.		
6.	26.		46.		66.		
7.	27.		47.		67.		
8.	28.		48.		68.		
9.	29.		49.		69.		
10.	30.		50.		70.		
11.	31.	7 7-5	51.	SEF.	71.		
12.	32.		52.		72.		
13.	33.		53.		73.		
14.	34.		54.		74.		
15.	35.		55.		75.		
16.	36.		56.		76.		
17.	37.		57.		77.		
18.	38.		58.		78.		
19.	39.		59.		79.		
20.	40.		60.		80.		
OPT in fitting: UP-		REPRES .	ENTATIVE CAPACITY			01UAI t: (MM-DD-YYYY)	

neu r; uepanmenr or Agnowmer Lu; unAl promotCS msairmiat, on agamisc rescute officers, emp, ayees, an app 11 cancs m; employment antine bases offices. Cutor, national organization agamisc rescute officers, emp, ayees, an app 11 cancs m; employment antine bases offices. Cutor, national organization are religion, reprisal and where applicable political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prahibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint write ta the address below or if you require alternative means of communication for program information /e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at /202) 72C1-2600 Avoice and TDD). Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at/BOO) 877-8339 or /800) 845-6136 /in Spanish).

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Fam, found anline at http://www.ascr.usda.gov/complaint\_filling\_custhtml, or at any USDA office or cal/ /866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your conpleted complaint form or letter by mail ta U.S. Department of Agriculture Director. Office of Adjudication, 1400 Independence Avenue, S.W., Washington, O.C. 20250.9410, by fax /202) 69().7442 or email at program. Intake@usda.ga11 USDA is an equal opportunity provider and employer

CCC-605P-2 (05-23-13) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation

#### **DESIGNATION OF SUBSEQUENT AGENT - PEANUTS**

NOTE: The following statement 1 smade in accordance with the Prtvacy Act of 1974 (5 USE 552a - as amended). The authority for requesting the information 1 dentified on this form is the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq) and the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-276). The information will be used by the agent to authorize a subsequent agent to act on behalf of the peanut producer or another subsequent agent to redeem a portion of peanut , roduction pledged as collateral for a specified loan. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDAIFSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of Inellgibility for the agent to authorize a subsequent agent to act on behalf of the peanut producer or another subsequent agent to redeem a portion of peanut production pledged as collateral for a specified loan.

This information collection is exempted from the Paperwork Reduction Act, as it is required for administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title I, Subtitle F - Administration).

The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.

INSTRUCTIONS: Items 1 - 8 must be completed by Agent.

PART A- LOAN AND AGENT DATA

1. AGENT'S NAME AND ADDRESS

2. SUBSEQUENT AGENT'S NAME AND ADDRESS

3. COUNTY OFFICE HOLDING WAREHOUSE RECEIPTS

WAREHOUSE RECEIPTS

4. MATURITY DATE (MM-DD-YYYY)

5. LOAN NUMBER OF POINDS 17. CROP YEAR

#### PART B - DESIGNATION OF SUBSEQUENT AGENT FOR LOAN REDEMPTIO

THE UNDERSIGNED AGENT (" AGENT") hereby authorizes the subsequent agent identified Item 2 as the agent to act on behalf of the Producer or another subsequent agent as evidenced by endorsement on Page 2 of this fonn or the execution of a subsequent Fonn CCC-605P-2, to redeem the peanuts p(edged as collateral for the loan identified in Part A which is listed on the attached Fonn CCC-605P-1 or other list properly dated and signed by the Agency. The Agent agrees that no other Fonn CCC-605P-2 has been or will be executed with respect to such peanut. A copy of the CCC-605P and any other CCC-605P-2 that provide proof of the Agent's authority to designate a subsequent agent shall be attached.

Title to the peanuts shall, without a sale thereof, immediately vest in CCC upon maturity of the loan. CCC shall have no obligation to pay for any market value which the peanuts may have in excess of the amount of the loan. CCC may sell, transfer and deliver the peanuts or documents evidencing title thereto at such time, in such manner, and upon such tenns and conditions as CCC may detennine, without demand, advertisement, or notice of the time and place of sale. CCC does not guarantee that the peanuts subject to this agreement will be pennitted to be redeemed at a level lower than the original loan level if the producer has exceeded statutory Adjusted Gross Income amounts. In addition, CCC does not guarantee that the peanuts subject to this agreement will not be redeemed by anyone other than the designated agent or the warehouse receipts representing the peanuts are not released to anyone other than the designated agent.

8A. SIGNATURE OF AGENT	8B. Title/Relationship of the Individual Signing in the Representative Capacity	8C. DATE (MM-DD-YYYY)
9. REMARKS		

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or pertent atstatus, sexual orientation, or all or part of an individual's necome is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint, write to the address below or if you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD) individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

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# (Page 2 of2) CCC-605P-2 (05-23-13) ENDORSEMENTS THE TRANSFEROR OR ENDORSER MUST COMPLETE THE RELEVANT INFORMATION FOR EACH TRANSFER. FAILURE TO COMPLETE THE INFORMATION RENDERS THIS CCC-605P-2 VOID. Endorsement transfers both functions specified In Part 8, and the transferor agent's authority is extinguished 10. BY ENDORSEMENT: (Name of agent) (Name of agent) does hereby transfer the functions specified in Part B does hereby transfer the functions specified in Part B: (Name of subsequent agent) (Name of subsequent agent) (Signature of agent) (Name of agent) (Name of agent) does hereby transfer the functions specified in Part B. does hereby transfer the functions specified in Part B: (Name of subsequent agent) (Name of subsequent agent) (Signature of agent) (Signature of agent) (Name of agent) (Name of agent) does hereby transfer the functions specified in Part B. does hereby transfer the functions specified in Part B: TO \_\_\_\_\_\_(Name of subsequent agent) TO

(Name of subsequent agent)

(S1gnatiire of agent)

BY (Signature of agent)

# **Electronic Peanut Warehouse Receipts**

Joseph T. Wyrick, President & CEO E\VR, Inc.
August2012

## Tenns Defined

A paper warehouse receipt is a *title* document and a *bearer bond*. The "title" aspect is similar to the title of an automobile. The owner must have the title document in order to own whatever the document represents. A "bearer bond" is similar to a dollar bill - it belongs to whoever possesses it. If someone finds a dollar bill on the sidewalk, it belongs now to that person.

An **electronic warehouse receipt** is a *computer record* (stored on a computer disk) which contains all of the data which would be shown on a paper warehouse receipt. The electronic warehouse receipt (i.e., **ewr**) is legally equivalent in every respect to a paper warehouse receipt. The most notable difference is that there is no paper. Electronic warehouse receipts are allowed under federal law and are administrated under rules set by the USDA.

The ewr computer record is stored only on a computer system operated by a **Provider**. A Provider is a private-sector organization which is licensed by the U.S. Department of Agriculture to operate the electronic receipt computer system for a specific commodity. The Provider submits to strict regulation by USDA which requires both a financial and an EDP audit of the Provider annually. A Provider must have in place a variety of security measures and back-up mechanisms to ensure data safety along with continuity of operations. Also, the Provider is not allowed to alter any of the required data in a receipt record. *EWR*, *Inc.* is a Provider.

Associated withevery ewrcomputer record in the Provider's computer is an essential piece of information which identifies the party to which the receipt belongs. This party is called the electronic receipt's **Holder**. The Holder of an ewr would be equivalent to the person who physically possesses or bears a paper receipt. It is important to note that, with a paper receipt, the person who possesses it may or may not be the owner of the commodity represented by the receipt. For example, the person could be acting as an agent for the true owner of the commodity. In a similar manner, the Holder of an electronic receipt may or may not be the owner of the commodity represented. The Provider system makes no effort to track ownership. The Provider only keeps track of who is the current Holder.

Holders can be brokers, shellers, growers, banks, buyers, sellers, USDA, buying points, or warehouses. *Only* warehouses can issue an electronic receipt on the Provider system. Typically the Provider requires each Holder to sign a contract before being allowed to use the Provider's system. The contract outlines requires of both parties and the cost of the services of the Provider.

## How It Works

Basically a Holder nusmits, via computer communications, instructions to the Provider system regarding a specific receipt. The Provider checks the instructions to determine whether they are legitimate. If they are, then the Provider acts on the instructions and sends acknowledgments that the action was taken to all appropriate parties to the transaction. As has already been mentioned, only a warehouse can issue and cancel electronic receipts on a Provider system.

The following example will help in understanding this process.

# A Straightforward Example

This example assumes that the warehouse, grower, and sheller are separate entities. This example is.primarily for explanatory purposes. In actuality electronic receipts may be handled by an individual in an entirely different manner.

The depositor of 25 tons of peanuts in a warehouse requests that the warehouse issue a receipt for the commodity stored at that facility. The peanut warehouse has a Holder ID on the EWR, Inc. Provider system and begins the process of issuing an electronic warehouse receipt to represent the 25 tons of pe uts. The warehouse creates on its own computer a data file to be sent to EWR, Inc. This file contains all of the data required for a legal receipt. The file layout has been specified in advance by EWR, Inc. The file must be in the format required in order to be processed.

Upon creation of the *issuance* data file, the warehouse transmits the file to EWR, Inc. through the Internet to the EWR Inc. Peanut FTP Site. An FTP site is used rather than a "www" site because the FTP site, in most instances, permits computer operators to more fully automate their transmission of files. (Please note that the <a href="https://www.ewrpeanut.com">www.ewrpeanut.com</a> site does allow users to perform all ewr functions with respect to their electronic peanut receipts.) EWR Inc. gives the warehouse in advance the security information it needs in order to access the FTP site.

It should be noted that a single transmission file may contain more than one issuance data file. In other words, a warehouse may send to EWR, Inc. numerous receipt issuance data files in a single transmission.

Immediately upon receiving the file, EWR Inc. begins processing it. The file is checked to ensure that it is from a legitimate Holder which is a warehouse trying to issue a receipt. The file is checked to make sure it passes certain security checks. Edit checks ensure that all required dat.ais in the file.

If any problem at all is encountered then the issuing warehouse is sent via computer communications an acknowledgment message stating that the file cannot be processed and why. The warehouse must correct the error and resend the issuance data file.

If no problem is encountered then the receipt data file is stored on the Provider, s computer system. At this point a legal warehouse receipt is issued. The warehouse is recorded on the Provider's computer as the first Holder. The warehouse is always recorded as the initial Holder although in many instances another party is made the Holder in just a few seconds. An acknowledgment message is sent to the issuing warehouse via computer communications to infonn the warehouse that the receipt has been successfully issued.

Typically a grower will not want to become a Holder himself. Instead, he will want the warehouse to hold his receipt(s) and to act as his agent with respect to his receipts. The warehouse may want to have a written agency agreement with the grower. In any case, if the warehouse (orany party) is holding receipts on behalf of the grower, then that party needs to inform the grower of the receipt numbers when the electronic receipts are issued. The grower will need this infonnation if hedecides to request a CCC loan.

Upon instruction from the depositor, the warehouse (which is the current Holder of the receipt) begins to take action to make another party the Holder. In this example, assume, the depositor is a grower who has infonned the warehouse (n.b., this is done outside of the EWR system) that he wants to place his peanuts in the government loan. The warehouse needs to transfer Holdership of his receipt to USDA/CCC in order to accomplish this. The warehouse creates a *transfer* data file using its own computer. The transfer data file layout conforms with the specific file format provided by EWR, Inc.

Upon creation of the transfer data file, the warehouse transmits this file as it did before via computer communications to EWR's FTP site on the Internet. Upon receiving the file EWR Inc. perfonns various security and edit checks as it did before to ensure that the file is acceptable. Note that the transmission could have contained multiple transfer data files at the discretion of the sending Holder.

If the file has any problem then it is not processed by EWR and no change in Holder occurs. Instead an acknowledgment error message is sent from EWR by computer communications to the warehouse to inform it that the file did not process. A corrected file will have to be created by the warehouse and sent again.

If the file is correct then EWR Inc. processes the file. In this example, the warehouse is removed as the Holder and is replaced by USDA/CCC which becomes the new Holder. (Please note that this is <u>not</u> the way USDA normally becomes the holder, but is only an example. USDA typically uses the "loanable" feature described later in this document.) An acknowledgment message is sent by the Provider to the warehouse via computer communications to announce the successful change in Holders. A file may also be sent to USDA/CCC acknowledging that it is now the

Holder'ofthis receipt. Other data from the receipt is sent to USDA in accordance with the Department's requirements.

At this point USDA/CCC is the Holder and has access to all data regarding the receipt. When the grower goes to the county office to initiate the loan then all of the receipt data will be immediately available. The county office staff will ask the grower for the specific receipt numbers which he wants to place in the loan. Special software has been developed by USDA to quickly process the electronic warehouse receipt data and associated loans.

Continuing with this example, assume that after a short time has passed a sheller becomes the owner of the equity in the peanuts. The sheller wishes to redeem the loan. The sheller initiates loan redemption in accordance with USDA requirements. Note that the transfer of the equity and the initiation of the redemption are both outside the scope of the Provider's ewr system.

'I)te sheller initiates loan redemption. This is followed by USDA/CCC creating an instruction file which it sends to EWR, Inc. The file tells EWR to make the sheller the new Holder. The instruction is carried out. An acknowledgment file is sent to USDA/CCC in the appropriate manner. The sheller also receives an acknowledgment file from EWR which indicates that the sheller is now the Holder of the receipt. A data file accompanies the acknowledgment and this file contains all of the information in the receipt record so at the sheller can download the data into its computer system. Both the acknowledgment and the data files are in formats mandated by EWR, Inc.

At some point the sheller will want to ship the peanuts out of the warehouse. The sheller creates in its computer a transfer data file instructing EWR Inc. to make the warehouse the new Holder of this receipt. The transfer data file contains data C?lements in a layout specified by EWR Inc. Once created, the file is transmitted to EWR Inc. •s FTP site on the Internet via computer communications. Aft r receiving the file, EWR Inc. performs edit and security checks. If the file has a problem of any kind then EWR send an acknowledgment error message to the sender and does not process the file. If the file is correct then EWR Inc. processes it. The warehouse is made the Holder, replacing the sheller.

Shipping instructions are sent by the shel Jer to the warehouse. This can be done outside the electronic receipt system (e.g., fax).

After the physical commodity (peanuts) have left storage, the warehouse must cancel the receipt it issued. The warehouse creates on its own computer a data file to be sent to EWR, Inc. This file contains all of the data required to cancel a legal receipt. The file layout has been specified in advance by EWR, Inc. The file must be in the fonnat required in order to be processed. The warehouse can only cancel a receipt which it has issued. Once created, the file is transmitted to EWR Inc.'s FTP site on the Internet via computer communications. After receiving the file, EWR Inc. performs edit and security ch.eeks. If the file has a problem of any kind then EWR send an acknowledgment error message to the sender and does not process the file. If the file is correct then EWR Inc. processes it The receipt is cancelled. An acknowledgment of the

cancellation is sent to the warehouse via computer communications.

## Adding Complexities

In the preceding example simplifying assumptions have been made. In practical application some of the realities will differ from the example.

In many cases the warehouse and the sheller will be the same entity. This poses no particular problem. In the example, this would eliminate the need for the sheller to transfer *holdership* to the warehouse for receipt cancellation.

Also, the electronic receipt system will allow, in certain cases, several tasks to be handled by a single instruction or transaction. For example, asingle instruction file can be sent to EWR Inc. which tells..the Provider to issue a receipt and to make USDNCCC the Holder so that the receipt can be placed in the government loan. In the simple example used earlier, two instruction files had to be sent to EWR to accomplish these two tasks.

One other special feature of the EWR system regarding loans is the "loanable" indicator. When a warehouse issues a receipt the receipt can be marked by the warehouse as "loanable." In this case the warehouse remains the Holder. However, if CCC requests the receipt (after the grower comes into a county office seeking a loan) then the holdership is **transferred** so that CCC becomes the Holder. Rarely (if ever) will the grower want to transfer holdership directly to CCC. Instead, the grower will almost always want to have his receipts marked as "loanable." This is the easiest procedure since it always the grower to place the receipts in the peanut loan if he wants to do so but does not change holdership to CCC until the grower specifically requests a loan.

Information regarding the loan will be sent to the warehouse which they should find hel ful. When the grower requests a loan, USDA will notify EWR of this request and EWR wills end notification to the warehouse (so it will know when the grower has made the request). Also, when the loan is approved and a loan number is assigned, CCC will pass that information to EWR and EWR will forward it to the warehouse (so that it will know what receipts are associated with what loan number).

Finally, in addition to high-speed FTP communications, the peanut industry has access to the <a href="https://www.ewrpeanut.com">www.ewrpeanut.com</a> web site. From this site a Holder can transact any transfer or cancellation of a receipt that the Holder could do via FTP. The site also offers a variety of reports and other information to the Holder.

### **Basic Functionality**

The basic functions of the electronic peanut warehouse receipt system will include: issue receipts; maintain (edit) receipts (warehouse only); transfer holdership; transfer to CCC for the loan; and cancel receipt.

# Advantages of Electronic Receipts

The advantages of electronic receipts over their paper counterparts include: reduction in manual paper handlig; transporting paper documents is eliminated; information is moved faster; multiple keypunching of data is reduced; an audit trail of receipt activity is kept; and the electronic receipt system serves to back-up receipt data for the warehouse.

### System Security

The electronic receipt system uses identification codes and passwords to ensure that unauthorized access does not occur. A back-up computer site is maintained in the event that the main computer fails. Back-up tapes containing all critical data are made daily and stored offsite. EWR, Inc. utilizes fault-tolerant computers to minimize the chance of hardware failure. An audit log of all receipt activity is maintained.

### **Internet**

The electronic peanut receipt system will utilize communications via the Internet. Files will be sent from users to EWR Inc. s FTP site in a specified format. Acknowledgments will be sent to users either through the FTP site or by email, depending upon the user's individual preference.

### **Ouestions**

What kind of acknowledgment messages will be sent to users?

The user will receive either a file via ftp or can receive a regular internet email message. The default method will be the ftp fiJe. The user will tell EWR which type message it prefers and EWR will send the message in that manner.

When will USDA get the loan data?

USDA will send a request for the ewr data to EWR. The file will be created and placed in EWR's ftpsite for USDA to retrieve. This request from CCC will not occur until the grower goes to the county of fice to request a loan.

What type of acknowledgment will EWR receive from USDA and when? This has been established and works well. It does not directly impact other users in any way. The communication of data between USDA and EWR Inc. occurs very swiftly.

When will EWR receive information about loan #from USDA?

Each night USDA will send a file to EWR that contains the loan number and associated receipt(s). The loan number will be saved in the receipt record. The loan number can be sent to the subholder (normally the warehouse) of the loan if desired.

-end-

# **Example of Loan Calculations**

The following are examples of loan calculations for Runner peanuts.

The following is an example of loan calculations using 2018 Crop Year Loan Rates.

	Warehouse-Stored Se2. 1 Peanut	
1	Loan Rate - Runner Peanuts	\$354.49
2	Value Per % Total SMK	\$4.806
Loan	Quantity (from Receipt)	
3	Net Tons (Excluding LSK)	10.00
4	LSK Tons	0.50
5	Loan Quantity- Total Tons (Line 3 + Line 4)	10.50
Grad	e Factors (from Receipt):	***************************************
6	Seg.	1
7	Moisture	5.21%
8	Foreilm Materials (FM)	4.75%
9	Sound Splits (SS)	4.60%
10	Total Sound Mature Kernels (Total SMK)	75.40%
11	Other Kernels (OK)	4.75%
12	Damaged Kernels (DK)	.06%
13	Hulls	19.92%
14	Total Kernels+ Hulls (Total Kernels + Hulls)	100.13%
	Calculations	
16	Total SMK (Line 10 X Line 2)	\$362.37
17	Other Kernel (Line 11 x \$1.40)	\$6.65
18	ELK - Virginia peanuts only	\$0.00
19	Total Kernel Value (Line 16+Line 17+Line 18)	\$369.02
17	Discounts:	
20	Damaged Kernels (% DK x Rate from Discounts Table)	\$0.00
21	Excess FM (% FM x Rate from Discounts Table)	\$1.00
22	Excess Splits (% SS x Rate from Discounts Table)	\$0.80
23	Total Discounts	\$1.80
	Net Loan Rate Excludine LSK	<b>\$1.00</b>
24	Net Loan Rate Excl. LSK (Line 19-Line23)	\$367.22
27	Value Per Pound Including LSK:	
25	Value Exel. LSK (Line 3 x Line 24)	\$3,672.20
26	Value of LSK (Line 4 x \$140)	\$70.00
27	Loan Amount/Receipt Loan Value (Line 25+Line 26)	\$3,742.20
21	Farm Stored Seg. 1 Peanuts	ψος, 12120
1	Loan Quantity- Total Tons	10.50
2	Loan Rate - Seg. 1	\$354.49
3	Loan Amount <line 1="" 2)<="" line="" td="" x=""><td>\$3,722.15</td></line>	\$3,722.15
3	Warehouse/Farm Stored Se2. 2 & 3 Peanuts	Φυς Γμμ. 13
1	Loan Quantity- Total Tons	10.50
2	Loan Rate - Seg. 2	\$124.07
3	Loan Amount <line 1="" 2)<="" line="" td="" x=""><td>\$1,302.74</td></line>	\$1,302.74

# **Examples of Warehouse-Stored Market Gain and LDP**

The following is an example of repayment of warehouse-stored Seg. 1 peanut loans and the amount of LOP at different levels of NPP are shown below.

	NPP is Less Than Loan Rate	
	WAREHOUSE-STORED LOAN REPAYMENT	
1	Loan Rate: Runner Peanuts	\$354.49
2	Quality Adjustment (Premiums/Discounts)	(\$21.06)
3	Rate Adjusted for Quality	\$333.43
4	National Posted Price (NPP): Runner Peanuts	\$300.00
5	Repayment Rate Quality Adjustment:	(\$21.06)
6	Alternative Repayment Rate (line 4 - line 5)	\$278.94
7	Market Gain (line 1 - line 4)	\$54.43
	LDP CALCULATIONS	
8	Loan Rate: Runner Peanuts	\$354.43
9	Alternate Repayment Rate (NPP): Runner Peanuts	\$300.00
10	LDP Amount (line 8 - line 9)	\$54.43
	NPP is Greater than Loan Rate 11	
	WAREHOUSE-STORED LOAN REPAYMENT	
1	Loan Rate: Runner Peanuts	\$354.43
2	Quality Adjustment (Premiums/Discounts)	(\$21.06)
3	Rate Adjusted for Quality	\$333.37
4	National Posted Price (NPP)	\$375.00
5	Repayment Rate Quality Adjustment:	(\$21.06)
6	Adjusted for Repayment Rate (line 4 - line 5)	\$353.94
7	NPP is> Loan Rate, No Market Loan Gain	\$0.00
	LDPCALCULATIONS	****
8	Loan Rate: Runner Peanuts	\$354.43
9	Alternate Repayment Rate (NPP)	\$375.00
10	NPP is> Loan Rate, No LDP will be paid.	\$0.00
No Marl	ket Loan Gain or LDP. Loan has to be repaid at P+I.	

# **Examples of Storage Charges Due at Forfeiture**

The following are examples of storage charges due on forfeited peanuts.

Loan Information: Loan Maturity Date: June 30, 2018 Forfeited Loan Quantity= 100 tons	
Daily Storage Rate = \$.089	
Warehouse Receipt Information	Storage Charges Due Number of Storage Days x Daily Storage Rate x Quantity Forfeited
Storage Start Date: August 1, 2018 (date of deposit) Storage Paid Through: August. 15, 2018 Date Documents Received: September 15, 2018	Establish Receivable for storage from August 16 through September 14, 2018 = 14 days  14 days x \$.089 x 100 tons= \$124.00
Storage Start Date: August 1, 2018 (date of deposit) Storage Paid Through = August 1, 2018 Date Documents Received: September 15, 2018	Establish Receivable for storage from August 1 through September 14, 2018 = 45 days  45 days x \$.089 x 100 tons= \$400.50
Storage Start Date: August 1, 2018 (date of deposit) Storage Paid Through: September 15, 2018 Date Documents Received: September 15, 2018	Issue Refund for storage for Sept. 15, 2018 = 1 day  1 day x \$.089 x 100 tons= \$8.90
Storage Start Date: August 1, 2018 (date of deposit) Storage Paid Through: December 31, 2018 Date Documents Received: September 15, 2018	Issue Refund for storage from September 15 through December 31, 2018 = 108 days  108 days x \$.089 x 100 tons = \$961.20
Storage Start Date: August 1, 2018 Storage Paid Through: July 31, 2018 Date Documents Received: September 15, 2018	Issue Refund for storage from September 15,2018 through June 30, 2018 (Loan Maturity Date)= 289 days
	289 days x \$.089 x 100 tons = \$2,572.10

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PEANUT HANDLER  HANDLER INFORMATION				
Handler (Sheller) Name	Exact legal name of the handler as listed on EIN request form			
Purpose: (Shell, Seed, etc)	Please explain the full purpose of the operation requesting the Handler No.			
Mailing Address	Address where mail is received			
Street Address	Physical location address			
Contact	Name of the contact that PSD will need to communicate with if questions			
Office Phone No.	Phone number			
Alternate Phone No.	Alternate phone number			
Fax No.	Fax number			
eMail	The email address where you want all correspondence sent to. This is very important as most communication is via email.			
Affiliated Buying Point Number and Name (Number assigned by FSIS)	All buying points that will be associated with this shell er. Please list by BP#			
Software Provider	The company that is preparing and servicing your software package in order to transmit to the Peanut Market Place-Data Collection			
eAuthentication ID	This is the first step in requesting your sheller number and must be listed here			
(if available) If you have not	before we can create your new ID. This ID is assigned as per Exhibit 1			
requested please do so.	instructions.			
This is needed in order to				
transmit FSA-1007				
information				

Each row is explained on this page. The format table to complete and submit to PSD is on page 2 of this exhibit.

PEANUT HANDLER					
HANDLER INFORMATION					
Handler Number	PSD Will Provide - Do Not com plete				
Handler (Sheller) Name					
Purpose: (Shell, Seed, etc)					
Mailing Address					
Street Address					
Contact					
Office Phone No.					
Alternate Phone No.					
Fax No.					
eMail					
Affiliated Buying Point Number and Name (Number assigned by FSIS)					
Software Provider					
eAuthentication ID (if available) If you have not requested please do so. This is needed in order to transmit FSA-1007 information					